

PROPOSED PLATE UTILIZATION AND COMMUNICATION, ENGAGEMENT & RESEARCH SUBCOMMITTEE TERMS OF REFERENCES

SUMMARY

Terms of Reference are proposed for the governance of two (2) LTAC subcommittees anticipated to be established at the 2017 November 29 meeting of LTAC.

BACKGROUND INFORMATION

LTAC's Terms of Reference as approved by Council states that Subcommittees may be established by LTAC annually or on an as required basis.

INVESTIGATION

At the Chair's request, Terms of Reference for the following two subcommittees have been updated for LTAC's review and approval:

- Plate Utilization (Attachment 1)
- Communication, Engagement and Research (Attachment 2)

STAKEHOLDER ENGAGEMENT AND RESEARCH CONDUCTED

The City of Calgary Law Department has reviewed Attachments 1 and 2 in 2016. Changes made in 2017 are all date related.

CURRENT AND FUTURE FINANCIAL IMPACTS

None

RECOMMENDATIONS FOR LTAC TO CONSIDER

That LTAC adopt the subcommittee Terms of References (Attachments 1 and 2).

ATTACHMENTS

1. Terms of Reference for LTAC Plate Utilization Subcommittee
2. Terms of Reference for LTAC Communication, Engagement and Research Subcommittee

SUBMISSION PRESENTED BY: Tongjie, LTAC Chair