



LIVERY TRANSPORT ADVISORY COMMITTEE

MINUTES of MEETING

COMMENCING 2017, November 9 AT 08:05 AM
Legal Traditions Committee Room
4th Floor, Administration Building (Municipal Complex)
313 - 7th Avenue SE

GOVERNANCE REVIEW (THE SUBCOMMITTEE)

MEMBERS PRESENT: Gordon Lowe – General Public, Subcommittee Chair
Cheryl McLaughlin – General Public
Ian Lawson – Limousine Broker
Tongjie Zhang – General Public- LTAC Chair

MEMBERS ABSENT:

CITY SUPPORT STAFF PRESENT:

Carmen Hindson – Business Strategist
Jodi Hughes – Issue Strategist
Abdul Rafih- Chief Livery Inspector

ASCERTAIN QUORUM

The Chair ascertained that quorum was present.

CONFIRMATION OF AGENDA

CONFIRM AGENDA, Moved by Tongjie Zhang that the Agenda for today's meeting be confirmed. **CARRIED**

CONFIRMATION OF MINUTES

CONFIRM MINUTES, Moved by Ian Lawson that the Minutes of the 2017 May 23 meeting of the LTAC Governance Review Subcommittee be confirmed. **CARRIED**

DECLARATION OF PECUNIARY INTEREST

The following persons declared a pecuniary interest:

Ian Lawson, Limousine Broker

CHAIR'S OPENING REMARKS

The Chair thanked everyone for attending.

ELECTION OF SUBCOMMITTEE VICE CHAIR

The Chair announced that a Vice Chair needed to be elected for the Governance Review Subcommittee and called for nominations. Tongjie Zhang nominated Cheryl McLaughlin. The request for nominations was made two more times with no other names provided. Motion by Tongjie Zhang to close nominations. **CARRIED.**

Nominations were then declared closed by the Chair. Due to only one nomination presented, the Chair declared Cheryl McLaughlin as the Vice Chair.

NEW BUSINESS DISCUSSION ON THE GOVERNANCE REVIEW REPORT

Motion by Cheryl McLaughlin that this LTAC Subcommittee recommend:

LTAC adopt a combination of options A1 and A2 and direct LTAC Governance Review Subcommittee author an attachment for the 2017 December 06 SPC report outlining LTAC's recommendations; develop an implementation plan (for LTAC's approval) including committee membership, number of members and qualification selection matrix and report to SPC by end of Q1 2018.

CARRIED

The following individuals came forward to address the Committee: Kurt Enders

EXCUSING ABSENCE OF MEMBERS: All Subcommittee members were present.

ADJOURNMENT

ADJOURN, Moved by Cheryl McLaughlin that the meeting adjourn. (10:30 a.m.) **CARRIED**

G. Lowe, Chair

C. McLaughlin, Vice Chair