

<p><b>MANDATE:</b></p>	<p>1. To advise and assist Council and co-ordinate the activities of various Departments &amp; agencies of The City with regard to the planning of orderly and economical development and maintaining and improving the quality of the physical environment for human settlement within the City, including but not limited to the following:</p> <ul style="list-style-type: none"> <li>i. review and approval of Outline Plans;</li> <li>ii. review and approval of Tentative Plans not within the scope of section 5(a) (Bylaw 28P95);</li> <li>iii. advising Council on land use matters;</li> <li>iv. review and make recommendations on municipal projects referred to it; and</li> <li>v. review and approval of development permit applications as a Development Authority pursuant to The Development Authority Bylaw;</li> <li>vi. any other planning matter referred to it.</li> </ul> <p>2. To perform those administrative functions as delegated to it by Council pursuant to the Municipal Government Act; and</p> <p>3. To perform on behalf of Council such functions as Council may require.</p>
<p><b>COMPOSITION:</b></p>	<p>1 Mayor</p> <p>2 Members of Council – may not be a member of SDAB</p> <p>6 Citizens</p> <p>2 Employees of the City, each of whom must be a General Manager or a Director</p>
	<p>Four of the six citizen positions may be selected from citizens with expertise in:</p> <ul style="list-style-type: none"> <li>• Architecture</li> <li>• Engineering</li> <li>• Home Building</li> <li>• Landscape Architecture</li> <li>• Real Estate Development</li> <li>• Real Estate and/or Planning Law</li> <li>• Urban Design</li> <li>• Urban Planning</li> </ul> <p>or other areas of expertise Council deems appropriate.</p> <p>Traditionally, Non-Binding nominations have been solicited from the following organizations, with no obligation to appoint any of the citizen positions from within these groups:</p> <ul style="list-style-type: none"> <li>• Alberta Association of Architects</li> <li>• Alberta Association of Landscape Architects</li> <li>• Alberta Professional Planners Institute</li> </ul>

	<ul style="list-style-type: none"> <li>• Association Professional Engineers &amp; Geoscientists of Alberta</li> <li>• BILD Calgary Region</li> <li>• Canadian Bar Association</li> <li>• Federation of Calgary Communities</li> </ul>
<b>TERM:</b>	<p>2 years, staggered – Citizens (No citizen shall be appointed to serve more than three (3) consecutive two (2) year terms)</p> <p>1 year – Councillor</p> <p>Term of Office – Mayor</p> <p>For so long as such person holds the position of General Manager or Director</p>
<b>TERM EXPIRY MONTH:</b>	November
<b>MEETINGS:</b>	<p>Two meetings per month, Thursday (1st and 3rd, when possible)</p> <p>1:00 p.m.</p> <p>Council Chamber</p>
<b>QUORUM:</b>	6 (including one of the General Managers)
<b>RESOURCE STAFF:</b>	Marchut, Natalie (403-268-5841)
<b>ADMINISTRATIVE CONTACT:</b>	<p>Kimberly Holberton (Admin Asst CPC Development)</p> <p>City of Calgary</p> <p>The City of Calgary (#8062)</p> <p>P.O. Box 2100, Stn. M</p> <p>Calgary AB T2P 2M5</p> <p>Bus: 403-268-1482</p> <p>E-mail: Kimberly.Holberton@calgary.ca</p>
<b>REPORTS TO:</b>	Council
<b>WEBSITE:</b>	<a href="#">Calgary Planning Commission</a>

<i>Member</i>	<i>Role</i>	<i>Appointed on</i>	<i>Expiry Year</i>
Maria Landry	Representative, Alberta Association of Architects	2020	2021
Andrew Palmiere	Representative, Alberta Professional Planners Institute	2016	2022
James Scott	Representative, BILD Calgary Region	2017	2021
Mayor Naheed Nenshi	Mayor	2010	N/A
Farhad Mortezaee	Citizen	2020	2021
Chris Pollen	Citizen	2020	2022
Jill Sonogo	Citizen	2020	2022
Councillor Jyoti Gondek	Member of Council	2020	2021
Councillor Evan Woolley	Member of Council	2017	2021
Matthias Tita	Employee of the City (Chair)	2016	2021
Ryan Vanderputten	Employee of the City (Vice-Chair)	2018	2021

## *Authority*

	<i>Description</i>	<i>Decision</i>
1.	1929 September 30, Bylaw 2585	To establish a Town Planning Commission pursuant to the Town Planning Act, 1929
2.	1951 August 20, Bylaw 4237	To appoint a Technical Planning Board
3.	1973 October 17,	Commissioners' Report RE: The Calgary Planning Commission Bylaw 8864: To reconstitute and establish a Municipal Planning Commission.
5.	1978 March 14, Bylaw 60/78	To establish a Municipal Planning Commission pursuant to s. 28 of The Planning Act, 1977.
6.	1985 May 6, CS85-30 with Bylaw 6P85	To amend the Calgary Planning Commission Bylaw (60/78). To appoint the Director of Social Services as the Chief Commissioner's alternate.
7.	1995 November 13, Bylaw 28P95	To establish a Municipal Planning Commission. Bylaw 60/8 is repealed.
8.	1999 October 4, C99-68	Implementation of Level 1 Corporate Restructuring (Ref. No. 31-99-42).

9.	2001 October 23, C2001-73	Administrative Representation on CPC be changed to one Executive Officer and 4 GMs.
10.	2002 April 08, CE2002-12	Motion Arising: To refer the report on the Membership and Mandate of the Calgary Planning Commission (CPC) to the 2002 April 29 Regular meeting of Council.
11.	2002 May 27, NM2002-29	Requesting an in-depth review of the Planning Commission.
12.	2002 September 09, C2002-63 and Bylaw 18P2002	Changes to the Membership and appointments for Calgary Planning Commission and Bylaw # 18P2002 be tabled to be brought back to Council after the in-depth review of the Calgary Planning Commission has been completed.
13.	2002 September 23, CE2002-36	Work plan and budget for the in-depth review of the Planning Commission was approved.
14.	2003 October 20, Bylaw 41M2003	To amend various bylaws relating to committees, as a result of recommendations in AGS2003-43.
15.	2004 April 26, LPT2004-24	Review of Calgary Planning Commission. Recommendations from an amended stakeholder review of the mandate and membership of the Calgary Planning Commission (CPC). Adopted.
16.	2004 September 13, C2004-37 and Bylaw 23P2004	Amendment to The Calgary Planning Commission Bylaw 28P95 as a result of a Stakeholder Review.
17.	2004 September 13, C2004-37	Resolution of Council on citizen appointments: 2 citizens-at-large; 4 citizens selected from areas of expertise listed in attachment 2 of C2004-37. These 4 appointments are selected from non-binding nominations from organizations listed in C2014-37.
18.	2013 October 21, Bylaw 40M2011 coming into force	To discontinue the use of the title "Alderman" in favour of the title "Councillor".
19.	2015 July 27, PUD2015-0453	Council refer report PUD2015-0453 to the Administration for further consultation with interested stakeholders and with members of the NextCity Advisory Committee, to return to Council through the SPC on Planning and Urban Development no later than Q2 2016.
20.	2016 October 24, Bylaw Tabulation and Bylaw 47P2016	To amend Bylaw 28P95, section 4(d).
21.	2018 January 29, C2018-0097 and Bylaw 19P2018	To amend Bylaw 28P95, to provide more flexibility to the City Manager in appointing Administration members and the chairperson.