



**Subject: Building Grade Plan Approval**

Urban Development and Water Resources have agreed to process the Building Grade Plans (BGP) without the Fire Hydrant coverage Letter or the down-stream infrastructure letter attached to the BGP. Urban Development will ensure, through the Building Permit review, the two items be identified and received prior to the release of the BP as part of Urban Developments BP checklist. The process should reduce the time to approve the building permits as neither Department will be waiting for the documents prior to the review process getting started.