



**XV OLYMPIC WINTER GAMES  
INVENTORY TO THE  
RECORDS OF THE SPORTS GROUP**



**THE CITY OF CALGARY**  
CITY CLERK'S DEPARTMENT

## PREFACE

The City of Calgary Archives is a section of the City Clerk's Department. The Archives was established in 1981. The descriptive system currently in use was established in 1991. The Archives Society of Alberta has endorsed the use of the Bureau of Canadian Archivists' Rules for Archival Description as the standard of archival description to be used in Alberta's archival repositories. In acting upon the recommendations of the Society, the City of Calgary Archives will endeavour to use RAD whenever possible and to subsequently adopt new rules as they are announced by the Bureau.

The focus of the City of Calgary Archives' descriptive system is the series level and, consequently, RAD has been adapted to meet the descriptive needs of that level. RAD will eventually be used to describe archival records at the fonds level.

The City of Calgary Archives creates inventories of records of private agencies and individuals as the basic structural finding aid to private records. Private records include a broad range of material such as office records of elected municipal officials, records of boards and commissions funded in part or wholly by the City of Calgary, records of other organizations which function at the municipal level, as well as personal papers of individuals. All of these records are collected because of their close relationship to the records of the civic government, and are subject to formal donor agreements.

The search pattern for information in private records is to translate inquiries into terms of type of activity, to link activity with agencies which are classified according to activity, to peruse the appropriate inventories to identify pertinent record series, and then to locate these series, or parts thereof, through the location register. Inventories of private records can also be accessed through the inventory of any civic department to which it might happen to be linked.

Existing inventories of private records are revised as additions of records are received and described at the Archives.

## INTRODUCTION

The records of OCO'88, the organizing committee for the staging of the XV Olympic Winter Games, were acquired by the City of Calgary Archives through an agreement signed 1990 January 22 between The City of Calgary, the Calgary Olympic Development Association (CODA) and the XV Olympic Winter Games Organizing Committee. The process of arrangement and description began before that time with the permission of CODA.

The records described in this inventory are part of accession PR-90-001. The original extent of the entire collection of records from OCO'88 at the time of the accession was approximately 620 containers. With records received as the result of an accrual of OCO'88 material in 1991 August, the total extent of the Sports Group material after arrangement and description is 17 m.

This inventory was originally prepared by Glenda Leslie in 1991, and was revised to follow the Rules for Archival Description in 1992 October.

## ACKNOWLEDGEMENT

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## ADMINISTRATIVE HISTORY

By the spring of 1982, shortly after the formation of OCO'88, positions for six Vice Presidents had been added to its organizational structure. The Vice President, Sports, appointed in July, was Brian Murphy who came to OCO after having served with the Calgary Olympic Development Association (CODA). He reported to the Senior Vice President of Operations, Pat Mitchell, and was responsible for all athletic events and liaison with National and International Sports Federations. Murphy retained this position until the reorganization of OCO in early 1986 at which time his title was changed to General Manager, Sports. In 1986 September, Murphy was replaced by General Manager Bill France within the Sports Administration Department of the Operations Group, headed by Vice President, Bruce Cleveley.

Records from the Sports Group received by the Archives do not reflect much of the early activity of this administrative unit. Mission reports from the Sarajevo and Los Angeles Olympic Games may be found in Series I. Brian Murphy's files are limited and are often found throughout other series (see Series V, the records created by the Sports Coordinators). Some early correspondence on bobsleigh and luge events, a collection of photographs and slides on site selections and some reference material represent the only consolidated set of records in the Sports Group from Brian Murphy (Series VI). In fact, a more informative collection of Murphy's correspondence can be found in the records of the Executive Group, particularly in Series XI. President W. Pratt. General Administration. Correspondence and Reference Material. 1983-88. No doubt, the

records of the Operations Group, yet to be processed, will also contain material from the early years of this administrative unit.

Some of the earliest records in the Sports Group created by someone in the upper echelons of OCO's administration are from John Pickett. Prior to joining OCO, Pickett had worked in Ontario assisting in the development of sports facilities. He served in positions with a recreational emphasis for local, provincial and federal governments, and began to work with the Canadian Olympic Association (COA) in 1973. He was the Assistant Chef de Mission for the 1976 Olympic Winter and Summer Games in Innsbruck, Austria and Montreal, respectively. Then, in 1979, he served as Director of Games Mission Administration to the Pan American Games in Puerto Rico. He maintained that capacity for the Lake Placid Winter Olympics in 1980. He came to Calgary after having been the Executive Director of the COA.

Initially, Pickett was responsible for International Relations as a member of CODA. As Vice President of Games Operations for OCO in 1982, Pickett's responsibilities included Olympic Villages, transportation, security, ceremonies, tickets and clothing (in other words, non-sporting activities). He, like Brian Murphy, reported to the Senior Vice President of Operations, Pat Mitchell. In the summer of 1984, Pickett's title was changed to Vice President, Olympic Services, but the records indicate an overlap of his two vice presidential titles until at least 1985 April, or later.

While the records created by John Pickett and received by the Archives tend to reflect his mandate as Vice President of Games Operations, they also indicate his work with National and International Sports Federations, work also within the mandate of

Brian Murphy as Vice President of Sports. Cindy Bowman worked very closely with John Pickett in the capacity of Associate, Services (more formally, Associate, Olympic Services) from at least the fall of 1985. Ms. Bowman had been active in several sports in Calgary before becoming an employee of CODA in 1981 April. She continued her work with OCO after the Winter Olympics were awarded to Calgary, initially in the Games Operations Department, while at the same time working on several Alpine World Cup Organizing Committees and with the 1983 Western Canada Summer Games organization.

One of Bowman's major responsibilities as Associate, Services was to coordinate dealings with the National Olympic Committees (NOCs) and the various international sporting federations (IFs). Her work was rewarded in the spring of 1987 when she was appointed Coordinator, NOC Services/Relations with the Sports Group. She reported directly to Vice President, Bill France. These records may be found in Series I.

By 1987, the Sports Group was an entity of its own with the mandate to coordinate sporting events for the pre-Olympic competitions (known as Preview'88) and those of the XV Olympic Winter Games, in total, 176 events. To the ten medal sports of alpine skiing, bobsleigh, biathlon, cross country skiing, figure skating, ice hockey, luge, nordic combined, ski jumping and speed skating were added one demonstration sport--curling--, two demonstration events--freestyle skiing and short track speed skating--, plus one exhibition event--disabled skiing.

Within the mandate of the Sports Group were the responsibilities of coordinating and training personnel; preparing the Games schedule and arranging for approvals by

international sports federations; scheduling training times for participating Olympic teams; addressing national Olympic committees' requirements; acting in liaison with international sports federations to ensure all equipment and facilities met technical requirements; and acting in liaison with provincial and national sport governing bodies to ensure their involvement both before and during the Games. Within the Sports Group, there was the Sports Department and NOC Relations section, both of which reported to the Vice President. (An organizational chart of 1987 December has the Coordinator of NOC Relations reporting to the Manager, Sports, but in practice this does not seem to have been the case.) Volunteers made up a large part of the Sports Group with 2300 of them organized into various sports committees. (From the Official Report)

Bruce Wasylik was appointed Manager of the Sports Department after the reorganization/review of OCO in 1986. (In some organizational charts, he is given the title, General Manager). Eventually all Sports Coordinators (six in total) reported to him although not all of these Coordinators were appointed at the same time. As for Wasylik's own records, other than those general files found in Series IV, very few records were clearly created by him. Some files, when packed by OCO staff at the conclusion of business, were given the generic term "Sports Management," and the records themselves do not clearly indicate who created them. These may be found in Series II.

The records of the Sports Coordinators make up one of the largest series of records from the Sports Group received by the Archives (see Series V).

Advertisements for people to fill the positions of Sports Coordinators appeared as early

as July of 1984. At that time, the Sports Coordinator was to report to the Vice President, Sports and to be "responsible for acting as the liaison with the twelve sports chairmen and the local, provincial and national Olympic winter sports governing bodies," as well as to assist the Vice President of Sports with the smooth operation of that unit. By May of 1986, the duties outlined for this position put less emphasis on the liaison between the sports chairmen and the sports coordinators. The other responsibilities seemed to have remained the same. The distinction between those volunteers appointed as Sports Coordinators and those appointed as Sports Chairmen was that Sports Coordinators were venue oriented positions while Sports Chairmen were sport oriented positions. In general, the Sports Coordinators reported to the Manager, Sports while the Sports Chairmen reported to the Venue Chairmen in the Operations Group.

Bill France took over as Vice President of the Sports Group from Brian Murphy and remained in that position until the end of the Games. Records from his office are also very limited, but general correspondence and reference files may be found in Series III.

For a brief period in 1987, the organizational charts for the Sports Group indicate that Medical Services was part of the Sports Group, but by Games time, this administrative unit was part of the Operations Group, and no records remained within the records of the Sports Group. The Final Reports for the Sports Group may be found in the records of the Communications Group (see separate inventory).

## SCOPE AND CONTENT NOTE

The records of the Sports Group consist of six series, each of which is introduced by an "Archival Description" section and a "Scope and Content" note. Several of the series consist of a number of "sub series," with the result that the descriptions at the series level can be quite detailed.

Three of the series (II, IV and V) are the result of the work of more than one records creator. The records in Series IV came from the offices of Brian Murphy and Bruce Wasylik, and those in Series V are clearly identified as being the result of the work of several Sports Coordinators; however, the origin of the materials in Series II is less certain.

The records of the Sports Group are predominantly textual, but must be considered to be "multiple media" because of the existence of photographic images and oversize documents within the series. Photographic images have either been placed in acid-free enclosures or, in the case of slides, placed into appropriate "sleeves" and then into a binder for storage. The oversize material consists of a number of maps, plans and schedules as well as material used for presentations. These have been removed from original file folders and placed either into oversize, flat Hollinger storage boxes, or into map folders and then into a map cabinet. Listing of all oversize material from each series may be found at the end of the "File Listing" section for each series. Graphics, audio cassette tapes, and some computer discs are also part of the records of this Group.

As in many of the series in the OCO'88 records, a number of documents in telefax form were found in the Sports Group. Because of the rapid deterioration of these records, they have been photocopied for preservation. In the most severe cases--where the fading of the document was so extreme as to make photocopying impossible--the "faxed" documents have been transcribed.

A number of boxes of OCO records intended for the City of Calgary Archives were mistakenly sent to Kestrel Data Inc., the company responsible for the storage of OCO's financial records. This material was transferred to the Archives in 1991 August. All of the accrued material from the Sports Group was from the records of Brian Murphy, the first Vice President of the Sports Group (Series VI)

## DESCRIPTION OF RECORDS

### **I. Sports Group, NOC Relations, Coordinator Cindy Bowman, Correspondence and Reference Material. -- 1981-1988. -- 3.25 m of text and other material.**

**Archival Description:** By Games time, NOC [National Olympic Committees] Relations was an important administrative unit within the Sports Group of OCO. Although communications with the national Olympic committees from participating (and non-participating) countries was an important and constant aspect of OCO's work, NOC Relations was not made a separate administrative unit until the spring of 1987.

These records give some indication of the various divisions and departments of OCO which carried out the work of NOC Relations. One constant through-out was the work of Cindy Bowman, who, prior to the formation of OCO, had been a full-time employee of the Calgary Olympic Development Association (CODA). After the incorporation of OCO, Ms. Bowman initially worked within the Games Operations Department as the Calgary Mission Program Coordinator for the delegations which travelled to the 1984 Winter Olympics in Sarajevo and to the Summer Games in Los Angeles. At that time, Ms. Bowman worked closely with John Pickett, the Vice President of Games Operations. When Pickett was named Vice President of Olympic Services in 1984, Ms. Bowman's title was changed to that of Associate, Services. Later, when NOC Relations came under the jurisdiction of Sports, Ms. Bowman reported to Brian Murphy, Vice President, Sports. By the spring of 1987, she had been appointed Coordinator of NOC Relations within the Sports Group and reported directly to Vice President Bill France.

Because of Cindy Bowman's close working relationship with John Pickett, the records of the NOC Relations administrative unit include some of Pickett's correspondence as Vice President of Games Operations. These records may be some of the earliest Vice Presidential correspondence in the OCO records, apart from those in the Executive Group. Records from Brian Murphy and from Bill France, the two Vice Presidents of the Sports Group, are quite limited and very general in their nature. Again, the records of the Executive Group are a better source for much of their correspondence.

**Organization and Arrangement:** The records of NOC Relations have been divided into five sub series, as follows:

OCO Delegations to Sarajevo and Los Angeles - These records were created by John Pickett in his capacity as Vice President, Games Operations and the Chef de Mission for the Canadian team to Sarajevo and Los Angeles. Those records relating to the "missions" remained with the NOC Relations material.

While these records, particularly those from the mission to Sarajevo, are not arranged in a strictly alphabetical way, the original order of the records has been maintained for the most part. Those files relating to the Sarajevo mission precede those relating to the Los Angeles mission. Correspondence relating to the sponsors for these delegations include standard form letters to sponsors along with other correspondence. Files containing personal information have had restrictions placed upon them.

NOC Country Files - The records in this sub series relate more directly to the work of Cindy Bowman. Although much of the information is repetitive, the files do give an indication of the number of types of problems or concerns which arose in OCO's dealings with delegations from the various National Olympic Committees and as arrangements were being made for the participants of the Games.

These files are arranged alphabetically, with much of the correspondence being routine and often in "fax" format. As well, these files contain reports, itineraries, pamphlets, lists and forms. Often, included are black and white ID photographs of NOC delegates.

NOC Mailings and Miscellaneous - These files, created by Cindy Bowman, consist of a number of mailings which were sent to the National Olympic Committees informing them of arrangements as they were being made in Calgary and also often including questionnaires seeking information from the NOCs on their expected involvement in the XVth Olympic Winter Games, i.e. the number of athletes being sent and in which events, the number of officials, etc. A few files relating to individual countries or to individual programs may also be found in this sub series.

As well, this sub series consists of a number of files on ANOC, the Association of National Olympic Committees. Programs and reports from meetings of the Association and from an ANOC visit to Calgary in 1986 February are included.

NOC Seminar, 1986 February - These files, created by Cindy Bowman as Associate, Services, outline the arrangements made for delegates from National Olympic Committees which met in Calgary in 1986 February. As well as routine correspondence, reports, schedules, questionnaires and the like, this sub series also contains a number of colour photographs of the participants and activities surrounding this Seminar. Many of the people featured in these photographs are as yet unidentified. Some of the proceedings of the Seminar were captured on cassette tape, and these may be found in the file entitled "NOC Seminar, Feb/86, Translation/Interpretation,

1985-1986." Computer diskettes found in this sub series have yet to be reformatted for appraisal purposes. Some bank receipts were removed for disposal.

NOC Fragments - This sub series arrived at the Archives as a group of "Miscellaneous" records from the NOC Relations section of OCO. Created by Cindy Bowman, some of these files, such as those on the NOC Seminar, relate to material within other sub series of the NOC Relations records. As well, some files relate to Commonwealth or University Games in Edinburgh, Scotland and Kobe, Japan respectively, and to AENOC, the Association of European National Olympic Committees.

**Scope and Content:** Besides routine correspondence, the files in these sub series contain manuals and handbooks, clippings, plans, graphics, photographs and negatives, sound cassette tapes, agreements, transcripts, minutes and itineraries, reports and financial statements. Computer diskettes have yet to be reformatted so that their contents can be appraised.

The other material includes 64 photo prints, 49 photo negatives, two contact sheets, three blueprints, three sound cassettes, two postcards, one diskette, one pin.

The titles are based on the contents of the series and box labels.

A file listing follows.

**File Listing:**

**SUB SERIES: OCO DELEGATIONS TO SARAJEVO AND LOS ANGELES**

Box 1

Sarajevo Accommodation, 1983-1984.

Sarajevo & Los Angeles, Services, Ticket Information, 1983. (Includes financial statement)

Sarajevo Mission, 1983-1984.

Sarajevo, 1982-1983. (2 folders; RESTRICTED; oversize blueprints were placed in map folder labelled with the series title.)

Sarajevo'84, 1982. (Booklet and graphics)

The Official Yugoslavia Sarajevo 1984 Winter Olympic Games Coin Program, 1983. (Booklet; includes black and white photo prints)

Sarajevo'84, Promotion and Press Conferences, OCOG Sarajevo, c. 1983.

Sarajevo, Art Presentation, n.d. (Includes pin from the City of Sarajevo, business cards and samples of art from two Yugoslavian artists)

Sarajevo, Banking, 1984.

Sarajevo, Belgrade Arrangements, 1983-1984.

Sarajevo, Budgets, 1983-1984.

Sarajevo, Cargo, 1983-1984.

Sarajevo Office, Deutsche Wirtschaftszentrum, 1983-1984. (Includes copy of agreement between OCO and Professionelles Sport Management [PSM] for rental of building known as Deutsche Haus; photo prints, postcards, and plans)

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Box 1 (cont'd)

Sarajevo, Car Transport, 1981-1984. (Includes photo negatives of two people beside various vehicles; one of these people is probably John Pickett)

Sarajevo, City Representative, 1983.

Box 2

Sarajevo, CTV Charter, 1983-1984.

Sarajevo [Sick] Children's Hospital, c. 1983. (Photo print, 8 X 10, colour)

Sarajevo Organizing Committee Communication, 1983-1985.

Sarajevo, Federal Representatives, 1983-1984. (Includes transcript of interview with Mayors Klein and Uzelac)

Sarajevo Mission Report, Games Operations Department, May 1984.

[Sarajevo], Calgary Mission to Sarajevo, September 1983.

Sarajevo, Meetings, 1984.

Sarajevo Orientation Session, 1983. (Includes information packages)

Sarajevo, Final Reports, 1984.

Sarajevo, Reports, 1984-1985.

[Sarajevo], Handbooks, 1984. (These include: Broadcaster's Handbook, Sapporo'72; Sarajevo'84, Official Guide; Sarajevo'84, The Canadian Team at the Olympic Winter Games; Sarajevo'84, Welcome; and Review Yugoslav)

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Box 2 (cont'd)

Sarajevo, Miscellaneous, 1983-1984. (Includes transcripts of interview; and an 8 X 10 black and white photo print of Sarajevo coins; an oversize schedule: "Project Sarajevo;" has been removed and placed into a map folder and labelled with the series and folder titles)

Box 3

Sarajevo, Presentation, 1983.

Sarajevo, Protocol, 1983-1984.

Sarajevo, Promotion Centre, 1983-1984. (Includes minutes of Tri Level Meetings)

[Sarajevo], Receptions, 1984. (Labelled "... Not to be Made Public...")

[Sarajevo], Statements of Value, 1984.

Sarajevo, Staff, 1984. (Includes resumé - RESTRICTED)

Sarajevo Working Mission 1984, 1982-1984. (Includes draft recommendations for purchase of "Sarajevo Systems")

Sarajevo, Jan'83, 1983.

Sarajevo, Provincial Representatives, 1983.

Sarajevo, Events Tickets, 1983-1984.

Sarajevo, Travel Itineraries, 1983-1984.

Sarajevo, Travel Program, 1983.

[Sarajevo], Telexes, 1984.

[Sarajevo], Missions Sponsorship Program, 1983-1984.

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Box 3 (cont'd)

[Sarajevo, Sponsors], Andres Wines, 1984.

[Sarajevo], Sponsors, Alberta Distillers Ltd., 1983-1984.

[Sarajevo], Sponsors, Brook Bond (Black Diamond Cheese), 1983-1984.

[Sarajevo], Sponsors, Burns Meats, 1983-1984.

[Sarajevo, Sponsors], Campbell's Soup, 1983-1984.

[Sarajevo], Sponsors, Canada Dry, 1983-1984.

[Sarajevo], Sponsors, Canada Safeway Ltd., 1983-1984.

[Sarajevo, Sponsors], Christie Cookies, 1983-1984.

[Sarajevo, Sponsors], City of Calgary, 1983.

[Sarajevo, Sponsors], Gillette, 1983-1984.

[Sarajevo], Sponsors, Graymor Coffee, 1984.

Box 4

[Sarajevo, Sponsors], H.J. Heinz, 1983-1984.

[Sarajevo, Sponsors], Laura Secord, 1983-1984.

[Sarajevo], Sponsors, Lily Cups, 1983-1984.

[Sarajevo], Sponsors, Nanton Water, 1983-1984.

[Sarajevo, Sponsors], Old Dutch, 1983-1984.

[Sarajevo], Sponsors, Palm Dairies Limited, 1983-1984.

[Sarajevo], Sponsors, Quaker Oats, 1983-1984.

[Sarajevo], Sponsors, Tetley Tea, 1983-1984.

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Box 4 (cont'd)

[Sarajevo, Sponsors], Williams Nelson, 1983-1984.

[Sarajevo], Sponsors, Yardley, 1983-1984.

LAOOC, Accommodation, 1983-1984. (Los Angeles Olympic Organizing Committee)

LAOOC, Accreditation, 1984.

LAOOC, Automobiles, 1984.

LAOOC, Budgets, 1984.

LAOOC, Canadian Olympic Association, 1984.

LAOOC, Customs & Shipping, 1984.

LAOOC, Delegation, 1983-1985.

[LAOOC], Dewitt Arrangements, 1984.

[LAOOC], Governments - City, Province, Federal, 1984.

[LAOOC], Handbook, 1984.

[LAOOC], Reception, Invitation List, 1984.

[LAOOC], IOC Presentation, 1984.

LAOOC, Media, 1984.

[LAOOC], Medical, 1984.

LAOOC, Miscellaneous, 1983-1985.

LAOOC, Office, Biltmore, 1984.

LAOOC, Promotion Display, 1983-1984.

LAOOC, Protocol, 1984.

LAOOC, Publications, c. 1984.

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Box 4 (cont'd)

LAOOC, Reports, 1984.

Box 5

LAOOC, Receptions, 1984.

LAOOC, Tickets, 1983-1984.

LAOOC, Travel, 1984.

LAOOC, Visitations, 1983-1984.

LAOOC, Working Mission, 1984. (Includes budget and two fading unidentified colour polaroid photo prints)

[LAOOC], Sponsors, Coco-Cola Ltd., 1983-1984.

[LAOOC], Sponsors, Seagrams, 1983-1984.

[LAOOC], Sponsors, Labatt's Brewery, 1981-1984.

[LAOOC], Sponsors, Hiram Walker & Sons Limited, 1983-1984.

LAOOC 1984 Mission, JP Working Notes, 1984.

[LAOOC], Los Angeles Mission Reports, 1984.

**OVERSIZE MATERIAL** (Map Cabinet 1/1)

Oversize material placed into map folders is from the following files:

Sarajevo, 1982-1983. (Blueprints: Zajednicka Situacija Infrastrukture (copy); Sprat 1:50

objekat: A11i2 Dobrinja II. etapa (Nov. 1981); Prizemlje objekat:

A11-S, Dobrinja II. etapa (Feb. 1982))

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Oversize material in map cabinets (cont'd)

Sarajevo, Miscellaneous, 1983-1984. (Oversize schedule: "Project Sarajevo")

## **SUB SERIES: NOC COUNTRY FILES**

Box 6

Attache Program, 1986-1988.

Andorra, 1985-1988.

Argentina, 1985-1988.

Australia, 1985-1988.

Australia Visit, 1986-1987.

Austria, 1986-1988. (2 folders)

Austrian Visit September 1986, 1986-1987.

Belgium, 1986-1988.

Box 7

Bolivia, 1985-1988.

Bulgaria, 1985-1988.

Bulgaria Visit, 1987.

Canada, 1985-1988. (2 folders; regarding the Canadian Olympic Association)

Canada Visit, 1986-1987.

Chile, 1986-1988.

Chinese Taipei, 1986-1988.

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Box 7 (cont'd)

Chinese Taipei Visit, 1987.

Costa Rica, 1986-1988.

Cyprus, 1986-1988.

Box 8

Czechoslovakia, 1986-1988.

Czechoslovakia Visit, 1987.

Denmark, 1986-1988.

D.P.R. [Democratic People's Republic of] Korea, 1986-1988.

Federal Republic of Germany, 1986-1988.

F.R.G. [Federal Republic of Germany] Visit, 1987.

Fiji, 1987-1988.

Finland, 1987-1988.

France, 1986-1988. (Includes black and white ID photo prints)

Box 9

France Visit, 1986-1987.

German Democratic Republic, 1985-1988.

G.D.R. [German Democratic Republic] Visit, 1986-1987.

Great Britain, 1985-1988.

Great Britain Visit, 1987.

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Box 9 (cont'd)

Greece, 1986-1988. (2 folders)

Guam, 1987-1988.

Guatemala, 1987-1988.

Box 10

Hungary, 1986-1988.

Iceland, 1986-1988.

India, 1987-1988.

Ireland, 1987-1988.

Italy, 1986-1988. (2 folders)

Italy, Miscellaneous, 1986-1987.

Italian Visit, 1986-1987.

Jamaica, 1987-1988.

Japan, 1986-1988. (2 folders)

Japan Visit, 1987.

Box 11

Korea, 1986-1988.

Korea Visit, 1987.

Lebanon, 1986-1988.

Leichtenstein, 1986-1988.

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Box 11 (cont'd)

Leichtenstein Visit, 1987.

Luxembourg, 1987-1988.

Luxembourg Visit, 1987.

Mexico, 1986-1988.

Monaco, 1986-1988.

Monaco Visit, 1987.

Mongolia, 1986-1988.

Morocco, 1986-1988.

Netherlands, 1986-1988.

Netherlands Visit, 1987.

Box 12

Netherlands Antilles, 1987-1988.

New Zealand, 1986-1988.

Norway, 1986-1988. (2 folders)

Norway Visit, 1987.

People's Republic of China, 1986-1988.

People's Republic of China Visit, 1987-1988.

Philippines, 1987-1988.

Poland, 1986-1988.

Portugal, 1987-1988.

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Box 12 (cont'd)

Puerto Rico, 1987-1988.

Romania, 1986-1988. (Some deteriorating faxed correspondence was photocopied for preservation)

Box 13

San Marino, 1986-1988.

Spain, 1986-1988.

Sweden, 1985-1988. (2 folders; includes black & white ID photo prints)

Swedish Visit Dec. 8-10/86 & March/87.

Switzerland, 1985-1988. (2 folders; includes black & white ID photo print)

Switzerland Visit, 1986-1987.

Turkey, 1986-1988.

Box 14

U.S.A., 1982-1988. (Includes black & white ID photo prints, and a copy of

The Olympian, December 1987)

United States Olympic Committee, XVth Olympic Winter Games, Calgary, Canada,  
February 13-28, 1988.

U.S.A. Visit, July 1986, Sept. 1986, Feb. 1987, Sept. 1987, Nov. 1987.

[U.S.A.], LAOOC, 1987.

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Box 14 (cont'd)

U.S.S.R., 1985-1988. (2 folders; includes black and white contact prints of the figure skaters Bestianova & Bukin and their coach with Hidy and Howdy; and a black & white ID photo print)

Box 15

U.S.S.R. Visit, 1986-1987.

Virgin Islands, 1987-1988.

Yugoslavia, 1986-1988.

Yugoslavia Visit, 1987.

[Yugoslavia], Sarajevo Accreditation, 1984-1987.

Seoul Olympic Organizing Committee, 1987-1988. (Includes handbooks)

IOC, 1986-1988.

Country Participation, XV Olympic Winter Games, 1983-1987.

**SUB SERIES: NOC MAILINGS AND MISCELLANEOUS**

Box 16

NOC Mailings, General, 1987.

NOC Mailings, #2, 1986-1987.

NOC Mailings, #3, 1987.

NOC Mailings, #4, 1987.

NOC Mailings, #5, 1987.

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Box 16 (cont'd)

NOC Mailings, #6, 1987.

NOC Mailings, #7, 1987.

[NOC], Mailout, 1987.

NOC Mailout, May 1988.

Box 17

NOCs, General Information, 1982-1987.

NOC Departments, General, 1986.

[NOCs], Miscellaneous NOCs, 1986-1988.

NOCs, Extra Officials, 1987-1988. (2 folders)

NOCs, Telecommunications - Pagers, 1987-1988.

NOC Tickets, General, 1987-1988.

NOC Tickets, Orders, 1987.

Box 18

[NOCs], Video/Education Kits, 1986.

[NOCs], Village Payments, 1988.

NOC Visits, 1986-1987.

[NOCs], Egypt, 1986-1987.

[NOCs], Finland, Tickets, 1987-1988.

[NOCs], Gabon, 1987.

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Box 18 (cont'd)

[NOCs], Iraq, 1987.

[NOCs], Malta, 1987.

[NOCs], Netherlands, Tickets, 1986-1988.

[NOCs], Senegal, 1986-1988.

[NOCs], Thailand, 1987.

International Sport Federations, 1986.

ANOC Reports from Sarajevo, 1982-1983.

ANOC Program February 1986.

[ANOC], Site Visit of an ANOC Working Group to Calgary, February 18-21, 1986.

ANOC, 1986-1987.

ANOC Meeting, February 1987.

ANOC Meeting, October 1987.

**SUB SERIES: NOC SEMINAR, 1986 FEBRUARY**

Box 19

NOC Seminar, Feb/86, Accommodation, 1985-1986.

NOC Seminar, Accounts, 1986.

NOC Seminar, Feb/86, Air Transportation, 1986. (Includes agenda of meeting  
regarding travel for NOC delegates)

NOC Seminar, Feb/86, Budget, 1985-1986.

NOC Seminar, Computer Discs and Back-ups, n.d.

Box 19 (cont'd)

NOC Seminar, Feb/86, Discussion Topics, 1985. (Includes agenda)

[NOC Seminar], General, 1985-1986. (Files created by John Pickett)

NOC Seminar, Feb/86, Governments & Guests, 1985-1986.

NOC Seminar, Feb/86, Ground Transportation, 1986.

NOC Seminar, Feb/86, Hockey Games, 1985-1986.

NOC Seminar, Feb/85 [sic], Itineraries, 1985-1986. (Includes a drawing and list to identify participants from a photograph. The photograph was not included.)

[NOC Seminar], Miscellaneous, 1985-1986. (3 folders; includes colour photo prints and negatives, many of which remain unidentified, and two were disposed of because they were out of focus.)

Box 20

NOC Seminar, Feb/86, NOC Correspondence, 1985-1986. (Includes manual and a diskette marked "NOC Disk as of Jan 24/86")

NOC Seminar, Feb/86, Olympic Solidarity, 1985-1986.

[NOC Seminar], Questionnaire for NOCs, 1985-1986.

NOC Seminar, Feb/86, Receptions, Dinners, Lunches, 1985-1986.

NOC Seminar, Feb/86, Registration Forms/Package, 1985-1986.

NOC Seminar, Feb/86, Royal Bank, 1985-1986.

NOC Seminar, Feb/86, Security, 1985-1986.

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Box 20 (cont'd)

[NOC Seminar], Translation/Interpretation, 1985-1986. (Includes agenda and  
cassette tapes of the NOC Seminar)

NOC Seminar, Feb/86, Visas, 1984-1986.

**SUB SERIES: NOC FRAGMENTS**

Box 21

Cypress, 1987.

Royal Bank, 1986.

OPE Tickets for Sale, 1988.

IF Eligibility, 1987.

Opening Ceremonies, 1987-1988.

XVOWG, Services, Commonwealth Games, Scotland, 1986.

Kobe, Japan, 1985 World Universiade Games. (2 folders)

AENOC, 1986-1987. (2 folders of 3)

Box 22

AENOC, 1986-1987. (3rd folder of 3)

[Photographs], Jean Murch, OCO'88, n.d.

NOC Seminar, Country Correspondence, 1985-1986. (2 folders)

[Olympic Villages Information and Questionnaire, April 1987, etc.]. (2 folders)

**II. Sports Group, Sports Management, Reports, Schedules and Reference Material. -- 1977-1988. -- 2.2 m of text and other material.**

**Archival Description:** These records consists of various types of reports, reference material, sports schedules and material to be appraised from computer diskettes. They were sent to the City of Calgary Archives under the label "Sports Management." Brian Murphy, the Vice President and then the General Manager of Sports until the fall of 1986, and/or Bruce Wasylik, the Manager of Sports, were most likely responsible for their creation, but there is little in the records to help determine this. Thus, the title "Sports Management" has been maintained.

**Organization and Arrangement:** There are five sub series in this series as follows:

Site Inspection Reports and Schedules - Most of the reports in this sub series are from World Cup events in Lake Placid, Colorado or from various games held in Europe. The reports have been placed into three folders, the first of which contains several colour photographs of the Paskapoo area before it was developed into Canada Olympic Park. The final two folders contain the reports, which were in no particular order. A listing of those reports is given below.

Committee Reports and World Cups - As in the first sub series, many of the reports listed below were as a result of competitions held in Lake Placid. Some also came from the Sarajevo Olympics and other European games as well as from a Test Event held at Canada Olympic Park and from the Skate Canada competition held in Calgary in 1987. Again, there is no particular order to these reports.

Final Reports and Results - Many of the reports in this sub series were submitted by the various Sports Chairmen of OCO, as follows:

<u>Sport</u>	<u>Name</u>
Alpine Chairman	Alf Fischer
Alpine Vice Chairman	Bruce Hamstead
Bobsleigh Chairman	John Nixon
Cross Country Chairman	Mike Carleton
Curling Chairman	Ray Kingsmith
Disabled Skiing Chairman	Jerry Johnston
Figure Skating Chairman	Joyce Hisey
Freestyle Chairman	Pat Judge
Ice Hockey Chairman	George Kingston
Luge Chairman	Doug Hansen
Nordic Combined Chairman	Linda Taylor
Short Track Chairman	John Thorpe

<u>Sport</u>	<u>Name</u>
Ski Jumping Chairman	Roy Andersen
Speed Skating Chairman	Klaas Schipper

When others were responsible for the report, their names and/or positions are listed with the file title.

Many reports consist only of competition results, but often information manuals, organizational charts and minutes of Team Captains' meetings are included along with a report.

Miscellaneous Reports - As in other sub series, some of the reports in this group of records are from Lake Placid, Sarajevo as well as Calgary. There is no apparent arrangement to these files.

Schedules and Reference Material - This sub series includes several miscellaneous information and training manuals, lists of OCO personnel (which have been restricted because they contain personal information), a couple of video cassettes and numerous sports schedules. Computer diskettes of sizes 5 1/4" and 8" await conversion to a readable format so that their contents can be appraised.

The information manuals found in the second file of this sub series are for the following: Alpine Skiing, Owasina Village, Bobsleigh, Figure Skating, Ice Hockey and Luge.

The contents of the two video cassettes is unclear and neither may be of any value. The purpose of the VHS video is unknown; the tape contains footage of speedskating events with a timing log and numbers which may represent particular skating events. The second video cassette is in PAL (European) format.

Oversize material consists of an organizational chart of the Sports Group and schedules of the various sporting events as follows: Canmore Nordic Centre; Alpine Nakiska; Canada Olympic Park; 1988 Olympic Winter Games; Schedule of Competitions and Practices [Ice Hockey/Figure Skating]; Speed Skating, Olympic Oval; Short Track Speed Skating, Max Bell Arena; Curling, Max Bell Arena; Calgary 1988 Olympic Winter Games Schedule.

The files in this sub series have been maintained as they were sent to the Archives. The organizational chart of the Sports Group and graphic schedules of each event may be found in two locations--initially, in the first files of this sub series, and, secondly, in an oversize, flat Hollinger box (Box #13). Besides the sports schedules, oversize box contains overhead transparencies of schedules, budgets, and lists of sports, international federations and the IOC organization.

The other material consists of 141 photo prints, 35 plans, 12 computer diskettes, 11 transparencies, three cultural historic items, three maps, and two video cassettes.

The title of the series is based on the contents of the series and box labels.

A file listing follows.

**File Listing:**

**SUB SERIES: SITE INSPECTION REPORTS AND SCHEDULES**

Box 1

Reports, May 15, 1986. (3 folders; the first folder contains 8 X 10, colour photo prints

of Paskapoo, some with locations of ski jumping, bobsleigh and luge facilities

indicated on them. Often there are multiple copies of the photo prints. The

reports contained in the following two folders are as follows:

Report by the Biathlon Committee on the World Biathlon Championships

. . . February 1986, May 15, 1986

OCO'88 Bobsleigh Committee Lake Placid World Cup Report, Feb. 5-15, 1986

Indoor Short Track Speed Skating Travelling Report

Report on Biathlon World Championships 1986 Operations Support Group,  
April 1986

Report on Aerial Events (2) at Lake Placid, N.Y., January 18 & 19/86

Event Description for Chief of Course, Freestyle World Cup, Breckenridge,  
Colorado

World Cup Mogul Competition, Breckenridge, Colorado, U.S.A., January 23-25,  
1986

Figure Skating, Geneva Report, April, 1986

1986 Luge Committee European Tour [February 1986]

Canadian Championships, World Cup 1986, Lake Placid

Freestyle World Championships, Tignes, France, February 1-8, 1986

Falun Sweden 3/9/86, Swedish Winter Games

Lahti Finland [sic] 2/28 - 3/3-86, Nordic Winter Games

Box 1 (cont'd)

Reports, May 15, 1986: (cont'd)

Ski Jumping [1985/1986]

Report on Aerial Event, Freestyle Ski, Mt. Gabriel P.Q. World Cup, Jan. 12/86

Report to the Bobsleigh Committee OCO'88 by Gisele Matson on Visits to Bobsleigh Events - Lake Placid World Cup, February 1986 - Berchtesgaden World Championship, March 1986

Mt. Allan Report for '86 by Chief of Course Coordinator, April 2, 1986

Sunshine World Cup Downhill & Giant Slalom, March 8 & 9, 1986

Report on Canadian Curling Association's Annual Meeting and the Canadian Curling Championship, March 2-9, 1986, Kitchener, Ontario

Report on International Curling Federation Meetings and the World Curling Championship, March 31-April 6, 1986, Toronto, Canada

Draft of "Travel Report"

**SUB SERIES: COMMITTEE REPORTS AND WORLD CUPS**

Report, Junior World Cup Championships, Lake Placid, New York, March 11-18, 1986

by Jack P. Fournier.

Report, Final Report published by the Organizing Committee of XIVth Winter Olympic

Games [sic] 1984 at Sarajevo.

Report on the FIS Freestyle Committee Held in Moscow, Russia, October 25th to

28th, 1986 by Patrick R. Judge.

Report, Terms of Reference, Skate Canada (Local Organizing Committee), August 31,

1984, Clgary [sic], Alta, by G. Blundun. (Labelled Vol. No. 1 of 2)

Box 1 (cont'd)

Report, F.I.B.T. Test Week, Canada Olympic Park, March 17-23, 1986 by John Nixon.

Report, O.C.O.'88 Bobsleigh Officials Training Program, Lake Placid, New York,  
February 16-24, 1985 by John Nixon.

Report, Trip to World Junior Ski Championships, Lake Placid, N.Y.,  
February 11-17, 1986 by Irvin Servold.

Box 2

Report, 1985 World Bobsleigh Championships Report, January 14-27, 1985, Cervina,  
Italy by John Nixon. (Includes photo prints, ID sleeve band, race result  
sheets and Program)

Report on the IX Nordic Junior World Championships, Lake Placid, New York,  
February 11-17, 1986 by G.A. Crawford.

Report, World Cup Lake Placid, 1986. (This is a duplicate of the report in the  
first sub series entitled "OCO'88 Bobsleigh Committee, Lake Placid World  
Cup Report, February 5-14, 1986 by John Nixon," but with the following  
additions: a booklet entitled Lederle 2-Man World Cup (1986) and  
USA Bobsledder (Winter 1985-1986))

Report, Universiade'83 Technical Handbook/Livret Technique d'Universiade'83 by  
W.E. (Hank) Tatarchuk (Edmonton).

Report on the Obertsdorf, West Germany Pre-World Championships Cross-Country Ski  
Races, March 11, 1986 by M.S. Carleton. (Includes Program and results  
sheets)

Box 2 (cont'd)

Report on the Observation of the IX Nordic Junior World Championships, Lake Placid, New York, February 11-February 18, 1986 by Jo Lunn. (Includes photo prints, maps and results sheets)

Report, XXXVI Kongress der FIL - XXXVI Congress of the FIL, 19-20 Juni 1987 /June 19-20. 1987, Sofia/Bul.

Report, OCO Biathlon Committee, Report on 1986 World Championships, Logistics by Douglas B. Ringstrom. (1st of 3 folders; includes pamphlets, posters, maps, booklets, and ID badges; the photo prints in the first folder are from Falun, Sweden)

Box 3

Report, OCO Biathlon Committee, Report on 1986 World Championships, Logistics by Douglas B. Ringstrom. (2nd and 3rd of 3 folders; photo prints are from Holmenkollen and Oslo, Norway)

Pamphlet, Bobclub IGLS Innsbruck, Informiert, Winter 84/85.

**SUB SERIES: FINAL REPORTS AND RESULTS**

XV Olympic Winter Games, Alpine, Final Report, Original, 1988. (3 folders;

Supervisor, Nakiska: Elenore Kubik. Prepared by Alpine Sport Staff)

Figure Skating Final Report, [1987-1988]. (2 folders)

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**Box 4**

Ice Hockey Final Report, [1987-1988]. (2 folders; includes organizational plans)

XV Olympic Winter Games, Ice Hockey Organizing Committee, Technical Game Data,  
Feb. 13-28, 1988. (3 folders)

XV Olympic Winter Games, Final Report, Supervisor, Sports, Canmore Nordic Centre,  
Kevin Pennock, March 31, 1988, Book 1. (3 folders; includes Competition  
Operation Agenda and Minutes)

**Box 5**

XV Olympic Winter Games, Final Report, Supervisor, Sports, Canmore Nordic Centre,  
Kevin Pennock, March 31, 1988, Book 2. (4 folders; includes Competition  
Operation Agenda and Minutes)

Disabled Skiing Exhibition Event, Final Report, March 1988. (Submitted by Sport  
Coordinator Larry Kovac, and Ardeth Paziuk of Sport Staff)

Canada Olympic Park, Sports Department, Final Report, March 1988. (2 folders;  
marked 'Original;' submitted by Sport Supervisor, Shawn Balog; Secretary,  
Jan Barrett; Sport Intern, Michele Dyer; Sport Intern, Jim Heaton)

**Box 6**

Calgary Olympic Village, Sport Information Office, Final Report, March 1988.

(Submitted by Sport Information Officers Katherine Ladly and Sherri Umeris)

SAIT/Sport Information Office, Final Report, March 31, 1988.

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Box 6 (cont'd)

XV Olympic Winter Games, Short Track Speed Skating, Operations Manual, 1988.

(Includes plans)

XV Olympic Winter Games, Speed Skating, Operations Manual, 1988.

XV Olympic Winter Games, Curling, Operations Manual, 1988.

Bobsleigh Originals, 1988. (2 folders; includes minutes of meeting of Race  
Directors and FIBT and OCO representatives)

Box 7

Luge, Result/Protocol Originals, 1988. (2 folders)

Ski Jumping, Result Protocol Originals, 1988.

Speed Skating Originals, 1988.

Hockey Results Originals, 1988.

Alpine Results Protocol Originals, 1988. (2 folders; submitted by the Race  
Organizing Committee)

Biathlon Result Protocol Originals, 1988. (Submitted by the Competition  
Executive)

Box 8

Cross Country Results Originals, 1988.

Short Track Speed Skating, 1988.

Original Curling Results, 1988. (2 folders; includes lists of officials)

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Box 8 (cont'd)

Disabled Skiing Originals, 1988. (Includes informal minutes of Team Meeting)

Freestyle Protocol Originals Results, 1988.

[Final Figure Skating Statistics], 1988.

[Nordic Combined], 1988.

**SUB SERIES: MISCELLANEOUS REPORTS**

Arenas Study, Prepared for The City of Calgary, OCO'88, Government of Canada, by  
Reid Crowther & Partners Limited. . . October 1984. (Report on Foothills,  
Norma Bush and Max Bell arenas)

Box 9

[Report on Venue Planning], c. 1985-1986.

"Best Ever," Sport Canada, Winter Olympic Sport Symposium, May 9-11, 1984, Ottawa.  
(2 folders)

Sarajevo Reports, From Sport Chairmen, 1984. (3 folders)

L.P.O.O.C. Info, 1977-78. (2 folders; Lake Placid Olympic Organizing Committee)

Box 10

Lake Placid Background Information, 1979. (3 folders)

**SUB SERIES: SCHEDULES & REFERENCE MATERIAL**

Box 11

Sports Group Organizational Chart (December 1, 1987) and Schedules, 1987.

Information Manuals, c. 1987.

Training Manual - Hosting Manual, c. 1986.

Sports Contacts, 1985-1987. (3 folders; **Restricted**)

Lists - Phone, Chairmen, T.D.s, etc., 1986-1987. (**Restricted**)

Box 12

VHS Tape, Untitled, n.d.

XV Olympics ('88), n.d. (A video cassette in PAL format; includes a Short Track  
Detailed Schedule competition)

Computer diskettes, --. (To be converted so that contents can be appraised.)

**OVERSIZE MATERIAL**

Oversize Box 13

Several copies of the sports schedules and the Calgary 1988 Olympic Winter Games  
Schedule, Final Schedule

Overhead Presentations: schedules, budgets, lists of sports, international  
federations and the IOC organization

**III. Sports Group, Vice President Bill France, General Correspondence and Reports. -- 1982-1988. -- .39 m of text.**

**Archival Description:** These files came to the Archives under the title "Sports Management," but they are clearly the files of Bill France. In 1986 September, France was appointed General Manager of the Sports Administration Department which was then part of the Operations Group. In 1987, when the Sports Group was created, he was named Vice President and remained in that position to the end of the Games. These are the only records created by Vice President France which were retained by the Sports Group.

**Organization and Arrangement:** There are two sections to these files, the first being a number of general correspondence files arranged in alphabetical order. These are followed by a group of Progress Reports which were the formal reports of OCO to various international sports federations and to the IOC on the progress of operations in Calgary. The FIS [Fédération Internationale de Ski], ISU [International Skating Union], and IOC [International Olympic Committee] Reports are in many cases duplicates.

Copies of some blank accreditation forms and a copy of the 1982 Olympic Charter complete this series of records.

The title is based on the contents of the series.

A list of file titles follows.

**File Listing:**

**SUB SERIES: GENERAL CORRESPONDENCE**

Box 1

[Accommodation], Games Accommodation Payments, 1988.

Accommodation, Lincoln Park, 1988.

Accommodation, Parkview, 1988.

[Accommodation], SAIT, 1987.

Accommodation, Technical Delegates, 1986-1988.

Board Meeting, Sports Reports, 1987-1988.

Chairmen, Job Descriptions, 1984-1986.

Contract Administration, 1987.

Critical Path, 1987.

E.M.T. [Executive Management Team], 1987-1988. (Includes Financial Statement for  
1987)

Gift Program, 1986-1988.

Ice Makers, Ice Planing Equipment, 1987.

Medals, 1987.

Milestones, 1986-1988.

O'Connor, Lorne, 1987-1988. (Restricted)

Olympic Hall of Fame, 1987.

Olympic Winter Games, History, c. 1987.

Position Descriptions, 1986-1987.

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Box 1 (cont'd)

Preview'88 Events Overview, 1987.

Schedule, Games, 1987.

Sponsors, Labatts, 1986-1987.

Sponsors, Molsons, 1987. (Includes copies of unsigned agreements)

Box 2

Sport Chairmen, Interviewers, 1987. (Includes scripts)

Sports, Travel Policy, 1986-1987.

Study Groups, 1988.

Team Captains Meetings, 1987.

Team Supplier Program, 1987.

Technical Delegates, 1986.

T.D.'s List for Updating Deb's & Officials, 1987-1988. (Technical Delegates)

Technical Delegates, Reports/Inspection, 1987. (Reports to International Federations)

Telecommunications, Timing/Scoreboards/Results, 1986-1987. (Includes minutes of  
Sports/Systems/Telecommunications meeting)

Test Events, 1986-1987.

Towels, 1987.

Troeger, Walter, 1986-1987. (Walter Troeger was the IOC Sports Director)

V.I.P.s, 1987.

Box 2 (cont'd)

**SUB SERIES: PROGRESS REPORTS**

Progress Report, F.I.L., June/87 (Luge).

Progress Report, F.I.B.T., July/87 (Bobsleigh).

Progress Report, U.I.P.M.B., Nov/87 (Biathlon). [Union Internationale de Pentathlon  
Moderne et Biathlon]

[Games Times Preparation Reports], Attachments, 1987-1988. (Includes agenda of  
Bobsleigh Committee)

Games Time Preparation (Freestyle), 1987. (Includes agenda and report of Cross  
Country Committee and Freestyle Committee)

[Reports], F.I.S. Meetings, Saalbach, Austria, 1987.

[Reports], F.I.S., Letters of Agreement, 1985-1987. (Includes Progress Reports)

Box 3

[Reports], F.I.S. Report Originals, 1987.

Progress Report, F.I.S., June/87 (Cross Country).

Progress Report, F.I.S., June/87 (Alpine).

Progress Report, F.I.S., June/87 (Freestyle).

Progress Report, F.I.S., June/87 (Nordic Combined).

Progress Report, F.I.S., June/87 (Ski Jumping).

Progress Report, I.S.U., May/87 (Figure Skating). (Includes reports on figure  
skating and speed skating)

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Box 3 (cont'd)

Progress Report, I.S.U., May/87 (Speed Skating). (Includes information on Speed Skating Committee)

Progress Report, I.S.U., May/87 (Short Track).

Progress Report, I.O.C., Feb/87, Originals.

Progress Report, I.O.C., Feb/87 (Alpine).

Progress Report, I.O.C., Feb/87 (Bobsleigh).

Progress Report, I.O.C., Feb/87 (Cross Country).

Progress Report, I.O.C., Feb/87 (Luge).

Progress Report, I.O.C., Feb/87 (Nordic Combined).

Progress Report, I.O.C., Feb/87 (Ski Jumping).

OCO'88 Sport Event Schedules Book, 1987.

[Accreditation], c. 1987. (Blank forms)

Olympic Charter 1982.

**IV. Sports Group, Sports Department, General Correspondence and Reference Material. -- 1983-1988. -- .39 m of text and 1 photo print.**

**Archival Description:** Most of these general reference files were created by Bruce Wasylik, the Manager of the Sports Department from 1987 to the end of the Games, but many were also created by Brian Murphy, who was Vice President of Sports within the Operations Group of OCO from 1983 to 1986. With the reorganization of OCO in early 1986, Murphy was appointed General Manager of Sports, a position he retained until the fall when he was replaced by General Manager Bill France. When France became Vice President of the Sports Group in 1987, Bruce Wasylik took over as Manager, Sports.

**Organization and Arrangement:** The records arrived at the City of Calgary Archives in no particular order, but, with the exception of some "Correspondence" files, which have been placed at the beginning of the series, an alphabetical order has been imposed to ease research. Files containing address labels only were removed for disposal, although some samples were retained.

The titles are based on the contents of the series and box labels.

A file listing follows.

**File Listing:**

Box 1

Correspondence In, 1986-1988.

Correspondence, Out, January 1987-June 1987. (The correspondence actually goes to April 1988.)

Correspondence Out, 1987-1988.

Accommodations, 1987.

Airport, Accreditation, 1987.

Armbands, 1985

Clothing, 1987.

Demo[nstration], Explanation, 1987-1988.

Demo[nstration] Registration, 1987-1988.

[Demonstration Sports], 1987.

Demonstration Sports, Proposals, 1983-1986. (Includes photo print)

Demonstration Sports, Proposals, 1985-1986.

Demonstration Sports, Re: Schedule Letters, 1986. (Includes summary of meeting)

Demonstration Test Competitions, 1983-1986.

Engineering, 1987.

Equipment, 1987.

FIL Congress, 1987. (Re Luge)

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Box 1 (cont'd)

FIS [Fédération Internationale de Ski], ca. 1988.

Forerunners Projects Re: Proposal, 1986-1988. (Some material is RESTRICTED)

Box 2

ISU [International Skating Union], 1987-1988.

Intern Program, 1987.

Jury Minutes, 1988. (Minutes of jury meetings)

Marketing, 1987.

Marketing, Team Service, n.d.

Medals/Gifting, 1986-1987.

Org[anizational] Charts/Contacts, c. 1987.

Outstanding Bills, 1988.

P & A [Production & Advertising], 1986-1987.

Parkview [Inn], 1987-1988.

Results, 1986. (Includes minutes of Results Staffing meeting, and Results Venue  
Coordination meeting)

Results Mailout, 1988.

SAIT, 1987-1988.

SAIT Accommodation, 1988.

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Box 2 (cont'd)

Scoreboard Op[erator]s, 1986. (Includes minutes of Scoreboards Operators meetings  
and drawings)

Signage, 1987-1988.

[Sports], Alpine, 1986-1988.

Box 3

[Sports], Biathlon, 1987.

[Sports], Bobsled, 1988.

[Sports], Cross-Country, 1987.

[Sports], Curling, 1987.

[Sports], Disabled [Skiing], 1987.

[Sports], Figure Skating, 1986-1988. (Includes rule book)

[Sports], Figure Skating, 1987-1988.

[Sports], Hockey, 1988.

[Sports], Nordic Combined, 1987-1988.

[Sports], Short Track [Speedskating], 1986-1988.

Team Captains Meetings, 1987.

Test Events, 1986-1987.

Towels, 1987-1988.

**V. Sports Group, Sports Department, Sports Coordinators, General Correspondence and Reference Material. -- 1983-1988. -- 7.65 m of text and other material.**

**Archival Description:** The role of the Sports Coordinators was to act as "the liaison with the local, provincial and national winter sports governing bodies," and to perform "various technical administrative duties required in the Sports Division." Initially, the Sports Coordinators reported to the General Manager of the Sports Division, Operations Group. By Games time, Sports Division had become one of the six major Groups of OCO, and the Sports Coordinators reported to the Manager of the Sports Department in that Group.

**Organization and Arrangement:** This series represented the largest in the group of records from the Sports Group. They have been arranged by sub series according to sport or venue and coordinator. In some cases, the Sports Coordinator was responsible for more than one sport at a particular venue. The sub series are as follows:

Alpine - Elenore Kubik - Elenore Kubik, the Alpine Sports Coordinator, reported to Bruce Wasylik, Manager, Sports in late 1987 and early 1988. Once the Venue Management System was implemented for Games time, Ms. Kubik was often referred to as Supervisor, Nakiska or Coordinator, Nakiska and she reported to the Alpine Chairman, Alf Fischer. Her administrative files are general in nature, consisting mainly of routine correspondence, but with some minutes included, especially of Race Organizing Committee (ROC) meetings, and inspection reports from technical delegations. On occasion, the correspondence of Brian Murphy, who was Vice President of Sports from 1982 to 1986 can be found in these files.

There is an extensive set of photo prints in the "Alpine" file. These consist of a series of black and white photos of a "Solar Analysis" of Nakiska, i.e., the changing shadows and sunlight on Mount Allan, and colour photo prints of an alpine delegation inspecting the developing ski runs. Neither set of prints came with negatives, and both are glued to paper backings. Copy negatives will be made of these photo prints as budget allows to ensure proper preservation of these unique images.

Note: The Final Report (see file of same name) indicates that Production and Advertising produced the Results books for the NOCs and IFs

The files are in alphabetical order. Many files contained oversize drawings, blueprints or plans. These have been removed and placed into oversize boxes or map folders for adequate storage and have been labelled according to the OCO Group, Series, Sub series and folder title, with cross references to the original folders.

Restrictions have been placed on some files containing personal information. Canmore Nordic Centre - Kevin Pennock - Kevin Pennock was the Sports Coordinator for the Canmore Nordic Centre and in charge of cross country skiing, biathlon and nordic combined events. He reported to the Manager of Sports, Bruce Wasylik.

The records are arranged according to the following groupings (or sub-sub series): Minutes; General Correspondence and Reports; Schedules, Manuals and Maps; and Artifacts.

Once again, oversize material has been removed from the file folders and placed either into oversize storage boxes or into map folders. The series, sub series and folder titles identify the original location of the material, as do cross references within the original files.

A test event manual for Biathlon may be found in the sub series: Hockey/ Figure Skating - Keith Magill, which is described below.

Oval/Max Bell - Brian MacPherson - Brian MacPherson was responsible for the three sporting events held at two venues, curling and short track speed skating at the Max Bell Arena, and speed skating at the Olympic Oval. As with other Sports Coordinators, Brian MacPherson reported to the Manager of Sports, Bruce Wasylik.

Brian MacPherson's records were placed in coloured file folders according to sport--curling in red folders, speed skating in green folders and short track speed skating in yellow folders with a few files in blue file folders (beginning with file number 13.0 Language Services, below) which seemed to have been maintained separately from the records kept in yellow folders. Because the coloured folders have been replaced with archival folders, the sport to which the records refer has been added to the folder title in square brackets. These records were also given a filing number system which has been maintained. Two folders of purchase requisitions were removed for disposal.

A binder of I.S.U. Communications, a publication of the International Skating Union, was not given a number in the filing system. These publications have been removed from the binder and have been placed in the sub series following the files related to Short Track Speed Skating, below. A report from 1986 entitled "Indoor Short Track Speed Skating Travelling Report" may be found in the sub series: Hockey/Figure Skating - Keith Magill, also described below.

The box numbering system is a continuation of previous sub series.

Canada Olympic Park - Shawn Balog - Shawn Balog was the Sports Coordinator at

Canada Olympic Park (COP) and was responsible for the sports of bobsleigh, luge and ski jumping. In some correspondence, Ms. Balog was referred to as the Coordinator, Bobsleigh/Luge. She reported to the Manager, Sports Department, Bruce Wasylik, although a 1987 July organizational chart indicates that she reported directly to the Vice President of Sports at that time.

The records in this sub series were not created exclusively by Ms. Balog. They also reflect the work of Brian Murphy, who was both the Vice President of Sports and the General Manager of Sports until 1986 (see Series VI, the records of Brian Murphy), and Bruce Wasylik, who was Supervisor of Sports at COP in 1986 before he became the Manager of the Sports Department in 1987 January. Some material from Bill France, the Vice President of Sports from 1987 to the end of the Games may also be found in this sub series.

This sub series consists mainly of general correspondence and reports. Agenda, minutes and some oversize plans and blueprints are included, along with charts, manuals, booklets, itineraries, budget information and some photo prints.

Most of the records in this sub series came to the Archives labelled "Miscellaneous files," a title consistent with the filing system(s) used for this material. Several sets of files were created with identical or very similar titles. Some attempt has been made to lessen any confusion which could result from this system; however, duplication of file titles does remain. Many folders were empty when they arrived at the Archives and these have been removed.

Boxes 22 to 24 contain folders of timing tapes and results sheets from the men's and ladies' luge competitions. Although all the results sheets from this material have been retained, only samples of the timing tapes have been kept.

Oversize material has, in most cases, been removed to oversize storage boxes or to map folders and cross references have been added to the original files.

The box numbers are a continuation from the previous sub series.

Hockey/Figure Skating - Keith Magill - Keith Magill was the Sports Coordinator in charge of all hockey and figure skating events during the Olympics. This involved several venues, the Olympic Saddledome, the Stampede Corral and the Father David Bauer Arena. He reported to the Manager of the Sports Department, Bruce Wasylik. When OCO's organization was switched to the Venue Management system just before Games time, Magill also reported to the Sport Chairmen, Joyce Hisey for Figure Skating and George Kingston for Hockey.

Files in this sub series were arranged according to sport, either hockey or figure skating and then alphabetically. The title of the particular sport has been added to the

file title for clarification. Box numbers are a continuation from the previous sub series. The final two folders in Box 37 and those in Boxes 38, 39 and 40 are miscellaneous files from the Saddledome and Corral, primarily, which came to the Archives in no particular order. Some slides, negatives and contact prints are also part of these files.

Technical - Larry Kovac - The records of the Technical Coordinator, Larry Kovac, reflect many areas of responsibility, such as Disabled Skiing, Announcers, SAIT activities, the results of Preview events, the staging of a seminar in early 1988 on technical aspects of the Games, as well as the official eligibility forms filled out by competing athletes.

The files in this sub series are arranged according to the following sections: Announcers, SAIT, Disabled Skiing, Technical Seminar, Preview'88 Results, and finally the Eligibility forms of competing athletes which are arranged by sport and then by country within each sport.

In the section on Announcers, some of the information found in the file, Announcers Handbook, 1987-1988, was duplicated in subsequent files. These folders were removed for disposal, but files were retained in cases where the material in them was not an exact duplication of previous material.

**Scope and Content:** Most of the information in this series is in the form of general correspondence; however, quite often minutes of meetings and reports are found as part of the general correspondence files. Rarely were they ever filed as a separate set of records. Often notes have been added to the file listing to indicate when minutes or reports can be found in a general correspondence file.

Oversize material from all sub series within this series have been placed in oversize boxes (Boxes #50 and #51) or into map folders. The material in oversize boxes is from all sub series within the series, and has been labelled according to series, sub series and file title. The material placed into map folders is divided by sub series, and each folder is labelled according to the series title, sub series and folder titles.

The other material consists of 246 plans, 108 photo prints, 68 photo negatives, 44 cultural historic items, 42 maps, 21 blueprints, five forms, and one slide.

The title is based on the contents of the series and box labels.

A file listing follows.

**File Listing:**

**SUB SERIES: ALPINE - ELENORE KUBIK**

Box 1

Accommodation, General, 1987. (Includes minutes of meetings of the Alpine

Accommodation Committee, of the Accommodation Course Workers Committee,  
and of the KRC (Kitchen Staff & Meals) Visit)

Accreditation, General, 1987-1988.

Action Plan, c. 1987.

Alpine, 1982-1987. (3 folders; the first folder consists of black and white

photo prints of a "Solar Analysis" of Nakiska and colour photo prints of an  
inspection of Mount Allan ski runs in 1985 August. These folders also  
contain notes on a meeting with the Premier of Alberta from 1982 July,  
marked "Strictly Confidential.")

Announcer, General, 1987-1988.

Agreement, General, 1986. (Consists of a copy of the agreement between Ski

Kananaskis Inc. and OCO for staging events such as the FIS Noram, World Cup  
and Freestyle Alpine Skiing at Nakiska; a copy of the agreement between the  
Canadian Ski Association; the Canadian Ski Association, Alberta Division;  
OCO; and Ski Kananaskis, Inc. for Conduct of the 1986 Noram Alpine Events)

Athletes Entries, 1988.

CAS [Canadian Alpine Series] Race Reports, 1988. (Includes minutes of CAS

Debriefing meeting)

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Box 1 (cont'd)

CSA [Canadian Ski Association], General, 1985-1988. (Includes minutes of a meeting between the B.C. Division of the CSA and OCO)

Box 2

Ceremonies, General, 1987-1988. (Includes minutes of Ceremonies meeting)

Clothing, General, 1987.

Course Crew Manuals, 1988. (Draft copies)

Course Maps, 1988.

Equipment, Armbands, 1987. (Includes sample armbands)

Equipment, Bibs, 1987-1988.

Equipment, Draw & Timing Boards, 1987.

Equipment, List, 1987.

Equipment, Poles, 1987.

Equipment, Signs, 1987-1988.

Equipment, Specifications, 1987. (Includes map and plans; map of Equipment Storage Locations was placed in Oversize Box #50)

Equipment, Suppliers Correspondence, 1987.

Facilities, n.d. (Includes plans)

FIS, General, 1987. (Fédération Internationale de Ski/International Ski Federation; includes minutes of CTV meetings and of FIS meetings)

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**Box 3**

FIS Pre Winter Races, November 28-December 1, 1987. (2 folders)

FIS Progress Report, 1987.

FIS T[echnical] D[elegation] Reports, 1984-1987. (2 folders; includes minutes)

Final Reports, 1988.

**Box 4**

Finance, Budgets, 1986-1987.

Finish Area, 1987-1988. (Includes plans and blueprints; oversize blueprints  
have been placed in map folder)

Food Services, General, 1987.

Forerunners, 1987-1988. (Includes "Confidential" material)

Gatejudges, 1987.

Homologation Documents, 1985. (3 folders; FIS Inspection Reports)

Host Broadcaster, General, 1987. (Includes minutes; maps of ski courses have  
been placed in Oversize Box #50)

Language Services, General, 1987.

**Box 5**

Media Services, General, 1986-1987. (Includes minutes and copy of Media Guide)

Organizational Charts, General, 1987.

Pageantry, General, 1987. (Includes Community Pageantry Handbook)

**Copyright City of Calgary**

Box 5 (cont'd)

ROC [Race Organizing Committee], General Session Minutes, June 1986-January 1988.

ROC, Ladies Downhill, Combined Downhill, and Super G Minutes, July-Dec 1987.

ROC, Ladies' Technical Minutes, July 1987-February 1988.

ROC, Men's Downhill, Combined Downhill and Super G Minutes, July 1987-January 1988.

ROC, Men's Technical Minutes, August 1987-January 1988.

ROC, Sports Committee Minutes, November 1984-September 1987. (2 folders)

ROC, Sport Committee Minutes, Biweekly, July 1987-January 1988.

ROC Advisor Board, 1986-1987. (RESTRICTED)

ROC Minutes, Construction, September-December 1987.

Race Office General, 1987-1988. (Includes minutes)

Box 6

Results, 1988. (2 folders; reports on results of the Ladies' Downhill and of the Men's Downhill, and reports of the Technical Delegations)

Results, Originals, 1988. (2 folders; includes minutes of meetings of Team Captains, and of Men's Jury)

Safety Net System, 1983-1987. (Includes oversize blueprints which have been removed and placed in a map folder)

Site Plans, n.d. (Maps of Nakiska were placed in Oversize Box #50)

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Box 6 (cont'd)

Snow Management, 1987. (Includes maps of Nakiska, Proposed Snow Making Locations, placed in Oversize Box #50)

Spectator Ser[vices] General, 1987-1988. (Includes minutes of Spectator Services meeting)

Sport Information Manual, c. 1988. (Alpine Skiing Information Manual, 3 copies)

Box 7

Staff, General, 1987-1988.

Study Groups, 1988.

Systems Results, General, 1987-1988.

Team Captains Meetings, 1988.

Team Service Providers, 1987-1988. (Includes Licensee agreements)

Team Training, 1987-1988.

Telecom, General, 1987.

Timing, General, 1987.

Transportation Oly[mpic], General, 1987-1988. (Includes minutes of Transportation/Alpine meetings)

Travel, 1987. (Travel Approval Forms, Supply Requisitions and airline travel itineraries were removed for disposal)

Typical Day, 1987-1988.

Volunteer, General, 1986-1988.

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Box 7 (cont'd)

Volunteer Handbooks, 1987. (Husky World Events)

Volunteer Manpower Require[ments], 1987-1988. (2 folders; second folder contains

RESTRICTED material. Charts from first folder on Manpower Sharing and

RESTRICTED volunteer address lists and committee codes have been placed in

Oversize Box #50)

Weather, September, 1987. (Report of Environment Canada)

## **OVERSIZE MATERIAL**

Oversize Box 50

From Sub Series: Alpine - Elenore Kubik:

Equipment, Specifications, 1987. (Map of Equipment Storage Locations)

Host Broadcaster, General, 1987. (Maps of Ski Courses)

Site Plans, n.d. (Maps of Nakiska)

Snow Management, 1987. (Map of Nakiska, Proposed Snow Making Locations)

Volunteer Manpower Require[ments], 1987-1988. (2 folders; the first is Charts on

Manpower Sharing, and the second is RESTRICTED volunteer address lists and committee codes)

**OVERSIZE MATERIAL IN MAP FOLDERS:** (Map Cabinet 1/1)

Finish Area, 1987-1988. (4 blueprints)

Safety Net System, 1983-1987. (6 blueprints)

**SUB SERIES: CANMORE NORDIC CENTRE - KEVIN PENNOCK**

Box 8

Canmore Nordic Centre, 1986-1988. (4 folders; includes agenda and minutes of meetings of Canmore Nordic Centre Executive Committee; and of the Canmore Nordic Centre Venue Management Committee, which was probably the name given to this committee prior to their becoming the Executive Committee)

Biathlon/Biathlon, 1988. (2 folders; includes agenda and minutes of Biathlon Committee "O" Group meetings; minutes of Biathlon Committee Chiefs' meetings; minutes of Biathlon Logistics Committee)

Combine Nordique/Nordic Combined, 1988. (Includes agenda and minutes of Nordic Combined Steering Committee, of the Nordic Combined Test Event committee, and the Nordic Combined Results Clinic)

Box 9

Ski de Fond/Cross Country Skiing, 1988. (2 folders; includes agenda and minutes of meetings of the Cross Country Chief's Committee, of the Cross Country Competition Committee, of the Cross Country Race Committee, and of the Cross Country Sports Chairman's meetings)

General Correspondence and Reports

[General], Chart of Accounts, 1986.

[General], Equipment, 1988.

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Box 9 (cont'd)

Gen[eral], Marketing, 1987-1988.

[General], N[ordic] C[ombined], Misc[ellaneous], 1986-1987. (RESTRICTED)

[General], Pageantry, Design Theme, 1987. (Includes handbook, colour palette;  
oversize blueprints have been removed and placed into map folders)

Bia[athlon], Administration, 1986. (Financial statements)

Bia, Reports, 1987.

Bia, Radio, n.d.

Bia, Secretariat, 1987. (Handbook)

Bia, TD Inspections, 1986-1987.

Bia, Telecommunications, 1987. (Plan)

Bia, Transportation, 1987.

Bia, Volunteers, 1987.

CNC [Canmore Nordic Centre], Accommodation, 1988. (Handbook)

CNC, Facilities, 1987. (Oversize map and blueprint have been placed into map  
folders)

CNC, Food, 1987.

[CNC], Forerunners, 1988.

CNC, Host Broadcaster, 1987.

CNC, Production and Advertising, 1987. (Includes black and white and colour  
photo prints and negatives which have been placed into photographic  
envelopes)

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Box 10

[CNC], TD Reports, 1986-1987.

CNC, Transportation, 1987-1988.

CRS [Cross Country Skiing], Accommodation, 1987.

CRS, Accreditation, 1987.

CRS, Food, 1987.

CRS, Reports, 1987.

CRS, TD Inspections, 1986-1987.

CRS, Timing, 1986-1987. (Includes agenda for Cross Country Timekeeping Clinic)

CRS, Transportation, 1986-1987.

CRS, Travel, 1987-1988.

CRS, Volunteers, 1987-1988.

Nak [Nakiska], Administration, 1982-1987. (Includes financial statements for  
alpine events)

Nak, Production and Advertising, 1987.

Nor [Nordic Combined], Accommodation, 1986.

Nor, Administration, 1986. (Includes budgets)

Nor, Food, 1986.

Nor, Printing, 1986-1987. (Photo prints and negatives from nordic events of 1986

World Junior Championships in Banff, and possibly from Quebec, placed into  
photographic envelopes. Photographer not identified)

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Box 10 (cont'd)

Nor, Production and Advertising, 1986. (Handbook and copy of Canmore Leader,  
Special World Cup Edition)

Nor, TD Inspections, 1986-1987.

Nor, TEC Budget, 1987. (Includes financial statements)

Box 11

Nor, Timing, 1987.

Nor, Transportation, 1987.

Nor, Travel, 1986-1987.

Nor, World Cup Entries, 1986-1987. (Includes agenda for draw meeting and for team  
captains' meetings, and a handbook)

Schedules, Manuals and Maps

Canmore Nordic Centre, Course Maps, 1988. (2 folders; duplicates have been placed  
in Oversize Box #51; the maps consist of the following: Biathlon,  
Individual, 20 km; Biathlon, Relay 4 x 7.5 km; Biathlon, Sprint 10 km;  
Biathlon, Composite Trail Map; Cross Country Skiing, Men's Relay 4 x 10 km;  
Cross Country Skiing, Men's Special 15 km; Cross Country Skiing, Men's  
30 km; Cross Country Skiing, Women's Relay 4 x 5 km; Cross Country Skiing,  
Women's 20 km; Cross Country Skiing, Women's 5 km; Cross Country Skiing,

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Box 11 (cont'd)

Women's 10 km; Cross Country Skiing, Nordic Combined Team Competition,  
3 x 10 km; Cross Country Skiing, Nordic Combined, 15 km)

Cross Country Skiing Information Manual, 1988.

Nordic Combined Information Manual, 1988.

Nordic Events, 1988 Olympic Winter Games, Schedule of Competitions and Practices,  
February 1988. (Duplicates of schedules in Series II, Sub Series Schedules  
& Reference Material Box #13)

### Artifacts

Box 12

Bibs - for Olympic competitions, samples of two types.

Arm Bands - several examples for Suppliers, Jury, Media, Team, and Course workers.

## **OVERSIZE MATERIAL**

Oversize Box 51

From Sub Series: Canmore Nordic Centre - Kevin Pennock:

Canmore Nordic Centre, Course Maps, 1988. (Biathlon, Individual, 20 km; Biathlon,  
Relay 4 x 7.5 km; Biathlon, Sprint 10 km; Biathlon, Composite Trail Map; Cross  
Country Skiing, Men's Relay 4 x 10 km; Cross Country Skiing, Men's Special  
15 km; Cross Country Skiing, Men's 30 km; Cross Country Skiing, Women's  
Relay 4 x 5 km; Cross Country Skiing, Women's 20 km; Cross Country Skiing,

Oversize Box 51 (cont'd)

Women's 5 km; Cross Country Skiing, Women's 10 km; Cross Country Skiing, Nordic Combined Team Competition, 3 x 10 km; Cross Country Skiing, Nordic Combined, 15 km)

**Oversize Material in map folders:**

[General], Pageantry, Design Theme, 1987. (4 blueprints)

CNC, Facilities, 1987. (One oversize map and one blueprint)

**SUB SERIES: OVAL/MAX BELL - BRIAN MACPHERSON**

Box 13

1.0 [Short Track], Accommodation, 1987.

4.0 [Short Track], Announcers, 1987.

5.0 [Short Track], Athlete Information, 1987-1988.

7.0 [Short Track], Budget, T & C, 1984-1987.

11.0 [Short Track], Committee Minutes, 1986-1988. (Includes notices and minutes of meetings of the Short Track Speed Skating Technical Committee; minutes of meetings of Short Track Speed Skating Administration; minutes of Short Track Core Committee; and, in the earlier years, minutes of one meeting of the Short Track Committee)

15.0 [Short Track], Equipment, 1987. (Includes plans)

16.0 [Short Track], Facility, 1986-1987. (Includes plans)

Box 13 (cont'd)

- 19.0 [Short Track], I.S.U. [International Skating Union], 1984-1988. (Includes notes on meeting)
- 25.0 [Short Track], Newsletter, c. 1987.
- 27.0 [Short Track], Out-of-Town Volunteers, 1988.
- 29.0 [Short Track], Personnel, 1987-1988.
- 35.0 [Short Track], Results Distribution, 1987-1988. (Includes "Results Protocol, XV Olympic Winter Games, Short Track Speed Skating Demonstration Event, . . . February 22-25, 1988")
- 40.0 [Short Track], Scoreboard/Timing, n.d.
- 13.0 [Short Track], Language Services, 1987.
- 17.0 [Short Track], Medical, 1987.
- 18.0 [Short Track], Miscellaneous, c. 1988. (Proposed budget)
- 24.0 [Short Track], Production/Advertising, 1987.
- [no #] I.S.U. Communications, 1986-1987. (2 folders; nos. 646-687, publication of the International Skating Union - Beat Hasler, General Secretary, CH-7270 Davos Platz (Switzerland) Postfach)
- 1.0 [Curling], Accommodation, 1987-1988.
- 5.0 [Curling], Athlete Information, Games, 1987-1988.
- 6.0 [Curling], Banquets, 1987.
- 7.0 [Curling], Budget, T & C, 1986-1987.
- 9.0 [Curling], Ceremonies, 1987.

Box 13 (cont'd)

11.0 [Curling], Committee Minutes, 1986-1987. (Includes minutes of meeting of the OCO Curling Committee)

Box 14

14.0 [Curling], Equipment, 1987-1988.

15.0 [Curling], Facility, 1987.

16.0 [Curling], Food Services, 1988.

18.0 [Curling], I.C.F. [International Curling Federation], 1987. (Includes Official Handbook of the ICF for 1985 and 1987, and reports of the ICF Olympic Committee)

20.0 [Curling], Language Services, 1986.

26.0 [Curling], Personnel, 1987-1988. (Includes organizational charts and agreement between Donald Lewis and Wm. Pratt regarding ice preparation)

28.0 [Curling], Production/Advertising, 1987.

29.0 [Curling], Protocol/Hosting, 1986-1987.

30.0 [Curling], Results Distribution, 1987-1988. (Includes results protocol)

33.2 [Curling], Schedules, Games, 1987.

39.0 [Curling], Television, 1986-1987.

40.0 [Curling], Telex, Games, 1987.

2.0 [Speed Skating], Access Control, 1987-1988.

5.0 [Speed Skating], Athlete Information, 1987.

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Box 14 (cont'd)

- 7.0 [Speed Skating], Budget, T & C, 1986-1987.
- 7.1 [Speed Skating], Budget, T & C Preview, 1986-1988.
- 8.0 [Speed Skating], C.A.S.S.A. [Canadian Amateur Speed Skating Association], 1987.
- 9.0 [Speed Skating], Ceremonies, 1987.
- 11.0 [Speed Skating], Committee Minutes, 1987. (Includes minutes of meetings of the Canadian Speed Skating Championships Organizing Committee, and minutes of the Speed Skating Committee)
- 12.0 [Speed Skating], Correspondence, 1988.
- 14.0 [Speed Skating], Draw, 1987-1988. (Includes schedules and plan)
- 15.0 [Speed Skating], Equipment, 1987. (Includes plans and artifacts)
- 16.0 [Speed Skating], Facility, 1987-1988. (Includes chart and plans which have been removed and placed into Oversize Box #50)
- 17.0 [Speed Skating], Food Services, 1986-1988.
- 19.0 [Speed Skating], I.S.U., 1985-1987. (Includes copy of the ISU Regulations 1986, and copies of the ISU Communication)

Box 15

- 23.0 [Speed Skating], Media Services, 1986-1987.
- 25.0 [Speed Skating], Newsletters, 1986-1987.

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Box 15 (cont'd)

29.0 [Speed Skating], Personnel, 1986-1988. (Includes schedules, itineraries and organizational charts)

35.0 [Speed Skating], Results Distribution, 1986.

36.0 [Speed Skating], Results Processing, 1986-1988.

38.2 [Speed Skating], Schedules, Games, 1987-1988.

40.0 [Speed Skating], Scoreboard/Timing, 1986. (Includes plans and reports)

46.0 [Speed Skating], Television, 1987-1988. (Includes plan and schedules)

47.0 [Speed Skating], Telex, 1987-1988.

48.0 [Speed Skating], Transportation, 1987-1988.

**OVERSIZE MATERIAL**

Oversize Box 50

Oversize material from Sub Series: Oval/Max Bell - Brian MacPherson

16.0 [Speed Skating], Facility, 1987-1988. (Chart and plans)

**SUB SERIES: CANADA OLYMPIC PARK - SHAWN BALOG**

Box 15 (cont'd)

General, 1987-1988.

General, Clothing, 1987-1988.

General, Entries, NOC Listings, 1988.

General, Food Services, 1988. (Includes minutes of Food and Beverage meeting)

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Box 15 (cont'd)

General, Pageantry, 1987.

General, Results, 1987.

General, Room Bookings, 1987.

General, Schedules, 1987.

Correspondence, 1987. (Includes notes from a meeting regarding the finalization of the site plan for Canada Olympic Park)

Correspondence, 1987-1988.

Correspondence, Bobsleigh, 1987-1988.

Correspondence, Freestyle, 1987-1988. (Includes notices and minutes of meetings.

Plans of FIS Freestyle Homologation Aerials and of the Freestyle Ski Aerial Site, Canada Olympic Park were placed in Oversize Box #50)

Correspondence, Luge, 1987-1988.

Box 16

Correspondence, OCO Policies, 1987. (Includes minutes of Transportation/Sport meeting)

Correspondence, Ski Jumping, 1987-1988. (Includes minutes of Race Committee meeting)

Minutes, Ceremonies, [1987].

Minutes, Management, 1987-1988. (Includes minutes of meetings of COP Venue Management; COP Executive Committee; of Contingency Plan meeting; agenda

Box 16 (cont'd)

of Nakiska Venue Management meeting; and minutes of unnamed Managers meetings)

Minutes, Scoreboard, 1987. (2 folders; includes minutes of Scoreboard Operators meetings. Lists containing personal addresses and telephone numbers have been placed in a second, RESTRICTED folder)

Team Captains' Meetings and Draws, 1987-1988.

[Team Captains], Bobsleigh/Bobsleigh, 1988. (Includes minutes of Team Captains' meetings for Luge, Freestyle, and Ski Jumping as well as Bobsleigh)

Team Captains/Chefs d'Equipe, Luge, 1988. (Includes minutes of meetings)

[Team Captains], Freestyle/Ski Acrobatique, 1988. (Includes minutes of Team Captains' meetings)

Team Captains/Chef d'Equipe, Ski Jump, 1988. (Includes minutes of meetings)

Box 17

CTV [Planning], COP All Sports, 1986-1988. (Includes "Presentation to Fédération Internationale de Ski," November 14, 1987)

CTV Planning, Bob/Luge, 1987.

CTV Planning, Freestyle, 1987.

Engineering, Bob/Luge, 1987. (Includes minutes of FIL meeting; blueprint of bobsleigh and luge track, new luge pull handles removed and placed into map folder)

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Box 17 (cont'd)

Engineering, Freestyle, 1985-1987. (Blueprint of mogul course finish area removed and placed into map folder; oversize plans of COP Aerials Tower proposal placed in Oversize Box #50)

Engineering, Ski Jumping, 1987. (Includes Report on "Wind Observational Program" at COP)

Equipment, General, 1987-1988.

Equipment, Bobsleigh, 1987.

Equipment, Bobsleigh, 1987-1988.

Equipment, Freestyle, 1987.

Equipment, Freestyle, 1987.

Equipment, Luge, 1987.

Equipment, Luge, 1987-1988.

Equipment, Ski Jumping, [1987].

Equipment, Ski Jumping, 1987.

Reports, General, 1988.

Reports, Bobsleigh, 1987. (Reports on World Cup'87)

Reports, Bobsleigh, 1987.

Box 18

Reports, Freestyle, 1987.

Reports, Freestyle, 1987.

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Box 18 (cont'd)

Reports, Luge, 1987.

Reports, Luge, 1987.

Reports, Ski Jumping, 1987.

[Reports], Progress Reports, [1986].

Space Allocation, Ski Jumping, 1988.

Space Allocation, Freestyle, n.d.

Systems, General, 1987.

Systems, Bob/Luge, 1987. (Includes minutes of Telecom/Results meeting)

Systems, Ski Jumping, 1988.

Telecommunications, Bobsleigh, 1987. (Includes notes on Bobsleigh/Luge Telecom meeting)

Telecommunications, Freestyle, 1987.

Telecommunications, Luge, 1987. (Four plans of the bobsleigh and luge site plan and Canada Olympic Park Olympic Training Centre removed and placed in Oversize Box #50)

Telecommunications, Ski Jumping, 1987.

Telecommunications, Staff, 1987.

Telex's [sic], 1987.

Telexes, General, 1987.

Telexes, Bobsleigh, 1987-1988.

Telexes, Freestyle, 1987-1988.

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Box 18 (cont'd)

Telexes, Luge, 1987-1988.

Telexes, Ski Jumping, 1987-1988.

Bobsleigh, General, 1987-1988.

Bobsleigh, Accommodation, 1986-1987.

Bobsleigh, Accreditation, 1986-1987. (Report; includes personal information which  
is RESTRICTED)

Bobsleigh, Invitation, [1987]. (Booklet for World Cup'87 event)

[Bobsleigh], Lists of Participants, 1987.

Bobsleigh, Program, 1987. (Program from World Cup event, but different from the  
booklet in file above)

Bob[sleigh], Promo[tion]s, 1987.

Bobsleigh, Rules, 1985.

Bob[sleigh], Schedules, 1987.

[Bobsleigh], Schedules, 1987.

Bob[sleigh]/Luge, Training, 1987-1988.

Bobsleigh/Luge Training System, 1987.

Box 19

Luge, General, 1987. (Includes minutes of meetings of the Luge Committee, and of the  
International Luge Racing Federation)

Luge, Ceremonies, 1987.

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Box 19 (cont'd)

Luge, Checklist, 1987.

Luge, F.I.L., 1982-1986.

Luge, Invitation, 1987. (Booklets for World Cup'87 event)

Freestyle, General, 1986.

Freestyle, General, 1987. (Copy of Coors Freestyle World Cup, Nakiska at Mount Allan, Canada Olympic Park, Calgary, Alberta Canada, January 30th - February 1st, 1987. Results)

Freestyle, General, 1987-1988. (Includes minutes of Freestyle Executive meetings)

Freestyle, Equipment/Space Allocation, 1986.

Freestyle, Rules, 1984-1986. (2 folders)

[Ski Jumping], 1985-1986. (1st of 3 folders; includes List of Sport Committees and OCO'88 Personnel, April 1986)

Box 20

[Ski Jumping], 1985-1986. (2nd and 3rd folders of 3; includes List of Sport Committees and OCO'88 Personnel, April 1986)

Ski Jumping, General, 1987-1988. (Includes minutes of Race Committee meetings)

[Ski Jumping], FIS Invitational, Final Reports, 1986-1987. (Includes Molson FIS Invitational/86 Ski Jumping Official Results, and minutes of a Debriefing Session)

Ski Jumping, Minutes, 1987. (Minutes of Ski Jumping Race Committee meetings)

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Box 20 (cont'd)

Ski Jumping, Printing, 1986. (Includes a copy of the manual for the Molson FIS

Invitational/86 Ski Jumping event, Canada Olympic Park, November 28 & 29,  
1986)

[Miscellaneous], Budgets, Types, 1986-1987.

[Miscellaneous], CODA Contract, 1987. (Draft agreement between OCO'88 and CODA  
relating to Canada Olympic Park)

[Miscellaneous], COP, Engineering, Modifications, 1987. (Includes plans and minutes  
of Venue Coordination meeting, minutes of Engineering Status meeting, minutes  
of COP Executive meeting, and agenda of COP Venue meeting)

[Miscellaneous], COP, Sports, 1987-1988.

Box 21

[Miscellaneous], COP Test Event Reports, 1987. (Includes minutes)

[Miscellaneous], Ceremonies, n.d.

[Miscellaneous], Clothing, 1987.

[Miscellaneous], Food Services, 1987.

[Miscellaneous], Forerunners, n.d. (RESTRICTED - includes personal information)

[Miscellaneous], IOC Officials & Judge's Funding, 1983-1985. (Re IOC funding for  
training programs; includes photo prints)

[Miscellaneous], Language Services, 1987.

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Box 21 (cont'd)

[Miscellaneous], [OCO Sports Department], 1985-1987. (3 folders; re Ski Jumping and Nordic Combined pre-Olympic events; personal information has been placed in the first folder and is RESTRICTED)

[Miscellaneous], OCO Sports Department, 1987. (2 folders; includes results and minutes of meetings for the Bobsleigh World Cup 1987)

Box 22

[Miscellaneous], Pageantry, 1987. (Blueprints of Canada Olympic Park, Site Plan North, Pageantry Locations, October 1987; and Canada Olympic Park, Site Plan - South, Pageantry Locations, October 1987 have been removed and placed in map folder - Sub Series: Canada Olympic Park - Shawn Balog)

[Miscellaneous], Sports Information Office, 1987. (Includes agenda and minutes of meeting of SIO)

[Miscellaneous], Sports Information Office, General, 1987.

[Miscellaneous], [Students], 1987.

[Miscellaneous], TD [Technical Delegate] Visits, Fall'87, 1987.

[Miscellaneous], Team Service Providers, 1987-1988.

[Miscellaneous], Test Event Budget, Final, 1986.

[Miscellaneous], Test Events, General Planning, 1986-1987.

Box 22 (cont'd)

[Miscellaneous], Timing/Scoreboard Correspond[ence], 1986. (Includes agenda and minutes of meetings of Sport Committee Scoreboard Operators; of Scoreboard Operators; and of Sports/Systems/Telecommunications)

[Miscellaneous], Transportation, 1987-1988.

[Miscellaneous], [Travel], 1986-1987.

[Miscellaneous], Travel, 1987.

[Miscellaneous], Travel, 1987-1988.

[Miscellaneous], Weather, 1987.

[Miscellaneous], Zoning, 1987. (Oversize plans of Canada Olympic Park, Ski Jump Area Site Plan; Freestyle Ski Aerial Site, Canada Olympic Park (3 different views); Canada Olympic Park, Ski Jump Area Site Plan, Sept. 30, 1987 (2 views); Canada Olympic Park, Bobsleigh/Luge Area Site Plan (2 versions); Canada Olympic Park; Canada Olympic Park, Ski Hill Area Site Plan (2 versions) have been placed in Oversize Box #50)

Luge, Timing and Results, Ladies Runs 1 & 2, February 16, 1988 and 3 & 4, February 18, 1988.

Luge, Timing and Results, All Training Runs, February 9 to February 18, 1988.

Luge, Timing and Results, Ladies Start TL3000, 88/02/18, Bernard (Swiss Timing), Mel (Start Operator), Ladies Comp. 3 & 4.

Luge, Timing and Results, OWG Feb. 19, 1988 Men's Doubles Heat #1, Final Heat #2.

Box 23

Luge, Timing and Results, Doubles Start TL3000, Doubles Official Training 88/02/18, Bernard (Swiss Timing), Mel (Start Operator).

Luge, Timing and Results, Men's Doubles Feb. 19/88, TL2000 Tower Operator.

Luge, Timing and Results, Daktronics Day 2, Feb. 10, 1988, Unofficial Results Men's Training Heat 2, Unofficial Results Men's Training Heat 3.

Luge, Timing and Results, 1st Heat Official Men's Training, Daktronics, Feb. 9, 1988 and Doubles Training, Feb. 16, 1988 Day 7, 1st Official Run, 2nd Official Run, 3rd Official Run.

Luge, Timing and Results, Olympic Winter Games, Ladies Singles Day, Feb. 16, 1988, Heat 1, Heat 2, Heat 3, Heat 4, Masters Running Totals Results.

Luge, Timing and Results, Doubles Competition, 88/02/19, Doubles Start TL3000, Bernard (Swiss Timing), Mel (Start Operator)

Luge, Timing and Results, Ladies Training, 88/02/13, TL3000, Ladies Start, Mel (Start Operator), Bernard (Swiss Timing).

Luge, Timing and Results, Athlete Cards, Training Runs, [1988].

Luge, Timing and Results, Daktronics OWG, Day 3, Feb. 11, 1988 Heat 4, Men's Unofficial Training, Ladies Unofficial Training, Heat 1.

Luge, Timing and Results, Daktronics Day 5, Feb. 13, 1988, Ladies Training Heat 4 & 5, Running Time and Results.

Luge, Timing and Results, Olympic Winter Games, Mens Singles, Day 6, Feb. 14, 1988, Heat 1 & 2, Master Running Totals Results.

Box 23 (cont'd)

Luge, Timing and Results, Day 4, Feb. 12, 1988, Daktronics Running Times Men's Training Heat 6, Ladies Training Heat 2 & 3.

Luge, Timing and Results, Feb. 9, 1988, Men's Official Training #1, TL5005 Backup.

Luge, Timing and Results, Men's Official Training 88/02/10, Timing Tapes & Sheets, Mel (Start Operator), Bernard (Swiss Timing).

Box 24

Luge, Timing and Results, Men's Start Timing Tape 88/02/09, Official Training, Bob (Swiss Timing), Mel (Start Operator).

Luge, Timing and Results, Ladies Start House TL3000, #1 Ladies Official Training 02/11/88.

Luge, Timing and Results, TL3000 Tapes, Men's Official Training 88/02/12, Mel (Men's Operator), Bernard (Swiss Timing).

Luge, Timing and Results, Men's Start TL3000, Men's Official Training 88/02/12, Mel (Men's Operator), Bernard (Swiss Timing).

Luge, Timing and Results, Men's Start TL3000, Competition Runs 1 & 2, 88/02/14, Mel (Start Operator), Bernard (Swiss Timing).

Luge, Timing and Results, Men's Start TL3000, 88/02/15, Runs 3 & 4, Mel (Start Operator), Bernard (Swiss Timing).

Luge, Timing and Results, TL2000, Tower Operator, Men's Runs, Olympic Runs, February 14, 1988, February 15, 1988.

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Box 24 (cont'd)

Luge, Timing and Results, TL5005 Primary, Feb. 11, 1988 Ladies Official Training #1, Feb. 12, 1988 Ladies Official Training #2, Feb. 12, 1988 Ladies Official Training #3, Feb. 13, 1988 Ladies Official Training #4, Feb. 13, 1988 Ladies Official Training #5.

## **OVERSIZE MATERIAL**

Oversize Box 50

Oversize material from Sub Series: Canada Olympic Park - Shawn Balog:

Correspondence, Freestyle, 1987-1988. (Plans of FIS Freestyle Homologation Aerials and of the Freestyle Ski Aerial Site, Canada Olympic Park)

Engineering, Freestyle, 1985-1987. (Oversize plans of COP Aerials Tower proposal)

Telecommunications, Luge, 1987. (Four plans of the bobsleigh and luge site plan and Canada Olympic Park Olympic Training Centre)

[Miscellaneous], Zoning, 1987. (Plans of Canada Olympic Park, Ski Jump Area Site Plan; Freestyle Ski Aerial Site, Canada Olympic Park (3 different views); Canada Olympic Park, Ski Jump Area Site Plan, Sept. 30, 1987 (2 views); Canada Olympic Park, Bobsleigh/Luge Area Site Plan (2 versions); Canada Olympic Park; Canada Olympic Park, Ski Hill Area Site Plan (2 versions))

### **Oversize Material in map folders:**

Engineering, Bob/Luge, 1987. (1 blueprint)

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Oversize Material in map folders (cont'd)

Engineering, Freestyle, 1985-1987. (Blueprint of mogul course finish area)

[Miscellaneous], Pageantry, 1987. (2 blueprints)

**SUB SERIES: HOCKEY/FIGURE SKATING - KEITH MAGILL**

Box 25

Hockey, Access Control, Olympics, 1987.

Hockey, Access Control, Preview'88, 1986.

Hockey, Accommodations, Olympics, 1986-1988.

Hockey, Accommodations, Preview'88, 1986.

Hockey, Accreditation, Olympics, 1987.

Hockey, Accreditation, Preview'88, 1986.

Hockey, Administration, Preview'88/Olympics, 1986.

Hockey, Advertising/Production, Preview'88, 1986-1987.

Hockey, Alberta Minor Hockey, 1986-1987. (RESTRICTED; contains personal information)

Hockey, American Broadcasting Company (ABC), Olympics, 1987.

Hockey, Announcers, Olympics, 1987-1988. (Includes minutes)

Hockey, Athletes Competing, Olympics, 1987-1988. (Originally, this file included copies of the "Entry by Name Forms" for competing athletes. These have been removed, but the originals may be found in the sub series: Technical - Larry Kovac)

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Box 25 (cont'd)

Hockey, Budget, Preview'88, 1986-1987.

Hockey, CTV-HB, Olympics, 1986-1987.

Hockey, Calgary Cup, Final Report, 1986-1987.

Box 26

Hockey, Canadian Amateur Hockey Association (CAHA), 1986-1987.

Hockey, Ceremonies, Olympics, 1986-1988.

Hockey, Ceremonies, Preview'88, 1986-1987.

Hockey, Clothing, Olympics, 1986-1987.

Hockey, Contracts, Olympics, 1986.

Hockey, Corporate Relations, Olympics, 1986-1987.

Hockey, Corporate Relations, Preview'88, 1986.

Hockey, Correspondence, General, 1987-1988.

Hockey, Critical Path, Ice Hockey Test Event/1988 Olympics, 1985-1987.

Hockey, Engineering, Olympics, 1986-1987. (Oversize plans of Father David Bauer

Arena, Lg. Scale Plan - Rm. 204-207, Nov. 24/86; Father David Bauer Arena,

Upper Level (Hockey) Layout, Mar. 8/87; and untitled plans marked

"Preliminary. Not for Construction, Date: Mar. 25, 1987," 16 pp. have

been removed and placed into Oversize Box #50)

Hockey, Equipment, Olympics, 1986-1987. (2 folders)

Hockey, Equipment, Preview'88, 1986.

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Box 26 (cont'd)

Hockey, Facilities, Olympics, 1987.

Hockey, Food Services, Olympics, 1987-1988. (Includes minutes)

Hockey, Hosting, Olympics, 1987-1988.

Hockey, Hosting, Preview'88, 1986.

Hockey, I.I.H.F. Correspondence, 1987-1988. (Plans, Corral, Event Floor Plan, Dressing Room Assignments, and Olympic Saddledome, Event Floor, Dressing Room Assignments, have been placed into Oversize Box #50)

Box 27

Hockey, Info'88, Olympics, n.d.

Hockey, Insurance, Preview'88/Olympics, 1986-1987.

Hockey, Language Services, Preview'88/Olympics, 1986-1987.

Hockey, Manpower, Olympics, 1987.

Hockey, Manuals/Handbooks, Olympics, 1987.

Hockey, Materials Management, Olympics, 1987.

Hockey, Media Services, Preview'88/Olympics, 1987.

Hockey, Medical Services, Preview'88/Olympics, 1986-1987.

Hockey, Minutes, Preview'88/Olympics, 1986-1987. (Minutes of Ice Hockey Committee, October 1986 to December 1987)

Hockey, NOC Services, 1986-1987.

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Box 27 (cont'd)

Hockey, Officials, Referees, Linesman, Minor Game Officials, 1986-1987. (Oversize forms removed and placed into Oversize Box #50 are as follows: XVth Olympic Winter Games, Official Ice Hockey Game Report; and National Hockey League, Official Statistics of Game)

Box 28

Hockey, Olympic Village I, Olympics, 1987.

Hockey, Organizational Chart, 1987. (RESTRICTED - includes personal information)

Hockey, Pageantry, Olympics, 1987.

Hockey, Plans, Saddledome and Corral, [1987]. (Oversize plans placed into Oversize Box #50 are as follows: Saddledome, Furniture & Outlets, OCO'88, n.d.; and Corral, Event Floor Renovations, OCO'88, Aug/87)

Hockey, Preview'88 Checklist, n.d.

Hockey, [Project Cost Management], 1986-1987. (Many routine forms, such as travel itineraries and purchase requisitions were removed for disposal)

Hockey, Protocol, Olympics, 1986-1987.

Hockey, Purchasing and Procurement, Olympics, 1987.

Hockey, Results, Calgary Cup, Preview'88, 1986-1987. (3 folders)

Box 29

Hockey, Schedules, Correspondence, 1985-1988. (2 folders)

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Box 29 (cont'd)

Hockey, Schedules, Working File, 1986-1988. (2 folders)

Hockey, Signage, Olympics, 1986-1987.

Hockey, Security, Olympics, 1986-1987.

Hockey, Space Allocation, Preview'88, 1986-1987. (Oversize plans placed into

Oversize Box #50 are as follows: Olympic Saddledome, Team Change Room, n.d. (2 views); Olympic Saddledome, Visitor Change Room, n.d.; Olympic Saddledome, Flames Dressing Room, n.d.; Olympic Saddledome, Event Floor)

Hockey, Spectator Services, Olympics, 1987.

Hockey, Sponsors & Suppliers, Olympics, 1986-1988.

Hockey, Sports Information Office (SIO), Olympics, 1987. (Includes minutes of SIO meetings)

Hockey, Statistical Documentation, Preview'88/Olympics, 1986-1987. (Includes minutes of meetings of Ice Hockey Legacy Committee)

Hockey, Systems/Results, Olympics, 1986-1987.

Box 30

Hockey, Systems/Results, Preview'88, 1986-1987. (Includes minutes of Results meetings)

Hockey, Team Service Provider Program, 1987-1988.

Hockey, Technical Brochure, 1986-1987. (Includes copies of brochures and plans)

Hockey, Telecommunications, Olympics, Radio/Phones, 1987.

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Box 30 (cont'd)

Hockey, Telecommunications, Timing/Scoreboards, Olympics, 1986.

Hockey, Telecommunications, Preview'88, Timing/Scoreboards, 1986.

Hockey, Telecommunications, Olympics, Voice Data (Video), 1987-1988.

Hockey, Telexes, I.I.H.F., 1986-1987.

Hockey, Ticketing, Olympics, 1987.

Hockey, Ticketing, Preview'88, 1986.

Hockey, Transportation, Air, Olympics, 1987.

Hockey, Transportation, Air, Preview'88, 1986. (Many air company itinerary forms  
have been removed for disposal.)

Hockey, Transportation, Ground, Olympics, 1987.

Hockey, Transportation, Ground, Preview, 1986.

Hockey, V.I.P.'s, Preview'88, 1986.

Hockey, Venue, OBM, 1986-1988. (Incl minutes of Oval/Bauer/McMahon meetings)

Box 31

Hockey, Venue, Stampede Park, 1987. (Oversize plans placed into Oversize Box #50

are as follows: Olympic Saddledome, Calgary Cup Venue Management Office

Furniture Layout, Nov. 13/86; Olympic Saddledome, Event Floor, Oct. 1/86;

Olympic Saddledome, Event Floor Mezzanine, Sept. 19/86; Olympic

Saddledome, Mid-Concourse, Sept. 19/86; Olympic Saddledome, Box Level,

Sept. 30/86; Olympic Saddledome, Upper Tier, Sept. 19/86; Olympic

Saddledome, Partial Upper Tier & Catwalk, Sept. 19/86; Olympic Saddledome,

Box 31 (cont'd)

Mid-Concourse Mezzanine, Sept. 28/86; Olympic Saddledome, Seating Plan,  
n.d.; Olympic Saddledome, Hockey Dressing Room Modification, Nov. 5/86)

Hockey, Venue Management Program, 1987-1988. (RESTRICTED; includes  
information of a personal nature)

Hockey, Volunteer Management System, Schedules, 1987-1988.

Hockey, Volunteer Information, Ice Hockey Committee, 1987-1988. (RESTRICTED)

Hockey, Volunteers, Olympics, 1986-1987. (2 folders; second folder has been  
RESTRICTED as it contains personal information)

Hockey, Volunteers, Preview'88, 1986-1987.

Hockey, World Ice Hockey Championships, Resource Material, 1987. (2 folders)

Hockey, Youth, Olympics, 1987.

Box 32

Figure Skating, Access Control, Preview'88/Olympics, 1987-1988.

Figure Skating, Accommodation, Preview'88/Olympics, 1986-1987.

Figure Skating, Accounts, Olympics, 1987.

Figure Skating, Accreditation, Olympics, 1987-1988.

Figure Skating, Accreditation, Preview'88, 1986-1987. (2 folders; second folder  
is RESTRICTED as it contains personal information)

Figure Skating, Administration, Preview'88/Olympics, 1984-1986.

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Box 32 (cont'd)

Figure Skating, Advertising, Preview'88, 1986-1987.

Figure Skating, Announcers Workshop, 1987. (Includes minutes)

Figure Skating, Athletes Competing, Olympics, 1986-1988. (Copies of Entry by Name forms have been removed for disposal. The originals of these may be found in sub series: Technical - Larry Kovac listed below)

Figure Skating, Athletes Competing, Preview'88, 1987. (Includes draft of manual)

Figure Skating, Budget, Preview'88, 1986-1987. (Includes financial statements)

Figure Skating, CTV-HB, Preview'88/Olympics, 1986-1987.

Figure Skating, Canadian Figure Skating Association (CFSA), 1987.

Figure Skating, Ceremonies, Olympics, 1986-1987.

Box 33

Figure Skating, Clothing, Preview'88/Olympics, 1986-1987.

Figure Skating, Contracted Services, Test Event, 1986.

Figure Skating, Contracts, Preview'88, 1987. (Includes copies of agreements between Calgary Exhibition and Stampede Ltd. and OCO; and between the Canadian Figure Skating Association and OCO)

Figure Skating, Corporate Relations, 1987.

Figure Skating, Correspondence, Test Events, 1986-1987. (2 folders; the second is RESTRICTED as it contains personal information)

Figure Skating, Critical Path, Olympics, 1987.

Box 33 (cont'd)

Figure Skating, Critical Path, Test Events/1988 Olympics, 1985.

Figure Skating, Equipment, Olympics, 1986-1987.

Figure Skating, Equipment, Preview'88, 1986-1987.

Figure Skating, Facilities, Test Events, 1986-1987.

Figure Skating, Draw/Team Captains' Meetings, 1987.

Figure Skating, Engineering, 1986-1987.

Figure Skating, Food Test Events, 1986-1987.

Figure Skating, Guest Speakers, Olympians, 1986.

Figure Skating, Hosting, Test Events, 1987.

Figure Skating, Insurance, Preview'88/Olympics, 1986-1987.

Figure Skating, International Skating Union, 1986-1988.

Figure Skating, Language Services, Test Events, 1986-1987.

Box 34

Figure Skating, Legal, Olympics, 1987.

Figure Skating, Mailing Lists, 1986-1987. (RESTRICTED)

Figure Skating, Manpower, 1987-1988.

Figure Skating, Manpower, Olympics, 1987. (2 folders; the second has been  
RESTRICTED as it contains personal information)

Figure Skating, Manuals/Handbooks, Olympics, 1987-1988. (Plans placed into  
Oversize Box #50 are as follows: "Master #2 - New Changes OCO'88," Dec. 30,  
1987 - 6 pages of plans which consist of Saddledome Event Floor Room

Box 34 (cont'd)

Designations; Stampede Corral Event Floor; Stampede Park Site Plan; Father David Bauer Olympic Arena; Foothills Athletic Park Site Plan; Jimmie Condon Arena)

Figure Skating, Manuals/Handbooks, Preview'88, 1987. (Re Skate Canada)

Figure Skating, Minutes of Meetings, 1986. (2 folders; includes minutes of meetings of Chairman, Figure Skating Committee and other Committee Chairmen and Vice Chairmen; of meetings of the Executive Committee, Figure Skating; and of Skate Canada Committee)

Figure Skating, Minutes of Meetings, 1987. (Includes minutes of the Executive Committee, Figure Skating; of program meetings; of venue meetings; and of Skate Canada meetings)

Figure Skating, Music, Olympics, 1987.

Figure Skating, Music, Preview'88, 1987.

Figure Skating, NOC Services, Olympics, 1987.

Figure Skating, Officials, Referees, Assistant Referees, 1986-1988.

Box 35

Figure Skating, Olympic Equipment List, 1987.

Figure Skating, Olympic Village I, 1987. (Includes agenda for Operations Workshops)

Figure Skating, Organizational Chart, 1987-1988. (2 folders; the second folder has been RESTRICTED as it contains personal information)

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Box 35 (cont'd)

Figure Skating, Participants, 1986-1987.

Figure Skating, Participants, 1987-1988. (Copies of accreditation forms by country were removed for disposal. The originals of these may be found in sub series: Technical - Larry Kovac listed below)

Figure Skating, Printing, Test Events, 1986. (Includes minutes)

Figure Skating, Programs & Posters, Preview'88, 1987. (Includes invitations, pamphlets, and an agenda for a meeting of the Figure Skating Committee)

Figure Skating, Protocol, Preview'88/Olympics, 1986-1987. (Includes invitations and pamphlets)

Figure Skating, Purchasing and Procurement, 1987.

Figure Skating, Schedule, Olympics, 1986-1987. (2 folders)

Figure Skating, Schedule, Preview'88, 1987.

Figure Skating, Schedules, 1987-1988.

Figure Skating, Schedule, Practice, 1987-1988.

Box 36

Figure Skating, Signage, Olympics, 1987.

Figure Skating, Skate Canada'86, Resource Material, 1986. (Includes autographs and invitations)

Figure Skating, Skate Canada['87], Equipment, 1987.

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Box 36 (cont'd)

Figure Skating, Skate Canada'87, Final Report, 1987-1988. (Draft copy, probably of report below)

Figure Skating, Skate Canada'87. (2 folders containing two copies of a report; some personal information has been included in the second copy and it is RESTRICTED)

Figure Skating, Skate Canada'87, Program, 1987.

Figure Skating, Space Allocations, Preview'88/Olympics, 1986-1987. (Oversize plans placed into Oversize Box #50 are as follows: Skate Canada, Foothills Athlete [sic] Park, Fr. David Bauer/Norma Bush Arenas, General Arrangement/Site Plan, Aug. 4, 1987; Skate Canada, Father David Bauer Areana [sic], Upper Level/Floor Plan, Sept. 19, 1987; Skate Canada, Father David Bauer Arena, Main Floor Plan, Sept. 29, 1987; Olympic Saddledome, Event Floor, Skating Skate Canada-87, Saddledome Space Assignments; Figure Skating, Olympic Saddledome [coloured seating areas]; Olympic Saddledome, Event Floor; Figure Skating, Olympic Saddledome [camera locations?]; Figure Skating, Corral [camera locations]; Olympic Saddledome, Figure Skating Staging Area; Olympic Saddledome, Figure Skating Judges Area)

Figure Skating, Sponsors & Suppliers, Preview'88, 1987.

Figure Skating, Sport Manual, 1987.

Figure Skating, Sports Information Office (SIO), Olympics, 1987-1988. (Includes minutes of SIO meetings)

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Box 36 (cont'd)

Figure Skating, Systems/Results, Olympics, 1986-1987.

Figure Skating, Systems/Results, Preview'88, 1986.

Figure Skating, Team Service Providers, 1987.

Figure Skating, Telecommunications, Radio/Phones, Preview'88/Olympics, 1986-1987.

Figure Skating, Telecommunications, Timing/Scoreboards, Test Events, 1986-1987.

Box 37

Figure Skating, Telexes, Olympics, 1986-1987.

Figure Skating, Test Events, 1987.

Figure Skating, Ticketing, Olympics, 1986-1987.

Figure Skating, Ticketing, Preview'88, 1986-1987.

Figure Skating, Transportation, Air, Olympics, 1987.

Figure Skating, Transportation, Air, Preview'88, 1986-1987.

Figure Skating, Transportation, Ground, Preview'88, 1986-1987.

Figure Skating, Travel, Committee, 1986-1987.

Figure Skating, Typical Day Schedules, Olympics, 1987.

Figure Skating, Venue, General, 1987. (Blueprint has been placed into map folder)

Figure Skating, Venue Management Program, Figure Skating Committee, [1987-1988].

(RESTRICTED; contains personal information)

Figure Skating, Volunteers, Olympics, 1986-1987.

Indoor Short Track Speed Skating Travelling Report, 1986

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Box 37 (cont'd)

Biathlon, Test Event Manual, 1986-1987.

Box 38

World Figure Skating Championships 1984, Reports by Chairman, March 1984. (2  
copies; includes Report on Skate Canada 1984, Victoria by George Blundun)

Skate Canada 1980, Budget Information, 1980-1986.

Skate Canada 1986 Report. (2 copies)

Venue Planning Manual, Corral, 1985-1986. (2 folders)

Box 39

OCO'88 Sports Schedules Book, 1987.

Corral, n.d. (Slides, negatives and contact prints; interior shots)

OCO'88 Sports Department, Slide Presentation, c. 1986-1987. (Slides on the  
Calgary Olympic Centre; two of the slides are dated 1984.)

Support Staff Manual, 1986-1987.

Saddledome/Corral/FDBA Staff Correspondence & Info[rmation], 1987-1988. (2  
folders)

ISU [International Skating Union] Communication Book #2, 1987-1988.

(Communications from ISU Congresses)

[International Hockey Federation], 1987-1988. (Includes minutes and reports)

IIHF [International Ice Hockey Federation] Assignments, XV Olympic Winter Games,  
n.d.

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Box 40

Statistical Documentation, Game Statistics, XV Olympic Winter Games, Book 1, 1988.

(3 folders; hockey statistics)

Statistical Documentation, Game Statistics, XV Olympic Winter Games, Medal Round,

1988. (2 folders; hockey statistics)

XV Olympic Winter Games, Line Ups, Game Reports, Summaries & Tournament

Tables, 1988. (2 folders; hockey statistics; these may be duplicates of the  
Master Reports)

XVth Olympic Winter Games, Official Ice Hockey Game Report, [1988]. (Copies may  
also be found in Oversize Box #50)

## **OVERSIZE MATERIAL**

Oversize Box 50

Oversize material from Sub Series: Hockey/Figure Skating - Keith Magill

Hockey, Engineering, Olympics, 1986-1987. (Plans of Father David Bauer Arena, Lg.

Scale Plan - Rm. 204-207, Nov. 24/86; Father David Bauer Arena, Upper Level  
(Hockey) Layout, Mar. 8/87; and untitled plans marked "Preliminary. Not  
for Construction, Date: Mar. 25, 1987," 16 pp.)

Hockey, Officials, Referees, Linesman, Minor Game Officials, 1986-1987. (Forms:

XVth Olympic Winter Games, Official Ice Hockey Game Report; and National  
Hockey League, Official Statistics of Game)

Oversize Box 50 (cont'd)

Hockey, Plans, Saddledome and Corral, [1987]. (Plans: Saddledome, Furniture & Outlets, OCO'88, n.d.; and Corral, Event Floor Renovations, OCO'88, Aug/87)

Hockey, Space Allocation, Preview'88, 1986-1987. (Plans: Olympic Saddledome, Team Change Room, n.d. (2 views); Olympic Saddledome, Visitor Change Room, n.d.; Olympic Saddledome, Flames Dressing Room, n.d.; Olympic Saddledome, Event Floor)

Hockey, Venue, Stampede Park, 1987. (Plans: Olympic Saddledome, Calgary Cup Venue Management Office Furniture Layout, Nov. 13/86; Olympic Saddledome, Event Floor, Oct. 1/86; Olympic Saddledome, Event Floor Mezzanine, Sept. 19/86; Olympic Saddledome, Mid-Concourse, Sept. 19/86; Olympic Saddledome, Box Level, Sept. 30/86; Olympic Saddledome, Upper Tier, Sept. 19/86; Olympic Saddledome, Partial Upper Tier & Catwalk, Sept. 19/86; Olympic Saddledome, Mid-Concourse Mezzanine, Sept. 28/86; Olympic Saddledome, Seating Plan, n.d.; Olympic Saddledome, Hockey Dressing Room Modification, Nov. 5/86)

Figure Skating, Manuals/Handbooks, Olympics, 1987-1988. (Plans: "Master #2 - New Changes OCO'88," Dec. 30, 1987 - 6 pages of plans which consist of Saddledome Event Floor Room Designations; Stampede Corral Event Floor; Stampede Park Site Plan; Father David Bauer Olympic Arena; Foothills Athletic Park Site Plan; Jimmie Condon Arena)

Figure Skating, Space Allocations, Preview'88/Olympics, 1986-1987. (Plans: Skate Canada, Foothills Athlete [sic] Park, Fr. David Bauer/Norma Bush Arenas,

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Oversize Box 50 (cont'd)

General Arrangement/Site Plan, Aug. 4, 1987; Skate Canada, Father David Bauer Areana [sic], Upper Level/Floor Plan, Sept. 19, 1987; Skate Canada, Father David Bauer Arena, Main Floor Plan, Sept. 29, 1987; Olympic Saddledome, Event Floor, Figure Skating Skate Canada-87, Saddledome Space Assignments; Figure Skating, Olympic Saddledome [coloured seating areas]; Olympic Saddledome, Event Floor; Figure Skating, Olympic Saddledome [camera locations?]; Figure Skating, Corral [camera locations]; Olympic Saddledome, Figure Skating Staging Area; Olympic Saddledome, Figure Skating Judges Area)

XVth Olympic Winter Games, Official Ice Hockey Game Report, [1988]. (Form)

**Oversize Material in map folders:** (Map Cabinet 1/1)

Figure Skating, Venue, General, 1987. (1 blueprint)

**SUB SERIES: TECHNICAL - LARRY KOVAC**

Box 41

Announcers Handbook, 1987-1988. (2 folders; announcements for sports and venues; alpine and curling are missing, but may be found in the files following)

[Announcers Handbook], Alpine, 1987-1988.

[Announcers Handbook], Cross Country, 1987.

[Announcers Handbook], Curling, n.d.

[Announcers Handbook], Disabled Skiing, n.d.

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Box 41 (cont'd)

[Announcers Handbook], Figure Skating, [1987]. (Report - "General Figure Skating Announcing Guidelines for Olympics, Skate Canada, Canadian Championships, Divisional Championships")

[Announcers Handbook], Hockey, n.d.

[Announcers Handbook], Short Track, n.d.

Announcers Memo, from W.W.H. [Wayne Hardowa], 1987.

Announcers Workshop, Jan. 1988. (Includes agenda and notes)

Announcers Workshop, Oct. [1987]. (2 folders; the second folder contains personal information and has been RESTRICTED)

Announcers Workshop, June 1987. (Includes agenda and minutes of workshop)

SAIT, Accommodation, 1987-1988. (Includes pamphlets)

SAIT, Food, [1988].

SAIT, General Information, 1987.

[SAIT], International/NOC Office, 1988.

[SAIT], Medical, 1987.

SAIT, Results Distribution, 1987-1988.

SAIT, SIO [Sports Information Office] Equipment, 1987.

SAIT, SIO General Information, [1987]. (Includes minutes of SIO Introduction meeting, December 1, 1987)

SAIT, SIO [Sports Information Office] Volunteers, 1987.

SAIT, Transportation, Parking Passes, 1988.

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Box 42

Disabled Skiing, 1987. (3 folders; the information in the third folder is RESTRICTED)

Disabled Skiing, Addresses, Sports Governing Bodies, n.d.

Disabled Skiing, Athletes Lists, c. 1987-1988.

Disabled Skiing, Budget, 1987-1988.

Disabled Skiing, Ceremonies, 1987-1988.

[Disabled Skiing Committee], 1987-1988.

Disabled Skiing, Cross Country Skiing, 1987.

[Disabled Skiing, Demonstration Sports], 1987. (Includes information packages and schedules. Although there are some minor differences, this material may also be found in Series IV, Box 1, Folder 10)

Disabled Skiing, Engineering Requests, 1987.

Disabled Skiing, Equipment List, 1987-1988.

Disabled Skiing, Exhibition Events, 1987.

Disabled Skiing, IBSA, ISOD, 1987. (Includes notes and minutes of meetings)

Disabled Skiing, Manpower Plan, COP, 1987.

Disabled Skiing, Organizational Chart, n.d.

Disabled Skiing, Personnel Phone Lists, 1987. (RESTRICTED)

Disabled Skiing, Results/Timing, 1987. (Includes notes on meeting)

Disabled Skiing, Schedules, 1988.

Disabled Skiing, Signage Request, 1987.

Disabled Skiing, Special Events, Schedules/Transportation, 1987-1988.

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**Box 43**

[Disabled Skiing], Sport Chairman Interview, 1987. (2 folders; the second folder contains

personal information and is RESTRICTED)

[Disabled Skiing], Sport Tech[nical] Equipment Details/Sports, 1987. (2 folders; regarding technical requirements for equipment)

Disabled Skiing, Telecommunications, 1987.

[Disabled Skiing], Typical Day, 1987.

Disabled Skiing, VIP Lists, Jury Lists, 1987. (Includes minutes)

Disabled Skiing, Volunteer Information, General, 1987.

Disabled Skiing, Volunteer Lists, 1987. (RESTRICTED)

Study Group Seminar, 11 February 1988, Olympic Volunteer Centre, 1988. (2 copies; 4 folders; manual for seminar)

**Box 44**

Petro-Canada World Cup'87, Bobsleigh, 1987. (2 folders; includes program and results)

Canadian Ski Association, Annual Convention, Minutes, Calgary, Alberta, June 17-20, 1987.

FIS Freestyle Committee, FIS International Ski Competition Rules, Joint Regulations for Freestyle Skiing, Changes and Additions 1982-1985

Fédération Internationale de Luge de Course (F.I.L.) I.R.O. International Luge Racing Regulations 1985 Edition

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Box 44 (cont'd)

Petro-Canada Luge World Cup, February 21, 22, 1987, Canada Olympic Park, Calgary, Alberta, Canada Preview'88. (Results)

Molson World Downhill, March 14, 1987, Molson Super Giant Slalom, March 15, 1987, Nakiska at Mount Allan, Alta. Official Results Molson Downhill & Super G, Nakiska at Mount Allan, December 21st, 22nd, 23rd, 1986. Official Results.

Husky World Downhill and Super Giant Slalom, March 7, 8, 1987, Nakiska at Mount Allan, Women's BASF Ski World Cup. (Results)

Box 45

Labatt's Calgary Cup, Olympic Saddledome, December 27, 1986 - January 3, 1987. Results

Coors World Cross Country, Calgary'87, Canmore Nordic Centre, January 10th & 11th, 1987, Canmore, Alberta, Canada. Results

Molson F.I.S. World Cup Nordic Combined, Canada Olympic Park, Canmore Nordic Centre, December 13th & 14th, 1986, Calgary, Alberta, Canada. Results

Coors Biathlon World Cup, Canmore Nordic Centre, February 18th-22nd, 1987, Canmore, Alberta, Canada. Results

Coors Freestyle World Cup, Freestyle Skiing, Nakiska at Mount Allan, Canada Olympic Park, Calgary, Alberta, Canada, January 30th - February 1st, 1987. Results

Molson F.I.S. Invitational/86, Ski Jumping, Canada Olympic Park, November 28th & 29th, 1986. Official Results

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**Box 45 (cont'd)**

Alpine Entries, Eligibility, [Volume 1], 1987-1988. (2 folders)

Alpine Entries, Eligibility, Volume 2, 1987-1988. (1st of 2 folders)

**Box 46**

Alpine Entries, Eligibility, Volume 2, 1987-1988. (2nd of 2 folders)

Biathlon Entries, Eligibility, 1987-1988. (2 folders)

Bobsleigh Entries, Eligibility, 1987-1988. (3 folders)

Cross Country Entries, Eligibility, [Volume 1], 1987-1988. (1st of 2 folders)

**Box 47**

Cross Country Entries, Eligibility, [Volume 1], 1987-1988. (2nd of 2 folders)

Cross Country Entries, Eligibility, Volume 2, 1987-1988. (2 folders)

Curling Entries, Eligibility, 1987-1988.

Figure Skating Entries, Eligibility, 1987-1988. (2 folders)

**Box 48**

Freestyle Entries, Eligibility, 1987-1988.

Ice Hockey Entries, Eligibility, [Volume 1], 1987-1988. (2 folders)

Ice Hockey Entries, Eligibility, Volume 2, 1987-1988. (3 folders)

Luge Entries, Eligibility, 1987-1988. (1st of 2 folders)

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Box 49

Luge Entries, Eligibility, 1987-1988. (2nd of 2 folders)

Nordic Combined, Eligibility, 1987-1988.

Short Track Entries, Eligibility, 1987-1988.

Ski Jumping Entries, Eligibility, 1987-1988. (2 folders)

Speed Skating Entries, Eligibility, 1987-1988. (3 folders)

**OVERSIZE MATERIAL**

Oversize Box 50

From Sub Series: Alpine - Elenore Kubik:

Equipment, Specifications, 1987. (Map of Equipment Storage Locations)

Host Broadcaster, General, 1987. (Maps of Ski Courses)

Site Plans, n.d. (Maps of Nakiska)

Snow Management, 1987. (Map of Nakiska, Proposed Snow Making Locations)

Volunteer Manpower Require[ments], 1987-1988. (Charts from first folder on

Manpower Sharing, and RESTRICTED volunteer address lists and committee codes from second folder)

From Sub Series: Oval/Max Bell - Brian MacPherson:

16.0 [Speed Skating], Facility, 1987-1988. (Chart and plans)

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Oversize Box 50 (cont'd)

From Sub Series: Canada Olympic Park - Shawn Balog:

Correspondence, Freestyle, 1987-1988. (Plans of FIS Freestyle Homologation Aerials and of the Freestyle Ski Aerial Site, Canada Olympic Park)

Engineering, Freestyle, 1985-1987. (Plans of COP Aerials Tower proposal)

Telecommunications, Luge, 1987. (Four plans of bobsleigh and luge site plan and Canada Olympic Park Olympic Training Centre)

[Miscellaneous], Zoning, 1987. (Plans of Canada Olympic Park, Ski Jump Area Site Plan; Freestyle Ski Aerial Site, Canada Olympic Park (3 different views); Canada Olympic Park, Ski Jump Area Site Plan, Sept. 30, 1987 (2 views); Canada Olympic Park, Bobsleigh/Luge Area Site Plan (2 versions); Canada Olympic Park; Canada Olympic Park, Ski Hill Area Site Plan (2 versions))

From Sub Series: Hockey/Figure Skating - Keith Magill:

Hockey, Engineering, Olympics, 1986-1987. (Plans of Father David Bauer Arena, Lg. Scale Plan - Rm. 204-207, Nov. 24/86; Father David Bauer Arena, Upper Level (Hockey) Layout, Mar. 8/87; and untitled plans marked "Preliminary. Not for Construction, Date: Mar. 25, 1987," 16 pp.)

Hockey, I.I.H.F., Correspondence, 1987-1988. (Plans: Corral, Event Floor Plan, 1987; Olympic Saddledome, Event Floor, June 1987)

Hockey, Officials, Referees, Linesman, Minor Game Officials, 1986-1987. (Forms: XVth Olympic Winter Games, Official Ice Hockey Game Report; and National Hockey League, Official Statistics of Game)

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Oversize Box 50 (cont'd)

Hockey, Plans, Saddledome and Corral, [1987]. (Plans: Saddledome, Furniture & Outlets, OCO'88, n.d.; and Corral, Event Floor Renovations, OCO'88, Aug/87)

Hockey, Space Allocation, Preview'88, 1986-1987. (Plans: Olympic Saddledome, Team Change Room, n.d. (2 views); Olympic Saddledome, Visitor Change Room, n.d.; Olympic Saddledome, Flames Dressing Room, n.d.; Olympic Saddledome, Event Floor)

Hockey, Venue, Stampede Park, 1987. (Plans: Olympic Saddledome, Calgary Cup Venue Management Office Furniture Layout, Nov. 13/86; Olympic Saddledome, Event Floor, Oct. 1/86; Olympic Saddledome, Event Floor Mezzanine, Sept. 19/86; Olympic Saddledome, Mid-Concourse, Sept. 19/86; Olympic Saddledome, Box Level, Sept. 30/86; Olympic Saddledome, Upper Tier, Sept. 19/86; Olympic Saddledome, Partial Upper Tier & Catwalk, Sept. 19/86; Olympic Saddledome, Mid-Concourse Mezzanine, Sept. 28/86; Olympic Saddledome, Seating Plan, n.d.; Olympic Saddledome, Hockey Dressing Room Modification, Nov. 5/86)

Figure Skating, Manuals/Handbooks, Olympics, 1987-1988. (Plans: "Master #2 - New Changes OCO'88," Dec. 30, 1987 - 6 pages of plans which consist of Saddle-dome Event Floor Room Designations; Stampede Corral Event Floor; Stampede Park Site Plan; Father David Bauer Olympic Arena; Foothills Athletic Park Site Plan; Jimmie Condon Arena)

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Oversize Box 50 (cont'd)

Figure Skating, Space Allocations, Preview'88/Olympics, 1986-1987. (Plans: Skate Canada, Foothills Athlete [sic] Park, Fr. David Bauer/Norma Bush Arenas, General Arrangement/Site Plan, Aug. 4, 1987; Skate Canada, Father David Bauer Areana [sic], Upper Level/Floor Plan, Sept. 19, 1987; Skate Canada, Father David Bauer Arena, Main Floor Plan, Sept. 29, 1987; Olympic Saddledome, Event Floor, Figure Skating Skate Canada-87, Saddledome Space Assignments; Figure Skating, Olympic Saddledome [coloured seating areas]; Olympic Saddledome, Event Floor; Figure Skating, Olympic Saddledome [camera locations?]; Figure Skating, Corral [camera locations]; Olympic Saddledome, Figure Skating Staging Area; Olympic Saddledome, Figure Skating Judges Area)

XVth Olympic Winter Games, Official Ice Hockey Game Report, [1988]. (Form)

Oversize Box 51

From Sub Series: Canmore Nordic Centre - Kevin Pennock:

Canmore Nordic Centre, Course Maps, 1988, as follows:

Biathlon, Individual, 20 km; Biathlon, Relay 4 x 7.5 km; Biathlon, Sprint 10 km;  
Biathlon, Composite Trail Map; Cross Country Skiing, Men's Relay 4 x 10 km;  
Cross Country Skiing, Men's Special 15 km; Cross Country Skiing, Men's 30 km;  
Cross Country Skiing, Women's Relay 4 x 5 km; Cross Country Skiing, Women's

Oversize Box 51 (cont'd)

20 km; Cross Country Skiing, Women's 5 km; Cross Country Skiing, Women's 10 km; Cross Country Skiing, Nordic Combined Team Competition, 3 x 10 km; Cross Country Skiing, Nordic Combined, 15 km

**Oversize Material** placed into **map folders** is as follows: (Map Cabinet 1/1)

From Sub Series: Alpine - Elenore Kubik:

Finish Area, 1987-1988. (Blueprints: Nakiska, Mid Mountain, Media Corrals, Alpine, March 14, 1988 (2 copies); Nakiska Ski Area, Base Area, Media Corrals & CTVHB Technical Compound, March 14, 1988 (2 copies))

Safety Net System, 1983-1987. (Blueprints: Nakiska Ski Area: Site Layout, Nakiska Ski Area, Safety Net Locations, Revisions No. 2, May 29, 1987 (2 copies); Nakiska Ski Area: Site Layout, Nakiska Ski Area, Safety Net Locations, Revision No. 3, 1987; OCO'88 Safety Netting, Details of Stayed Column and Rock Base, Revision 2, 23 July 1987; OCO'88 Safety Netting System, Revised and Updated July'87)

From Sub Series: Canmore Nordic Centre - Kevin Pennock:

[General], Pageantry, Design Theme, 1987. (Blueprints: Canmore Athlete's Village, Site Plan, Pageantry Locations, September 1987; Canmore Nordic Centre, Cross Country/Biathlon Trails, June 5, 1987; Canmore Athlete's Village, Building Plans, Pageantry Locations, September 1987; Canmore Athlete's Village, Disco and Dining Area, Banner Installations, October 1987)

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**Oversize material in map folders (cont'd)**

CNC, Facilities, 1987. (Map: Canmore Nordic Centre, Layout Plan, Trails, South and North, n.d.; Blueprint: Canmore Nordic Centre, Site Plan, Pageantry Locations, September 1987)

From Sub Series: Canada Olympic Park - Shawn Balog:

Engineering, Bob/Luge, 1987. (Blueprint: Olympic Organizing Committee, Bobsleigh & Luge Track, General Works, Contract 3B, New Luge Pull Handles, December 16, 1987)

Engineering, Freestyle, 1985-1987. (Blueprint of mogul course finish area, October 29, 1987)

[Miscellaneous], Pageantry, 1987. (Blueprints: Canada Olympic Park, Site Plan - North, Pageantry Locations, October 1987; and Canada Olympic Park, Site Plan - South, Pageantry Locations, October 1987)

From Sub Series: Hockey/Figure Skating - Keith Magill:

Figure Skating, Venue, General, 1987. (Blueprint: Jimmie Condon & Rose Kohn Arena, Main & Mezzanine Floor Plans, Jun. 5/87)

**VI. Sports Group, Vice President Brian Murphy, Correspondence, Reference Material and Photographs. -- 1981-1986. -- 2.23 m of text and other material.**

**Archival Description:** Brian Murphy was appointed to the position of Vice President, Sports in 1982 July after having served in the Calgary Olympic Development Association (CODA) as a member of that organization's Hosting Committee. Murphy came to CODA as a former school teacher and a private businessman, the owner of several sports clubs in Alberta, and he remained with OCO until 1986. His titled varied, from Vice President of Sports within the Operations Group, to General Manager. In the fall of 1986, Murphy was replaced by Bill France who became the Vice President of the Sports Group and remained in that capacity until the end of the Games.

**Scope and Content:** There are six sub series within this series of records: Day Files; Bobsleigh and Luge; Contracts; Reports and Miscellaneous Reference Material; Budget Information; and Photographs and Slides. Much of the material reflecting Murphy's activities as Vice President of Sports comes as the result of an accrual of records from OCO'88 material stored at Kestrel Data Inc. These records were transferred to the City of Calgary Archives in 1991 August and added to Series VI of the Sports Group in 1991 September. Previous to this, most of Murphy's material had consisted of the photo prints, negatives and slides, plus the textual material in the Bobsleigh and Luge sub series.

The records from the series indicate Brian Murphy's involvement in the CODA bid process and the development in the early years of Olympic facilities, including numerous trips to events and sites in Europe and North America. Much of this information is in the form of colour photo prints or slides. Besides the Day Files, the textual material (some of it labelled "Miscellaneous" when it arrived at the Archives) concerns the development of the bobsleigh and luge facilities and events, and reflects meetings with the Canadian and provincial associations for these two sports. Also part of this series of records are contracts from proposals for the development of Olympic village sites which were undated. The textual material concludes with reports, manuals and reference material, and finally with Sports Group budget information.

Very few of the images were labelled before they were sent to the Archives, although their original packaging indicated that, for the most part, Brian Murphy was the photographer. In many cases, Murphy was a subject in the photographs, in which case the photographer is unknown. Lori Allan was another name listed as being responsible for taking some of the photographs. When the subjects or the locations of the images were known by the Archivist, these identifiers have been added to the photograph envelope. Although the photo prints have been divided into separate folders with varying titles, images from the same locations often appear in folders with different titles. More extensive identification is required on these images to clarify these

identifiers. The folders of negatives will have to be compared to the photo prints at that time as well.

The slides seem to have been from presentations set up by OCO members. It is unlikely that Murphy was the photographer here. Many of the slides are duplicated, but because these were "presentations," the groups of slides have been maintained as they were found in the slide carousels which were sent to the Archives. These have been placed into an appropriate slide preserver and binder, marked Box 5.

A group of oversize drawings have been placed into a flat storage box (Box 14), and one oversize blueprint was removed from its original folder and placed into a map folder, labelled and cross referenced.

**Restrictions:** Some files have been restricted because of the personal information they contain.

The other material consists of 308 photo negatives, 261 photo prints, 216 slides, 52 plans, nine drawings, six postcards, three cultural historic items (artifacts), one pin, and one blueprint.

The title of the series is based upon the content of the records.

A list of file titles follows.

**File Listing:**

**SUB SERIES: DAY FILES**

Box 1

Day File, May-November 1984. (2 folders)

Sports Division, Day File, 15 November 1984 to 31 January 1985. (2 folders)

Sports Division, Day File, 01 February 1985 to 15 April 1985. (2 folders)

Sports Division, Day File, 15 April 1985 to 31 May 1985.

Box 2

Sports Division, Day File, 01 June 1985 to 31 August 1985. (2 folders)

Sports Division, Day File, 01 September 1985 to [29 October 1985]. (2 folders)

Sports, Day File, April 10, 1985-[July 29, 1986]. (3 folders)

Box 3

Sports Division, Reading File, June 1986-[August 1986].

Sports, Day File, August 1, 1986 [to September 12, 1986].

**SUB SERIES: BOBSLEIGH AND LUGE**

Site Inspections, Paskapoo, 1982-1983. (Includes statistics, a draft agreement

from CODA of an offer to purchase Paskapoo)

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Box 3 (cont'd)

Bob and Luge, 1982-1986. (2 folders; includes FIBT International Rules book; an oversize blueprint, "Bobsleigh & Luge Facilities Curve Data, June 1984" was put into a map folder and stored in the map cabinet.)

Meeting with Gardella, Munich, 1986.

Bobsleigh, 1983.

Bobsleigh, General, 1983-1986. (Includes a pin from DSBV der DDR, the Bobsledding organization of East Germany)

Committee Meetings, Bobsleigh, 1985-1986. (Includes minutes of meetings of the Board of Directors of the Alberta Amateur Bobsleigh Association; minutes of meetings of the 1988 Winter Olympics Bobsleigh Officials; and minutes of OCO'88 Bobsleigh Executive Committee.)

C.A.B.L.A. [Canadian Amateur Bobsleigh and Luge Association], 1981-1986. (Includes agenda and report from the Annual General Meeting, 1984)

Box 4

A.A.B.L.A. [Alberta Amateur Bobsleigh and Luge Association], 1982-1986. (2 folders; includes minutes, newsletters, reports and correspondence with the Canadian Amateur Bobsleigh and Luge Association)

F.I.B.T. [Fédération Internationale de Bobsleigh et de Tobogganing], 1982-1986.

Competitions, Bobsleigh, 1985.

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Box 4 (cont'd)

Council Chairman, Bobsleigh, 1983-1984. (John Nixon was appointed Council Chairman, later Sport Chairman, of Bobsleigh in April/May 1983.)

Council Members, Bobsleigh, 1984. (2 folders; the first folder has been RESTRICTED as it contains personal information)

Officials and Judges, Bobsleigh, n.d.

Test Events, Bobsleigh, 1985.

Travel, Bobsleigh Committee, 1984-1985. (Appraisal note: Travel agency flight itineraries have been removed for disposal.)

Luge, 1983-1986. (2 folders; includes newsletters)

C.A.B.L.A., Luge, 1982-1986.

A.A.B.L.A., Luge, 1983-1986.

Conferences/Congresses, Luge, 1984.

Council Members, Luge, 1984-1985. (RESTRICTED - contains personal information)

Officials & Judges, Luge, 1985.

Test Events, Luge, 1985.

Travel, Luge Committee, 1985. (Appraisal note: Travel agency flight itineraries have been removed for disposal.)

Bob, Luge, Ski Jumping, 1982-1985.

**SUB SERIES: CONTRACTS**

Box 5

[Contract, Broadcast Hill Village], n.d.

[Contract, Canmore Olympic Village], n.d.

[Contract, Lincoln Park Village], n.d.

**SUB SERIES: REPORTS AND MISCELLANEOUS REFERENCE MATERIAL**

Application to Host F.I.B.T. Congress, Calgary, 1984.

Sports Division, Travel Reports, 1984-1985. (2 folders)

Sports, "Out-of-House Events," Speaking Engagements, Venue Tours, etc., 1984-1985

Guidelines for the Use of the Volunteer Policies and Procedures Manual, 1985.

Box 6

[Sponsorship and Licensing], 1984-1985.

Sports Officials Development, 1985.

Material & Equipment, 1985.

Venue Drawings/Homologation Drawings, c. 1985. (Placed in Oversize Box 14)

Project Breakdown Structure Manual, [c. 1985-1986]. (2 folders)

Org[anizational] Charts, JAD Schedule, 1986.

[Schedules, 1985-1987].

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Box 7

Olympics, 1981-1983, Murphy "Scrapbook" (4 folders; includes photo prints, correspondence and some artifacts)

Press Releases and Newspaper Articles, 1985-1986. (2 folders)

Sports Governing Bodies Newsletters, 1982-1985.

Report of the High Performance Sport Task Force on the Canadian Amateur Speed Skating Association, Final Report, by A. Hoffman and B. Baxter, n.d.

High Performance Task Force Report, Canadian Amateur Bobsleigh and Luge Association, August 1983, by Denise Pittuck and James Shaw.

Nordic Combined, High Performance Task Force Report, by Patrick Reid, July 1983.

Box 8

The High Performance Task Force Report on Biathlon, April 1983, by Pat Reid.

Sport Canada, High Performance Task Force Report, Alpine Skiing, 1982, by Patrick Reid and Ole Sorensen.

Report of the High Performance Task Force on the Canadian Ski Association Cross Country Discipline, October 1982, by Denise Pittuck and Jim Shaw.

Canadian Ski Association, Annual Convention Minutes, Saint John, New Brunswick, June 12-16, 1985.

Alberta Olympic Game Plan, For Athletes, Coaches and Officials, Alberta Sport Council, 1984.

Technical Analysis Review Guide, Sport Canada, n.d.

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Box 8 (cont'd)

An Integrated Plan For the Alpine Discipline of the Canadian Ski Association,

June 1983.

"Meeting the Challenges," Banff Student Business Seminar, 20th Anniversary 1985.

**SUB SERIES: BUDGET INFORMATION**

Box 9

Sports Budget, April 1983-March 1984.

Sports Long Term Budgets 1984/85 to 1988/89.

OCO'88 Olympic Games Plan 1985. (3 folders)

1985 O.G.P. Manpower Summaries, Brian Murphy.

[Pre-Olympic Competitions], 1985. (Budgets)

Box 10

Brian Murphy, [OGP, Pre-Olympics], 1985-1987.

[Cost Estimates], 1985-1988.

**SUB SERIES: PHOTOGRAPHS AND SLIDES**

Box 11

[Photos, Calgary, LRT, and Europe], n.d. (2 folders)

[Photos, Sites, Europe (Sarajevo?), Calgary, Paskapoo], n.d. (4 folders; includes

photo prints from Big Thunder ski jumping site in Ontario)

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Box 11 (cont'd)

[Photos, OCO members, Sites (Europe)], c. 1984-1985. (4 folders)

[Lori Allan negatives], n.d.

Box 12

[Brian Murphy/Allan negatives and photographs], n.d. (2 folders)

[Murphy Negatives, Europe, Sites, Aerial Views], n.d.

Box 13

Binder of OCO slides from carousels as follows:

- Speed Skating; Sporting Events, etc.; Hidy & Howdy, sites, etc.; Slide Presentation #1, OCO'88; Slides re Calgary; "Ann Schroeder"

**OVERSIZE MATERIAL**

Oversize Box 14

Venue Drawings/Homologation Drawings, c. 1985. (Drawings: Nakiska at Mount Allan Alberta, Canada, Men's Downhill, (7 pp.); Nakiska at Mount Allan Alberta, Canada, Ladies' Slalom, (3 pp.); Nakiska at Mount Allan Alberta, Canada, Ladies' Super G, (5 pp.); Nakiska at Mount Allan Alberta, Canada, Men's Super G, (5 pp.); Nakiska at Mount Allan Alberta, Canada, Ladies' G.S., (3 pp.); Nakiska at Mount Allan Alberta, Canada, Ladies' Downhill, (5 pp.); Nakiska at Mount Allan Alberta, Canada, Men's Slalom, (2 pp.); Nakiska at Mount Allan Alberta, Canada,

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Oversize Box 14 (cont'd)

Men's G.S., (4 pp.); Nakiska Ski Area at Mount Allan, Development Facilities;  
Mount Allan/Nakiska Site Plans and Permanent Building Plans, (17 pp.)

**Note:** these drawings are copies only. If originals are located, these can  
be removed from the Oversize Box and placed into the original folder.

**Oversize Material** placed in **map folders:** (Map Cabinet 1/1)

Bob and Luge, 1982-1986. (Blueprint: Bobsleigh & Luge Facilities Curve Data,  
June 1984)

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