

Certificate of Compliance Service

Application Form

If you are applying in person or by mail for your Certificate of Compliance complete this application form and provide 1 copy of your Real Property Report. If you are applying online, this information will be requested through the online application and you will not need to fill out this form.

Address – Where is the request for?	
Address	
Applicant – Who is applying?	
Name	Business Name (if applicable)
Email	Phone Number (during business hours)
Compliance stamp for: (Only choose one (1) of Residential, Multi-family, or Commercial/Industrial property)	
☐ Residential Property	
Single house on individual parcel Semi-Detached on individual parcel	Townhouse on individual parcel (If applying for more than one townhouse indicate number of parcels:)
(Below options are only for multi-family or commercial/industrial properties)	
☐ Multi-Family Property	☐ Regular (14 days)
(Triplex and Larger on individual parcel)	☐ Express (7 days, subject to additional fees)
Commercial/Industrial Property	Number of parcels: (Tip: Parcels are lots that are individually Titled)
Building on single parcel Building over four parcels	
Applicant's Declaration: I understand and acknowledge that, as part of the City's process in reviewing, evaluating, and processing my application, the City will need to circulate copies of my application materials to members of City Administration, members of the public who may be affected by the application's approval, and to relevant Community Associations' Boards of Directors, including their Planning Committees. I hereby consent to the City's copying of my application materials solely for the purposes of such circulation as aforesaid, provided that those parties to whom the copies are circulated are made aware that their use of the copies is specific and limited to providing input on my application and that any further reproduction and distribution of the plans is strictly prohibited. In addition, I certify that all information submitted with this application, including information shown on plans and documents, to be true and correct. Incomplete or inactive	

FOIP DISCLAIMER: The personal information obtained on this form is being collected under the authority of section 33(c) of the Freedom of Information and Protection of Privacy Act (FOIP Act) of Alberta. This information is being collected for the purpose of permit review and inspection processes (if required) and will be disclosed to relevant City Business Units. It may also be used to conduct ongoing evaluations of services received from Planning & Development. The name of the applicant and the nature of the application will be available to the public, as authorized by the FOIP Act. You may direct questions about the collection, use or disclosure of your personal information by the City of Calgary at 800 Macleod Trail SE Calgary, Alberta in relation to this program by emailing the FOIP Program Administrator for Planning and Development at plantableg@calgary.ca or by telephone at (403)268-5311.

applications may be cancelled or refused at the discretion of the proper authority in accordance with their respective bylaw.

lagree to receive correspondence and decision documents via electronic message related to this application.