



Policy Title: Public Use Policy
Policy Number: CSPS031
Report Number: CS-86-38-1
Approved by: Council
Effective Date: 1986 September 2nd
Business Unit: Calgary Recreation

BACKGROUND

Council decision 1986/09/02

PURPOSE

These guidelines apply to Civic Partners including Community Associations and Social Recreation Organizations who have Lease or License agreements on City-owned land and facilities which are under their control or operation.

DEFINITION

Opening the facility to the public 50% of the aggregate amount of operating time available. Operating time is normally scheduled between 8:00 a.m. and midnight and scheduling of 50% public use is proportionately distributed between prime time and nonprime time.

OR

Providing the opportunity for 50% public participation in programming and facility use including taking steps to publicize and encourage this use.

POLICY

Conditions in Accommodating Public Use:

Facilities must be accessible to the public without discrimination as to ability to pay either by:

- (a) offering membership permitting general use of the facility by any citizen of Calgary at a reasonable fee that is not restrictive;
- (b) in the case of community associations, offering a membership that permits general use of the facility by any resident of the community at a reasonable fee that is not restrictive.

OR



(c) by providing for 50% public use through:

- (i) rentals
- (ii) providing of regularly scheduled classes, programs and activities that are open to the public;
- (iii) non-member walk-in charges (pay a nominal fee and use of the facility).

No activity area funded through the major Cultural/Recreation or Community Recreation/Cultural Grant Programs can be held for the exclusive use of the membership over an extended period of time.

The General Manager of Community Services, or their designate, may at their discretion and acting reasonably, taking into account the need for protection of members' interest:

- (a) request 50% public use in specified activities or facility components where demand is evident or public use is appropriate;
- (b) request increased availability or operating time where demand has been expressed and the facility is underutilized;
- (c) request a specific mix of rentals, programs and general admissions as best accommodating the public use demand;
- (d) set a minimum percent participation by non-members in programs or activities as constituting public use;
- (e) establish program or activity booking procedures to ensure that non-members are given sufficient opportunity to achieve 50% participation.

Publicity

Where conditions warrant, satisfactory publicity arrangements must be made to inform the general public of facilities and programs available to them.

AMENDMENTS

Effective 2016 February 01, Recreation became Calgary Recreation.