



2018 March 7

ISC: Unrestricted

To All Excavation Permit Customers

Subject: Changes To Excavation Permit Fees

The City of Calgary (The City) wishes to clarify that compaction permit inspections conducted by a City Works Inspector is part of a Quality Assurance (QA) program and permit holders are required to undertake their own Quality Control (QC) to ensure backfill compaction specifications are met.

Starting July 1, 2018, a Works Inspection fee (\$99.50) will be applied (replacing the \$99.50 compaction fee) to each permit at permit approval and The City will randomly select excavation permits for a works inspection to ensure city specifications are met. Permit holders will be notified by a Works Inspector if their permit has been selected for a formal inspection. If a permit holder is notified of a works inspection, the following information must be provided to: RoadsCompaction@calgary.ca at least 24 hours (1 day) before the permit is ready for compaction testing:

1. Excavation Permit Number
2. Location address including the surface type:
 - a. Pavement
 - b. Back lane
 - c. Boulevard
3. Date and Time the permit will be ready for a compaction inspection (starting to backfill)
4. Type of work you are doing (new services, repairs, re-compaction, etc.)
5. Who is conducting permit QC
6. Site contact information including:
 - a. Name
 - b. Mobile Number

The permit holder is reminded that the provision of meeting city backfill compaction specifications and the associated QC program remains the responsibility of the permit holder or designate. The permit holder or designate shall provide QC testing data to a Works Inspector upon request and within a mutually agreeable timeframe.

Questions regarding this process should be directed to: RoadsCompaction@calgary.ca

Sincerely,

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c. Excavation Permit Office