



# NOTICE OF APPEAL – Weed Control Act Licence and Community Standards Appeal Board

CC 963 (2022-04)

**IMPORTANT INFORMATION - Your notice of appeal must be accompanied by:**

- The \$500.00 appeal filing fee; and,
- a copy of the Notice being appealed that was issued under the *Weed Control Act*.

Appeals ***must*** be filed within certain time periods.  
**For more information, consult the Notice issued under the *Weed Control Act*, or contact the LCSAB office.**

Legal Description of the land affected:	
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Name of Appellant	
Address (for notification purposes)	
City	
Province	
Postal Code	
Email Address	
Daytime Phone #	
Secondary Phone #	

Agent Name (if applicable)	
Address (for notification purposes)	
City	
Province	
Postal Code	
Email Address	
Daytime Phone #	
Secondary Phone #	

Appeal of an Inspector’s Notice, a Local Authority’s Notice or a Debt Recovery Notice issued under the <i>Weed Control Act</i> .	Date of Decision (YYYY-MM-DD)
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**Grounds for Appeal**

Please state and explain your grounds for appeal. A copy of this notice will be provided to Board members and to the City Administration. Please provide as much detail as possible.

**(Attach a separate page if required)**

This personal information is collected under the authority of the *Freedom of Information and Protection of Privacy Act*, section 33(a) and (c). **THIS INFORMATION WILL BE USED FOR PROCESSING YOUR APPEAL AND WILL BECOME PART OF A PUBLIC AGENDA.** If you have any questions regarding the collection of this information, contact the Tribunal Coordinator, City Appeal Boards at 403-268-5312 or PO Box 2100, Stn “M”, #8110, Calgary, AB, T2P 2M5.

Signature of Appellant / Agent	
Date (YYYY-MM-DD)	

FOR OFFICE USE ONLY					
Final Date of Appeal		LCSAB Appeal Number	Fee Paid	Hearing Date	
YYYY	MM	DD	<input type="checkbox"/> Yes <input type="checkbox"/> No	YYYY	MM
				DD	

**PAYMENT INFORMATION**

Payment of the \$500 appeal fee may be made by Cash, Cheque or Debit only. Please make cheques payable to The City of Calgary.

**FILING INFORMATION**

PLEASE NOTE: Appeals cannot be filed by email or fax, <i>The Weed Control Act</i> requires the notice of appeal and accompanying materials to be delivered personally or sent by certified or registered mail.	
MAIL TO:	DELIVER TO:
City Appeal Boards Licence and Community Standards Appeal Board #8110 P.O. Box 2100, Station M Calgary, AB T2P 2M5	City Appeal Boards Licence and Community Standards Appeal Board 4 <sup>th</sup> Floor, 1212 31 Avenue NE Deerfoot Junction III Building (DJ3) Calgary, AB T2E 7S8

If you require further information regarding appeal deadlines and procedures, please contact the LCSAB office at:

**Website:** [calgary.ca/lcsab](http://calgary.ca/lcsab)  
**Phone:** (403) 268-5312  
**Email:** [lcsab@calgary.ca](mailto:lcsab@calgary.ca)