## How to clear your cache

## Internet Explorer (preferred) | Google Chrome

## Internet Explorer (preferred browser):

- 1. Open Internet Explorer.
- 2. Click Tools and then click Delete Browsing History



3. Uncheck the top box. Ensure all other boxes are checked. Click Delete.

Delete Browsing History
Preserve Favorites website date Keep cookies and temporary Internet files that enable your favorite websites to retain preferences and display faster.
Temporary Internet files and website files Copies of webpages, images, and media that are saved for faster viewing.
Cookies and website data Files or databases stored on your computer by websites to save preferences or improve website performance.
✓ History List of websites you have visited.
Download History List of files you have downloaded.
Form data Saved information that you have typed into forms.
Passwords Saved passwords that are automatically filled in when you sign in to a website you've previously visited.
Tracking Protection, ActiveX Filtering and Do Not Track A list of websites excluded from filtering, data used by Tracking Protection to detect where sites might automatically be sharing details about your visit, and exceptions to Do Not Track requests.
About deleting browsing history Delete Cancel

4. Once finished, you'll get the following message at the bottom of your screen.



- 5. Close Internet Explorer and open it again.
- 6. Type calgary.ca/careers into your browser address bar and hit enter

## **Google Chrome**

- 1. At the top right, click More icon.
- 2. Click History, then History again.



3. On the left, click Clear browsing data. A box will appear.

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4. Select "the beginning of time" to delete all history. Confirm all boxes are checked and click Clear browsing data.



- 5. Close Google Chrome and open it again
- 6. Type calgary.ca/careers in your browser address bar and hit enter