

MANDATE:	To promote and service the tourist industry and to encourage the holding of conventions in Calgary.
COMPOSITION:	<p>5 Directors, members of the Calgary Hotel Association who are Destination Marketing Fund participating hotel and who are also members of the Society</p> <p>5 Directors, appointed at the annual general meeting, excluding: Calgary Hotel Association, Destination Marketing Fund participating hotels, or members of Calgary Hotel Association who are not Destination Marketing Fund participating hotels</p> <p>1 Director, appointed by the City of Calgary</p>
TERM:	All directors shall serve for a term of two (2) years, but shall not serve for more than three (3) consecutive terms.
TERM EXPIRY MONTH:	October
MEETINGS:	<p>Call of the Chair</p> <p>4 required per annum</p>
QUORUM:	6 Directors
RESOURCE STAFF:	Bowman, Kelly
ADMINISTRATIVE CONTACT:	<p>Kelly Bowman Executive Director, Strategy and Corporate Affairs Tourism Calgary #200, 238 11 Ave SE Calgary AB T2G 0X8</p>
REPORTS TO:	SPC on Community and Protective Services
WEBSITE:	Tourism Calgary

<i>Member</i>	<i>Role</i>	<i>Appointed on</i>	<i>Expiry Year</i>
Jeff Robinson	Director, appointed at the annual general meeting	2015	2021

Authority

	<i>Description</i>	<i>Decision</i>
1.	1958 February 10	Constitution and Bylaws of the Calgary Tourist & Convention Association
2.	1958 March 26, The Societies Act	Established the Calgary Tourist & Convention Association
3.	1980 May 14, Constitution and Bylaw Changes	24 Directors, 48 Associate Directors, 2 year terms and eligibility for re-election.
4.	1984 January 26, CW-283	Calgary Tourist & Convention to make the Aldermanic appointment
5.	1986 November 03, Clause AC86-78	The Management Audit Department routinely follow-up on the Bureau and report back to the Audit committee and to Council
6.	1987 March 13, Special Resolution	Amendment of Bylaws by the Calgary Tourist & Convention Bureau
7.	1987 May 01, Memorandum and Agreement	Grants to the Calgary Tourist & Convention Bureau
8.	1990 July 30, Final Report of the Committee on Committees	Reduce Aldermanic membership to 1
9.	1990 October 22, C90-89	Chief Commissioner or his designate to replace the Commissioner of Finance and Transportation as a member of the Board.
10.	2000 December 11, N2000-53	That instead of a Member of Council, a second Administration appointment be made.
11.	2001 July 18, Certificate of Amendment	Name Change to Tourism Calgary - Conventions and Visitors Bureau
12.	2003 October 20, AGS2003-43	Assigned community liaison responsibility to Administration
13.	2017 June 26, C2017-0543	Extend the City's current appointment of Jeff Robinson as a citizen member by one year for a term to expire in 2018.