



Off-site Levy Payment Relief Program

Frequently asked questions – July 31, 2020

Program summary

On July 21, 2020, Council approved the [off-site levy payment relief program](#). It will provide further support to businesses and the development and building industry that are experiencing challenges due to the COVID-19 pandemic.

The program applies to off-site levies charged on Development Agreements, and Centre City Levy charged on Development Permits.

- Eligible invoices for off-site levy charges on Development Agreements may be paid up to six months later, with a late payment fee reduced from 18% per annum to 2.47% per annum.
- Eligible Centre City Levy charges on Development Permits may be paid up to the issuance of a Development Completion Permit, through an agreement with The City.

The off-site levy payment relief program will begin on July 31 and will run until December 31, 2020. The program applies to unpaid invoices issued from March 15 to December 31, 2020. Invoices issued during this time that have been paid do not qualify for the program.

The final day for developers to apply for relief on Development Agreement invoices issued on December 31, 2020 will be January 29, 2021 (the last business day of the month). The last day to for developers apply for relief on Centre City Levy Development Permit applications is December 31, 2020.

Questions and answers

How do I get an application for the off-site levy payment relief program?

If you have received an invoice since March 15 that is currently unpaid, you will receive an email with a copy of the application form on July 31, 2020.

If you have not yet received your invoice, you will receive a copy of the application form with your invoice for a Development Agreement, or with your prior to release conditions for a Development Permit.

Who do I submit my application for the program to?

Once your application has been completed, please return a copy of it via email to the City staff member that sent you the application form.

When I submit my application for the program, when will I get confirmation that I have been accepted into the program?

You should receive an email confirming whether you qualify for the program within three business days of The City receiving your completed application form.

What is the deadline for submitting my application to the program?



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For Development Agreement invoices currently outstanding, your application must be received by August 30, 2020. For invoices yet to be issued, your application must be received within 30 days of the invoice issued date. The final day for developers to apply for relief on Development Agreement invoices issued on December 31, 2020 will be January 29, 2021 (the last business day of the month).

For Centre City Levy charged on Development Permits, your application must be received, and an agreement finalized, prior to release of your Development Permit. The last day to for developers apply for relief on Centre City Levy Development Permit applications is December 31, 2020.

What happens if I'm part of the program and can't pay my invoice by the end of the terms agreed upon?

The Off-Site Levy Payment Relief Program terms have been approved and directed by Council. Any changes to the program must be presented to Council for consideration, therefore the relief term cannot be extended beyond the agreed upon timelines for individual invoices. We will make every effort to work with you to coordinate the payment of your unpaid invoice.

If you have been accepted into the off-site levy payment relief program for a Development Agreement within a greenfield area, you are required to acknowledge and agree that should payment not be made in full at the end of the payment relief term (i.e. net 30 days, plus six months), The City will pursue registration on title where legally possible. This applies to applicable lands that have been invoiced and no payment has been received.

What happens if I pay my invoice before the end of the payment relief term?

If you are part of the payment relief program, the Relief Credit of 15.53% per annum can be applied to invoices for up to six months past the due date (i.e. net 30 days plus six months). If you pay your invoice prior to the end of the payment relief term, your relief credit amount will be calculated at a monthly rate of 1.294% per month (15.53% per annum divided by 12 months) for the number of months past due.

Can I apply to the program for multiple Development Agreements or Development Permits associated with the off-site levies?

Yes, you may apply to the payment relief program for any unpaid invoices for an off-site levy payment within the greenfield areas or the Centre City Levy, per the eligibility requirements in the program terms. There is no limit on the number of applications you may submit.

Will you be sending out reminders prior to payments coming due?

We will be following the same process that currently exists for invoices that are coming due. We anticipate sending reminder notifications prior to the end of the payment relief term for applications that are approved. We are working to finalize details of this process.

If I am part of the off-site levy payment relief program can my remaining levy payments be delayed?

The logo for the City of Calgary, featuring the word "Calgary" in white text on a red rectangular background.

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Remaining levy payments cannot be delayed. The off-site levy payment relief program is intended to provide relief due to the COVID-19 pandemic. It is a temporary program for payments that are impacted by the pandemic.