

<p>MANDATE:</p>	<p>The Business Advisory Committee ("BAC") will act as a conduit to address perceived City of Calgary barriers that business stakeholders face in their everyday operations.</p> <p>BAC members' responsibilities are to:</p> <ol style="list-style-type: none"> 1. Receive advice and recommendations from the BAC working group; 2. Prioritize perceived systemic barriers and work with respective City administration departments for resolution; and 3. Seek Council approval for additional resources when required to carry out a particular initiative the BAC believes should be pursued. <p>Items identified requiring funding beyond \$2,000, or where funding is not currently included in existing City budgets will be incorporated into BAC reporting to Council for funding and direction.</p> <p>Note: Tax and Assessment matters are not included under the BAC mandate.</p>
<p>COMPOSITION:</p>	<p>2 Councillors*</p> <p>*Council Members appointed to the Business Advisory Committee may notify the City Clerk of a designated Member of Council to serve as an alternate.</p> <p>1 City Manager or delegated designate</p>
	<p>The Chair and Vice-Chair shall be members of Council and shall be appointed by Council.</p> <p>The BAC may establish a subcommittee in the form of a working group to support the role of the BAC.</p> <p>The working group consists of the BAC members and up to eleven (11) additional members made up of representatives from the following groups including but not limited to:</p> <ul style="list-style-type: none"> • Chamber of Commerce • Calgary Economic Development, Board Member • BILD Calgary • NAIOP-Commercial and Industrial Sector • Calgary Economic Development • Canadian Federation of Independent Business • Business Council of Alberta • City of Calgary, City Manager's Office • City of Calgary, Community Services, General Manager or designate • City of Calgary, Deputy City Manager's Office • City of Calgary, Planning & Development, General Manager or designate • City of Calgary, Transportation, General Manager or designate • City of Calgary, Utilities & Environmental Protection, General Manager or designate
<p>TERM:</p>	<p>1 year term</p>
<p>TERM EXPIRY MONTH:</p>	<p>October</p>

MEETINGS:	Call of the Chair Municipal Complex
QUORUM:	All members
RESOURCE STAFF:	Sharp, Sonya (403-801-1715)
ADMINISTRATIVE CONTACT:	Legislative Advisors City Clerk's Office The City of Calgary P.O. Box 2100, Station M, Mail Code #8007 Calgary AB T2P 2M5 Bus: 403-268-5861
REPORTS TO:	Council semi-annually

<i>Member</i>	<i>Role</i>	<i>Appointed on</i>	<i>Expiry Year</i>
Councillor Jeff Davison	Councillor (Vice-Chair)	2020	2021
Councillor Ward Sutherland	Councillor (Chair)	2018	2021
Sonya Sharp	Designate of the City Manager	2019	2021

Authority

	<i>Description</i>	<i>Decision</i>
1.	2018 October 15, C2018-1219	Notice of Motion to create the Business Advisory Committee; to nominate 2 Councillors to serve as members during the October 22 Organizational Meeting of Council; that the Business Advisory Committee brings back proposed Terms of Reference no later than December 2018
2.	2019 March 18, C2019-0351	Adoption of the Business Advisory Committee's Terms of Reference.
3.	2019 September 30, BAC2019-1193	Report provides a summary of the committee's identified three priority areas along with a progress update on the pilot project, and includes recommended updates to the BAC Terms of Reference.