



## LIVERY TRANSPORT ADVISORY COMMITTEE

### MINUTES of MEETING

COMMENCING 2017, Aug 30 AT 10:13 AM

Driver Training Room, Livery Transport Services, Suite 107, 2116 27 Ave NE

### COMMUNICATION, ENGAGEMENT AND RESEARCH SUBCOMMITTEE (THE SUBCOMMITTEE)

**MEMBERS PRESENT:** Spencer Villam – Calgary Hotel Association– Subcommittee Vice Chair  
Lauri Brunner – Advisory Committee on Accessibility  
Ian Lawson – Limousine Broker

Lisa Skierka – Community Member  
Stewart Lang – Community Member

**MEMBERS ABSENT:** Cheryl McLaughlin – General Public, Subcommittee Chair  
Shawnah Whittaker – Calgary Airport Authority  
Tongjie Zhang – General Public- LTAC Chair (ex-officio)

#### CITY SUPPORT STAFF PRESENT:

Carmen Hindson – Senior Business Strategist  
Kristen Brown – Research Coordinator  
Leanne Squair – Issue Strategist Access & Disability Advisory  
Committee on Accessibility Calgary Neighborhoods  
Kathleen Miller-Letendre – LTAC Admin. Support

#### ASCERTAIN QUORUM

*Quorum requirements met however without Subcommittee Chair and Vice Chair. Lauri Brunner only person on Subcommittee present, able to become Acting Chair.*

Motion by Ian Lawson at 10:13hrs that Lauri Brunner be Acting Chair in absence of the Chair and Vice Chair for this meeting only. **CARRIED**

The Acting Chair ascertained that quorum was present.

#### CONFIRMATION OF AGENDA

CONFIRM AGENDA, Moved by Lisa Skierka that the Agenda for today's meeting be confirmed. **CARRIED**

## DECLARATION OF PECUNIARY INTEREST

The following persons declared a pecuniary interest:

Ian Lawson, Limousine Broker

## CHAIR'S OPENING REMARKS

The Acting Chair thanked everyone for attending. Introductions of those attending the meeting.

Welcome to Pallavi Goel & Ian Large with Leger.

*(Spencer Villam took over chairing meeting at 10:21hrs)*

## NEW BUSINESS: ACCESSIBLE ON DEMAND QUALITATIVE RESEARCH KICK-OFF MEETING

Discussed the scope and timeline of the ACCESSIBLE ON-DEMAND QUALITATIVE RESEARCH.

Leger will provide discussion guide via email for feedback, then the results of the qualitative interviews at next subcommittee meeting TBD.

**EXCUSING ABSENCE OF MEMBERS:** All absent members gave prior notice to the Chair.

## ADJOURNMENT

ADJOURN, Moved by Lisa Skierka that the meeting adjourn. (10:43 a.m.) **CARRIED**

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C. McLaughlin, Chair

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S. Villam, Vice Chair