



Community Representation Framework The City of Calgary

Meeting Minutes (IN CIRCULATION):

Disclaimer: These meeting minutes reflect ongoing discussions of the Community Representation Task Force. Information, discussion topics, actions or decisions may change based on the progress of the project.

Meeting Name	CRF Task Force Business Meeting		
Time	4:30 pm – 6:30 pm	Date	Wednesday, June 20, 2018
Location	RM ADM-04-4112-20 - Electric Light Boardroom	Chair	Katie Black
Facilitator	Laurel Sim		
Attendees	Leslie Evans, Byron Miller, Jim Stevenson, Bev Jarvis, Kathy Oberg, Sander Jansen, Malik Amery, Councillor Gian-Carlo Carra, Councillor Jeromy Farkas, Katie Black, Matthias Tita, David Couroux, Leanne Hall Guest: Dejana Knih		
Regrets	Kelli Taylor, Cathi Agar, Councillor Peter Demong, Councillor Evan Woolley		

New Items	Notes
1) Opening Remarks	Task Force members discussed correspondence that had occurred between meetings.
2) Engagement Update	<p>Phase one engagement information gathered an understanding of challenges, opportunities, existing work and the district forum. Phase two engagement sessions were designed to fully reflect the input received but allowed for flexibility for participants to build on it as well. Phase two engagement included six sessions, each session was open to thirty participants. The three question categories were inclusion and diversity, supports and resources and the concept of the district forum. There were 98 attendees from community associations, business improvement areas, resident associations and other community organizations.</p> <p>The final “What We Heard Report” is in the final stages of transcription. It will deliver information on themes to reflect the ideas heard, not weighted responses.</p> <p>Highlights emerging from the engagement sessions include:</p> <ul style="list-style-type: none"> a) Diversity and inclusion - The primary theme is relationship building. Including different groups is difficult and if this is a priority, time is needed to be able to share information and build relationships. There were also concerns and questions about the duplication of work occurring due to distrust with The City and not believing the information is getting out there. b) Supports and resources - One key theme was the importance of the City staff that groups are already connected to such as the Neighbourhood Partnership Coordinators (NPC). Also, if more resources are to be added, allocate them to things that are already running like Partners in Planning and City staff positions. It was felt



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	<p>there is a need for information to be more accessible and relayed in plain language. There is a desire for a person to connect to the community, who can leverage the local context, and support groups navigating the application process.</p> <p>c) District forum - For some they were really challenged by the concept and there were fears expressed such as the addition of another layer of bureaucracy. For others there was the identification that there is an opportunity to do something on a bigger scale, or can see it as a process, not as a structure, and in some cases is already happening. Discussions focused on where a district forum could work and where does something different need to happen.</p> <p>Future discussion points for the CRF Task Force:</p> <ul style="list-style-type: none"> - What changes need to happen to address mistrust with the City and shift away from a planning system that is based on conflict? - There is the perception that CRF means a of loss of power, what needs to happen to increase the understanding that CRF is an augmentation and focus on positive change for communities.
3) Validation of inputs - Community Involvement	Due to lack of time during scheduled meeting, this information will be sent through email for review.
4) Next Steps	Next meeting: Thursday, July 5 at 4:30 – 6:30 pm Room location: RM ADM-04-4112-20 - Electric Light Boardroom

ACTION ITEMS		
ITEM	RESPONSIBLE	STATUS
1. What We Heard Report to be sent to CRF Task Force members by end of day, June 29, 2018	Dejana Knih/ David Couroux	
2. Send out information on Community Involvement to CRF Task Force Members	David Couroux	
3. Review the information on Community Involvement and provide feedback or input on sorting, priorities identified and desired result statements presented by July 5, 2018	CRF Task Force Members	