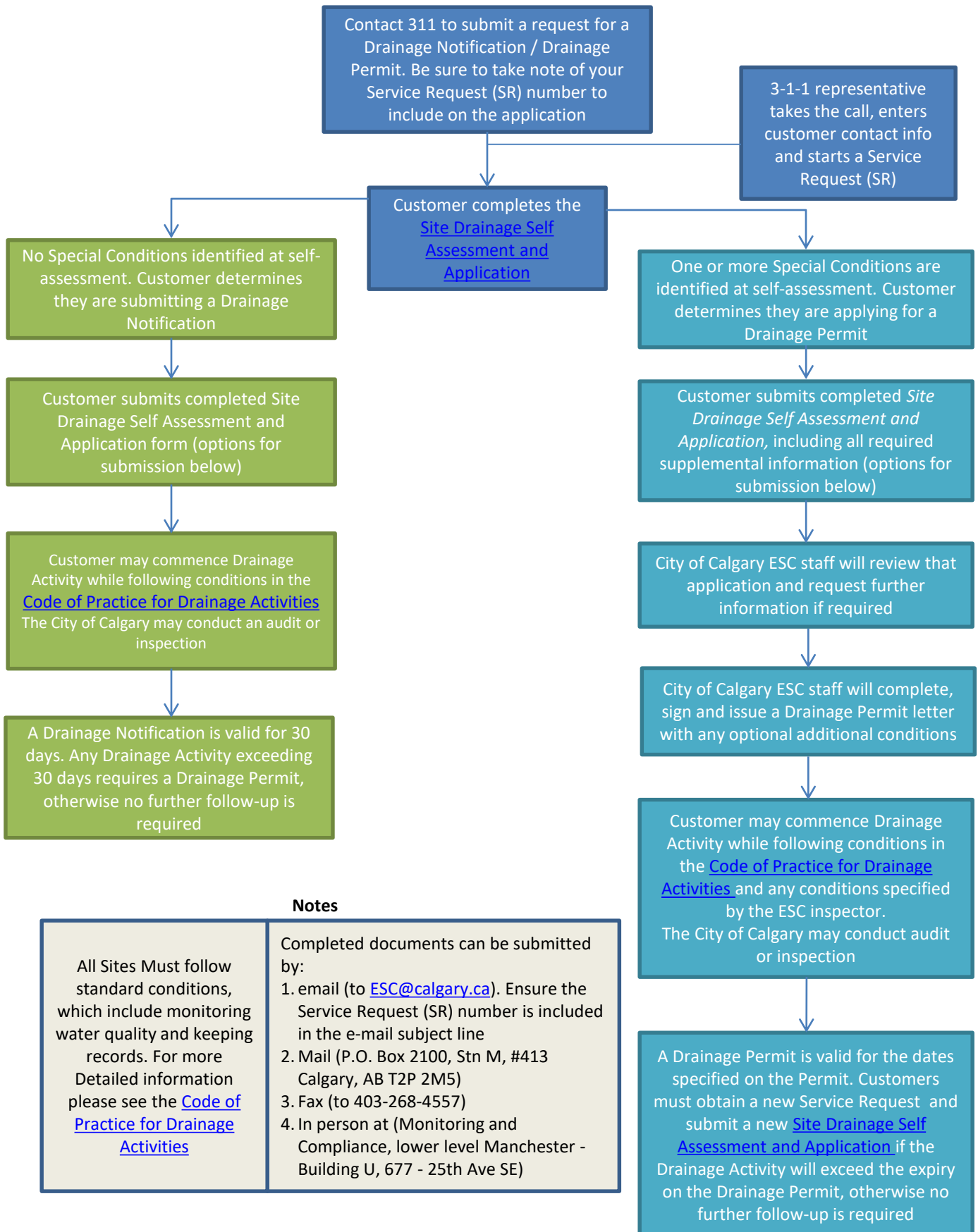


Approval Process Flowchart



Notes

All Sites Must follow standard conditions, which include monitoring water quality and keeping records. For more Detailed information please see the [Code of Practice for Drainage Activities](#)

- Completed documents can be submitted by:
1. email (to ESC@calgary.ca). Ensure the Service Request (SR) number is included in the e-mail subject line
 2. Mail (P.O. Box 2100, Stn M, #413 Calgary, AB T2P 2M5)
 3. Fax (to 403-268-4557)
 4. In person at (Monitoring and Compliance, lower level Manchester - Building U, 677 - 25th Ave SE)

A Drainage Permit is valid for the dates specified on the Permit. Customers must obtain a new Service Request and submit a new [Site Drainage Self Assessment and Application](#) if the Drainage Activity will exceed the expiry on the Drainage Permit, otherwise no further follow-up is required