

<p><b>MANDATE:</b></p>	<p>PFC has the following powers, duties and functions:</p> <p>A - overseeing the City's property assessment and taxation processes;</p> <p>B - overseeing financial planning and reporting;</p> <p>C - coordinating projects initiated by elected officials that require significant administrative resources;</p> <p>D - directing notices of motion by elected official to Council or Council Committees for consideration'</p> <p>E - coordinating cross-Departmental strategies, initiatives and projects;</p> <ul style="list-style-type: none"> <li>i) acting as a policy coordinator between the City Manager and the SPCs;</li> <li>ii) receiving updates on urgent matters from the Administrative Leadership Team;</li> <li>iii) providing oversight with respect to implementation and review of Council policy; and</li> <li>iv) providing interpretation of Council policy for Administration;</li> </ul> <p>F - overseeing Council's community sustainability strategy;</p> <p>G - receiving communications from the Mayor and City Clerk that cannot be resolved through the administrative process;</p> <p>H - coordinating the recruitment and appointment process for the City Manager for recommendation to Council and providing quarterly performance evaluations and ongoing monitoring of the City Manager as required by the MGA, s. 205.1.</p> <p>I - recommending:</p> <ul style="list-style-type: none"> <li>i) the establishment, governance and disbandment of City BCCs; and</li> <li>ii) Councillor and Administration appointments to BCCs when vacancies occur throughout the year following Council's Organizational meeting;</li> </ul> <p>J - maintaining a process for regular review and reporting of Council's legislative governance practices and proposing legislative amendments related to governance;</p> <p>K - overseeing Council's accessibility, transparency and accountability to the public; and</p> <p>L - other duties or functions assigned to PFC by Council.</p>
<p><b>COMPOSITION:</b></p>	<p>The Mayor (Chair)</p> <p>The Chair of SPC on Community and Protective Services</p> <p>The Chair of SPC on Planning and Urban Development</p> <p>The Chair of SPC on Transportation and Transit</p> <p>The Chair of SPC on Utilities and Corporate Services</p> <p>The Chair of Audit Committee</p> <p>1 Councillor-at-Large (Vice-Chair)</p>
	<ul style="list-style-type: none"> <li>- In the Mayor's absence, the Deputy Mayor is a member;</li> <li>- The SPC Vice-Chairs are alternate members; and</li> </ul>

- The Audit Vice-Chair is an alternate member.

<b>TERM:</b>	1 year
<b>TERM EXPIRY MONTH:</b>	October
<b>MEETINGS:</b>	Bi-monthly (when possible)  Tuesday  9:30 a.m.  Council Chamber
<b>QUORUM:</b>	4  A non-member Councillor may not count towards meeting quorum. [Sec. A.13(3)(b), Procedure Bylaw 35M2017]
<b>RESOURCE STAFF:</b>	Imperato, Kari ((403) 268-1987)  Lundquist, Dawn ((403) 268-8914)
<b>ADMINISTRATIVE CONTACT:</b>	Legislative Advisors P.O. Box 2100, Station M 700 Macleod Trail South Calgary AB T2P 2M5 Bus: 403-268-5861
<b>REPORTS TO:</b>	Council

<i>Member</i>	<i>Role</i>	<i>Appointed on</i>	<i>Expiry Year</i>
Mayor Naheed Nenshi	Mayor (Chair)	2012	N/A
Councillor Gian-Carlo Carra	Chair of SPC on Community and Protective Services	2019	2021
Councillor Sean Chu	Councillor-at-Large (Vice-Chair)	2017	2021
Councillor Jeff Davison	Chair of SPC on Transportation and Transit	2019	2021
Councillor Jyoti Gondek	Chair of SPC on Planning and Urban Development	2018	2021

Councillor Ward Sutherland	Chair of SPC on Utilities and Corporate Services	2014	2021
Councillor Evan Woolley	Chair of Audit Committee	2016	2021

## Authority

	<i>Description</i>	<i>Decision</i>
1.	2011 October 24, Bylaw 60M2011	Amended Bylaw 44M2006 to form the Priorities and Finance Committee.
2.	2013 October 21, Bylaw 40M2011 coming into force.	To discontinue the use of the title "Alderman" in favour of the title "Councillor".
3.	2016 September 12, Bylaw Tabulation and Bylaw 36M2016	Council adopted Recommendations 2 and 3 of the Bylaw Tabulation: (a) Extend the term of all current Members of Council, with the exception of the Chair of the Audit Committee and the Vice-Chair as alternate, on the Priorities and Finance Committee until 2016 December 31; (b) Select membership at the 2016 October 24 Organizational Meeting of Council with appointments taking effect on 2017 January 01, with the exception of the Chair of the Audit Committee and the Vice-Chair as alternate. Council gave three readings to Bylaw 36M2016, comes into force on January 1, 2017.
4.	2017 July 31, PFC2017-0433 and Bylaw 35M2017	To adopt a new Procedure Bylaw, and to repeal Bylaw 44M2006. The new Procedure Bylaw 35M2017 defines the mandate, powers and composition of the Priorities and Finance Committee.