

MANDATE:	The Urban Design Review Panel's mandate is to provide independent, professional design advice, from an urban design and architecture perspective, on public and private development and major redevelopment proposals through pre-application enquiries development permit applications and development liaisons on sites citywide with significant impact on the public realm.
COMPOSITION:	<p>5 Architect members of the Alberta Association of Architects</p> <p>3 Members of the Alberta Association of Landscape Architects</p> <p>2 Members of the Alberta Professional Planners Institute</p> <p>2 Members of the Association of Professional Engineers and Geoscientists of Alberta</p>
	<p>Members shall have demonstrated expertise in urban design.</p> <p>Additional attributes (not limited to):</p> <ul style="list-style-type: none"> ○ Experience indicating applicants who are leaders in their professions ○ Experience in delivering high quality design outcomes ○ Experience in large-scale development ○ Expertise in high-rise design, commercial building design, civic building design, accessible design or sustainable design <p>Annual vacancies are included in the City Clerk's Office recruitment and advertising campaign.</p> <p>Non-binding nominations are accepted from the following organizations, with no obligation by Council to appoint any of the Panel positions from within these groups:</p> <ul style="list-style-type: none"> ○ Alberta Association of Architects ○ Alberta Association of Landscape Architects ○ Alberta Professional Planners Institute ○ Association of Professional Engineers and Geoscientists of Alberta ○ BILD Calgary Region ○ NAIOP Commercial Real Estate Development Association <p>Other stakeholder industries</p>
TERM:	2 years term, maximum of 3 terms – staggered
TERM EXPIRY MONTH:	November
MEETINGS:	<p>Monthly, 2nd Wednesday at 1:15 pm</p> <p>Inglewood Boardroom - Floor 3 D3-8</p> <p>NOTE: Meetings are not available to the general public.</p>

QUORUM:	<p>The quorum of a full Panel meeting is a majority of the full Panel membership (greater than 50%).</p> <p>The members of the Panel may conduct meetings in sub-panels of six members, so long as the sub-panels have appropriately balanced expertise.</p> <p>Quorum for a sub-panel is a majority of the sub-panel membership (greater than 50%. E.g.: for a sub-panel of 6 members, quorum is 4).</p>
RESOURCE STAFF:	Down, David ((403)268-5468)
ADMINISTRATIVE CONTACT:	<p>Dawn Clarke Urban Design Review Panel 800 Macleod Trail SE Calgary AB T2P 2M5 Bus: 403-268-2402 E-mail: dawn.clarke@calgary.ca</p>
REPORTS TO:	Corporate Planning Applications Group
WEBSITE:	Urban Design

<i>Member</i>	<i>Role</i>	<i>Appointed on</i>	<i>Expiry Year</i>
Ben Bailey	Member, Alberta Professional Planners Institute	2018	2021
Chris Hardwicke	Member, Alberta Professional Planners Institute (Co-Chair)	2017	2022
Jeff Lyness	Member, Alberta Association of Architects	2020	2021
Gary Mundy	Member, Alberta Association of Architects	2017	2021
Glen Pardoe	Member, Association of Professional Engineers and Geoscientists of Alberta	2017	2021
Chad Russill	Member, Alberta Association of Architects (Chair)	2016	2022
Beverly Sandalack	Member, Alberta Association of Landscape Architects	2018	2022
Michael Sydenham	Member, Association of Professional Engineers and Geoscientists of Alberta	2018	2022

Jack Vanstone	Member, Alberta Association of Landscape Architects	2020	2021
Noorullah Hussain Zada	Member, Alberta Association of Architects	2020	2021
Anna Lawrence	Member, Alberta Association of Landscape Architects	2020	2022
Katherine Robinson	Member, Alberta Association of Architects	2020	2022

Authority

	<i>Description</i>	<i>Decision</i>
1.	2002 June 17, CPC Report M-2002-011	Established the Urban Design Panel for East Village
2.	2004 September 13, Bylaw 23P2004 with report C2004-37	Established the Urban Design Review Panel, for a three-year trial period. Terms of Reference
3.	2005 October 24, C2005-73	Increased membership number by 2 (one from AALA, and one from CIP). Term changed to 2 years staggered.
4.	2006 July 24, APA2006-20	East Village Urban Design Review Panel disbanded. Any further applications received will be forwarded to the Urban Design Review Panel for consideration.
5.	2007 October 23, C2007-71	Urban Design Review Panel given permanent status by Council
6.	2011 October 24, Communication (i)	Staggered Terms: - appoint 2 non-binding nominations from Alberta Assoc. of Architects (AAA) for 1 year term; - appoint 2 non-binding nominations from AAA for 2 year term; - appoint 1 non-binding nomination from Canadian Institute of Planners for a 2 year term.
7.	2017 July 24, PUD2017-0601	(1) Approve the revised Terms of Reference for the Urban Design Review Panel; (2) Receive the revised Urban Design Review Protocol and revised Implementation Plan for information; and (3) That Council direct Administration to bring back a Report, through the Standing Policy Committee on Planning and Urban Development, that identifies and evaluates what, if any, design gaps currently exist in new outline plans, and determine, in conjunction with the development industry and stakeholders, how best to address that gap, and redundancies that may exist among the organizational bodies involved in the review process, no later than 2019 Q1.
8.	2017 October 31, Organizational Meeting	That the current appointments remain and that Council refer the appointment process to the Mayor to consult with Administration and interested members of

		Council to return to Council no later than 2017 December with a proposed slate of candidates.
9.	2018 January 29, VR2018-0002	That the Terms of Reference be amended by adding an Adjunct Member to the category of 'Alberta Association of Architects' for a one year term.
10.	2018 March 23, C2018-0163	That the Terms of Reference be amended by removing the position for the Adjunct Member, representing the Alberta Association of Architects.
11.	2019 October 28, Organizational Meeting	Council adopted the following: (1) That the incumbents remain appointed for one more year; (2) That Administration extend the recruitment to Professional organizations to fill the remaining vacancies; and (3) That Administration amend the Terms of Reference to allow for an enhanced recruitment of Calgarians, with a report due to the SPC on Planning and Urban Development by Q2 2020.
12.	2020 July 20, PUD2020-0978	Terms of Reference amended to respond to Council's direction for an "enhanced recruitment of Calgarians". Including non-binding nominations, as well as candidates from the annual Boards, Commissions and Committees recruitment campaign, will improve the quantity and diversity of applications, by increasing public awareness of opportunities to volunteer, while also drawing on industry expertise and input.