



The Home Program 2020 Grant Application

CH 1 (2020-05)

PLEASE SEND COMPLETED PROPOSALS TO: TheHomeProgram@calgary.ca

We encourage all applicants to contact The Home Program to discuss projects, proposals, and have questions answered prior to submitting an application package.

COVID-19 Response:

We understand that supporting people to have a place to stay healthy and safe is critical during this time. For 2020, the Home Program will expand funding consideration for applications addressing temporary / short-term COVID-19 related activities WITHIN projects or initiatives that contribute to improving housing stability and successful tenancies for Calgarians in nonmarket housing.

While financial relief to cover lost wages, rent payments, utility bills or other personal income supports are not eligible for Home Program funding, local, provincial and federal grants are available to address these critical needs.

For information on available resources and supports for economic relief, visit:

www.alberta.ca/coronavirus-info-for-albertans.aspx

www.calgary.ca/CSPS/cema/Pages/Support-for-Individual.aspx

Section A: General Information

Submission Date (required)	
Organization Name (required) (legal name)	
Contact for Organization (required) (with signing authority and who has approved submission of this proposal; name, email and phone number)	
Mailing Address (required)	
Street Address (if different from above)	
Project Name	
Primary Project Contact (required) (name, email and phone number)	
Registration Number under Societies Act of Alberta or Companies Act of Alberta	
Requested Amount (calculated on page 7) (up to a maximum of \$25,000)	



Section B: Organization Information (Please check all that apply)

Does your agency have the following in place? (Documents only required to be submitted upon request)	
<input type="checkbox"/>	Audited or Board Certified Financial Statements
<input type="checkbox"/>	Proof of registration under the Societies' Act of Alberta or the Companies' Act of Alberta
<input type="checkbox"/>	Organization mandate, mission and vision
<input type="checkbox"/>	Proof of adequate liability insurance (\$2,000,000)
<input type="checkbox"/>	Resources to complete proposed project and required reporting
<input type="checkbox"/>	If applicant is not a housing provider, confirmation of housing provider's participation (letter of support / confirmation from the housing provider)

Section C: Funding Priorities

Strategy: Foundations for Home, Calgary's Corporate Affordable Housing Strategy	
Key objective: Improve the housing system	
Initiative A: Expand City programs that support affordable housing residents toward greater self-sufficiency and community well-being	
Home Program 2.0 Project Goals: (1) increase housing stability (2) increase successful tenancies	
Identify the key area your project or initiative will address (please select the area that <i>most</i> applies):	
<input type="checkbox"/>	Education and skill building: Increase individual's knowledge and skills to successfully maintain and remain in a home
<input type="checkbox"/>	Financial Empowerment: Strengthen individual's financial inclusion, knowledge, behaviours, and opportunities
<input type="checkbox"/>	Community inclusion and integration: Increase participation, engagement and involvement of individuals with the local community, services and supports
<input type="checkbox"/>	Personal Growth and Goal Attainment: Support individuals to take an active role in reaching their goals and planning for the future

Section D: Project Description

Please describe your project under the following headings
Project Goal: <i>Add a brief statement about the goal of the project</i>



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Need: *Provide a short description of the need this project addresses. How did you identify this need (research, consultations with stakeholders, etc.)? Why is this the right time for this project?*

Project Details: *Describe the activities of the project such as what is being done and how it will be delivered.*



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Project Stakeholders: Describe who will be involved in the project and their roles (residents, partners, etc.)

Project Location: Describe where the project will occur, including community and/or property name (if applicable).

Project Timeline: Describe the project timeline (i.e. project start date, end date, key dates, etc.)



Section E: Reporting

Note: Reporting requirements will include a financial report of how the funds were distributed, list of partners, outcome and/or output measurements, representative storytelling and lessons learned. Grant recipients may be asked to include a participant satisfaction survey (where applicable).

Outcomes: *What behaviour change or outcome is expect to be achieved with this project? How will you know if you achieve this?*

Outputs: *What numbers or counts will you collect and report on relating to the project (i.e. number of resident leaders, number of participants, number of activities, etc.)?*



Section F: Sustainability

Sustainability: *The Home Program aims to provide one-time seed funding to non-profit organizations and housing providers for activities that stimulates lasting positive change for affordable housing residents. Recognizing the unique challenges of the pandemic, the Home Program 2.0 also aims to support responses related to COVID-19. How do you anticipate your project will result in an immediate and / or lasting impact for residents?*



Section G: Project Budget

Organization Name: (required)		
Project Name:		
Partner Organization Name (only applicable if applicant is not a housing provider):		
Expenses		
Personnel	Description of Expense	Requested Amount
A. Total Personnel		
Materials and Supplies	Description of Expense	Requested Amount
B. Total Materials & Supplies		
Resident Engagement and Recognition	Description of Expense	Requested Amount
C. Total Resident Engagement and Recognition		
Other (specify)	Description of Expense	Requested Amount
D. Total Other		
E. Total Expenses		

Anticipated Funding Sources		
Source	Description of Revenue	Anticipated Amount
F. Total Revenue		



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G. Total Funds Requested (required)	
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If your organization would like to receive Calgary Housing's quarterly e-newsletter, please check the following box and provide an email address:

Yes, I would like to receive the quarterly e-newsletter:

Email: