



LIVERY TRANSPORT ADVISORY COMMITTEE

MINUTES of MEETING
COMMENCING 2017, February 10 AT 1:04 PM
Legal Traditions Committee Room
4th Floor, Administration Building (Municipal Complex)
313 - 7th Avenue SE

GOVERNANCE REVIEW (THE SUBCOMMITTEE)

MEMBERS PRESENT: Gordon Lowe – General Public, Subcommittee Chair
Cheryl McLaughlin – General Public
Ian Lawson – Limousine Broker
Tongjie Zhang – General Public- LTAC Chair (ex-officio)

MEMBERS ABSENT: Kurt Enders – Taxi Broker
Kay She – General Public
Andrew Rodych – Tourism Calgary

CITY SUPPORT STAFF PRESENT:
Marcia Andreychuk – LTAC Business Analyst (note taker)

ASCERTAIN QUORUM

The Chair ascertained that quorum was present.

CONFIRMATION OF AGENDA

CONFIRM AGENDA, Moved by Ian Lawson that, as amended, the Agenda for today's meeting be confirmed. **CARRIED**

DECLARATION OF PECUNIARY INTEREST

The following persons declared a pecuniary interest:

Ian Lawson, Limousine Broker

CHAIR'S OPENING REMARKS

The Chair thanked everyone for attending and updated the Subcommittee on a meeting in which he participated with members of City Administration asking for his thoughts on a

proposal for the withdrawal of routine legal support by the City Solicitor's Office for LTAC, for possible alternatives for legal support, and for various possible outcomes of the governance review.

Mr. Lowe indicated that he was aware that the City Solicitor's office no longer provided routine support to various Boards and Commissions and suggested there were several viable, cost-effective options LTAC my wish to explore as the Governance Review proceeds. Meanwhile he suggested to Administration that the LTAC Chair and LTAC Business Analyst were fully capable of providing procedural guidance to the Committee pending resolution of the Governance issue. He had suggested to Administration they meet with the Chair and Business Analyst to develop an interim process.

Mr. Lowe shared with Administration what he had observed as concerns and his four thoughts listed below as possible outcomes for the governance of the industry. The chief concerns shared were that LTAC is too big/heavy, and that its recommendations are filtered through Administration. The major governance responsibilities would be to provide recommendations on the number of plates, rates, license fees, safety and bylaw review. Finally, a timeline of Q2/Q3 2018 for a report back might be more reasonable than the current Q4 2017 Council direction. In Mr. Lowe's view the four options are:

1. Status quo which, in Mr. Lowe's view will ultimately fail due to LTAC's size and process.
2. Transfer responsibility for governance to the SPC on Community & Protective Services or the SPC on Transportation & Transit.
3. Create an Advisory Board that reports directly to Council. The board would be made up of 5-7 fully independent members serving two 3-year terms. Recommendations would flow directly from the Board to Council. Non-voting resources would be invited to join advisory committees to the Board for issues. A member of Administration would be seconded to the Board to liaise between Council and Administration.
4. A full governance board of 5-7 fully independent members such as the Calgary Police Commission.

ELECTION OF SUBCOMMITTEE VICE CHAIR

The Chair announced that a Vice Chair needed to be elected for the Plate Utilization Subcommittee and called for nominations. Tongjie Zhang nominated Cheryl McLaughlin. The request for nominations was made two more times with no other names provided. Motion by Tongjie Zhang to close nominations. **CARRIED.**

Nominations were then declared closed by the Chair. Due to only one nomination presented, the Chair declared Cheryl McLaughlin as the Vice Chair.

WHO PAYS

Ian Lawson expressed concern that the budget assigned for a Governance Review consultant is coming from Livery Transport Services, which is funded entirely through license fees. Is this appropriate given the work is to answer a question for Council about how Council is going to govern the industry. Should this not be coming out of Council's budget?

The subcommittee expressed that this type of research should be coming out of Council's budget, held by City Clerks, and is requesting clarification from the LTAC Governance Review project team.

IN CAMERA ITEM: DISCUSSION RE: DRAFT STATEMENT OF REQUIREMENTS (SOR)

Motion to go In Camera:

Motion: At 2:15 p.m. moved by Cheryl McLaughlin that, in accordance with Section 197 of the *Municipal Government Act*, Section 24 of the *Freedom of Information and Protection of Privacy Act* and Section 13 of the LTAC Policy and Procedure Manual, LTAC will now move In Camera to discuss the Governance Review Statement of Requirements. **CARRIED**

Motion to return to the public meeting:

Motion at 3:10 pm by Ian that this Subcommittee of LTAC will now return to the public meeting. **CARRIED**

Rise and Report

Motion by Ian Lawson that this Subcommittee of LTAC request clarification from the LTAC Governance Review project team on the following:

1. **WHO PAYS** as above
2. Is the SOR being distributed to a list of pre-approved vendors and/or how are potential vendors being identified?
3. How were the stakeholders other than those currently represented on LTAC identified, for example, why Tourism Calgary when a member of Tourism Calgary is already on LTAC and on the LTAC Governance Review subcommittee? The subcommittee would like to ensure that no key people have been missed, being cognizant that every person added to the list increases the costs.

Motion by Tongjie Zhang that In Camera discussions remain confidential under Section 24 of the Freedom of Information and Protection of Privacy Act. **CARRIED**

EXCUSING ABSENCE OF MEMBERS: All absent members gave prior notice to the Chair.

ADJOURNMENT

ADJOURN, Moved by Tongjie Zhang that the meeting adjourn. (3:28 p.m.) **CARRIED**

G. Lowe, Chair

Cheryl McLaughlin, Vice Chair