



# Do the right thing. Check the Code.

Our Code of Conduct is connected to who we are as City employees and the values we share. It guides us on behaviours supporting Character, Competence, Commitment and Collaboration. And it's an essential tool that helps us make life better every day.

The City of Calgary Code of Conduct. Your behaviour matters.  
Find out at [calgary.ca/employeecode](http://calgary.ca/employeecode)



## Code of Conduct: Environmental Policy

# Let's talk about protecting our environment.

The City is a leading municipality in protecting the environment. We serve an ever-growing city while preserving our natural environment for future generations. Within our own operations we are setting and following environmental standards and investing in new ways to use less energy and minimize our environmental impact. It's part of what guides us in our goal to build a healthy and green city.

### We can make a difference when we all do our part

Anyone doing work on behalf of The City is expected to follow the Environmental policy, know the environmental impacts of their job and make environmentally conscious choices. Collectively, the individual actions of over 15,000 employees can add up to make a big difference.

### Green tips for City employees:

- **Reduce garbage by recycling**, composting and packing reusable food containers
- **Use less fuel** when driving a City vehicle by travelling light, accelerating smoothly and avoiding hard stops
- **Protect our air quality** by turning vehicle engines off when idle
- **Conserve energy** by turning off lights and computer screens
- **Travel green** by carpooling, taking The City's free downtown shuttle or borrowing a City pool bike
- **Reuse office supplies** such as binders, folders, dividers and paper clips
- **Save water** by ensuring faucets are turned off. Report leaks to 403-268-5756
- **Use less paper** by printing on both sides and only when you need to
- **Host a litterless meeting**. Replace water bottles with refillable pitchers and flip charts with whiteboards
- **Report chemical spills** right away by calling 3-1-1

By working together, we will continue to set an example for businesses, communities and citizens to follow.

### To learn more about the Environmental Policy:

- Visit [calgary.ca/employeecode](http://calgary.ca/employeecode) or [myCity/environment](http://myCity/environment)
- Talk to your supervisor