

Once you have signed in to your vista account, click “Request CPAG Pre-Application Meeting” from the menu on the left hand side.

## VISTA

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Applications, Licences & Permits
<b>PERMITS</b>
→ New Service Request
→ Residential ePermits
→ Request CPAG Pre-Application Meeting
<b>SEARCH</b>
→ View All Permits
→ General Search
→ By JAC
→ Scheduled Inspections
<b>ACCOUNT</b>
→ Change Password
→ Sign Out
<b>FAQ</b>
→ Trade & Building Permit User Manual
→ FAQ
→ Announcements

This will take you to the Pre-application request form. Here you will enter in the contact person information and information on the project.

## Applicant Information

**Company**

**Contact Person**

Select a Contact

**Work phone**

**E-mail Address**

**Mobile phone**

(Optional)

example: 4032685311

If your contact info has changed, please contact 4032685311.

## Project Profile

**Parcel Address** (maximum 15 allowed):

- Type address(es) and select from the list
- Validate addresses and remove all invalid addresses

Select a parcel address

Validate addresses

**Project Name** (maximum 100 characters):

**Project Description** (maximum 500 characters)

Please include major concerns where the input is desired, as well as, where the known rationale for any requested variances from the Land Use Bylaw or applicable policies

You will be able to upload any concept plans or site plans in the Project Documents section. Once you have completed filling out this request form, click the "Add to Cart" button at the bottom right.

# Project Documents

## Documents

Add Document

# Freedom of Information and Protection of Privacy Statement

The personal information on this form is being collected under the authority of The Municipal Government Act, Section 640, and The City of Calgary Land Use Bylaw 1P2007 (Part 2) and amendments thereto. It will be used for the permit review and inspection processes. It may also be used to conduct ongoing evaluations of services received from Planning, Development & Assessment. The name of the applicant and the nature of the permit will be available to the public. Please send inquiries by mail to the FOIP Program Administrator, Planning, Development & Assessment, PO Box 2100, Station M, Calgary, AB T2P 2M5 or contact us by phone at 311.

[Back to Project List](#)

Save as Draft

Add to Cart

Once it has been added to cart, you will receive a message stating that the project has been added to the cart. Click "Close this message".

This project has been added to cart on ePermit system at 2018/07/04 2:52:08 PM. Please click Checkout Cart to make payment.

Close this message

Payment is required for this request before it is submitted. Click "Checkout Cart" at the top right to pay for the pre-application. This will take you to the Order Summary page. Here you can review the details of your order and select "Proceed" to take you to the payment page.

## Order Summary

Please review the cart. To proceed with the order, print the Order Summary and click 'Proceed with Payment'.

Request Date:

Customer Name:

Save as PDF

Cart ID: 1875437

Total Owing: \$631.00

	Description	Fee	Tax	Action
+ PDA2018-00901	800 MACLEOD TR SE	\$631.00	\$0.00	<a href="#">Edit</a> <a href="#">Delete</a>

### How do you want to pay?

- Quick Checkout:** Pay for your cart by credit card.
- Create Payment Profile:** Create a payment profile to manage your credit card(s) and recall them instantly for your future payments on ePermits.

Proceed >

Enter in your credit card details and click "Pay Now" to complete the payment process.



## Make a payment

**Cart ID:** 01875437

**Total Amount:** \$631.00

Please enter your credit card information and click 'Pay' to complete the payment process.

**Card Type \***



**Card Number \***

**Card Owner \***

**Expiration Date \***

/

**Card CVD/CVV: \***

Pay Now

Back to Cart

You will receive an order confirmation on your screen as well as an order confirmation email. You may log-out of your vista account at this time.

## Order Confirmation

The transaction was processed successfully. The order was paid by VISA and the transaction ID is 10108886. A confirmation will be sent to all email addresses included in the application.

Request Date: Jul 04, 2018

Customer Name:

Save as PDF

**Cart ID: 1875437**

**Total Paid: \$631.00**

	<b>Description</b>	<b>Fee</b>	<b>Tax</b>
+ PDA2018-00901	800 MACLEOD TR SE	\$631.00	\$0.00