



Public Hearing Council Meetings

Tips on how to participate as a member of the public

1 What

Public Hearings are formal meetings of Council that give the public an opportunity to voice their concerns or support on matters being considered by Council.



Some of these matters include land use and planning, bylaws, budget, and city projects.

2 Why

Public Hearings allow the public to share their opinions about matters affecting them before City Council votes on a decision.



Listening to the public assists Council to make more informed decisions on important matters that affect the city of Calgary.

Public Hearings are also a requirement of the Municipal Government Act (MGA, RSA 2000 c. M-26).

3 When



Public Hearing Council Meetings are scheduled once per month and start at 9:30 a.m. For exact dates, please visit the [Council and Committee Calendar](#).

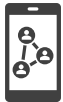
Public Hearing Council Meetings are broadcast live on [Council and Committee Webcasts](#).

5 Opportunities

Public Hearing opportunities are advertised online at: [Council and Committee Agendas](#).

Public Hearing opportunities may also be communicated through:

- a. City social media channels.



- b. Letters, e-mails, and social media posts from Councillors, Committees, organizations, and interest groups.



- c. Land use items are published online ([Public Hearing on Planning Matters](#)); [Development Map \(DMap\)](#); development notices are placed on affected sites; and notice letters are sent by mail to affected residents.



6 Registration

Register to speak (either in-person or remote) – complete and submit the online [Public Submission form](#). Instructions on how to speak will be provided after registration.

Submit a comment - complete and submit your comment on the online [Public Submission form](#).

7 Participation

You can participate by:



- a. Speaking in person during the meeting;



- b. Speaking remotely by phone during the meeting; or



- c. Providing written comments via the online [Public Submission form](#).

8 Preparation

Your presentation should outline your position on the topic, stating your support or opposition for the matter.

Presentations (in-person and remote) are limited to a **maximum of 5 minutes**.

Supporting materials (e.g. PowerPoint presentation) can be submitted before the meeting through the online [Public Submission form](#).

9 Meeting Flow

