

BYLAW NUMBER 26M2026

**BEING A BYLAW OF THE CITY OF CALGARY
TO CONTINUE THE CALGARY ABORIGINAL
URBAN ADVISORY COMMITTEE AS A
COMMITTEE OF COUNCIL**

WHEREAS Council by resolution established the Calgary Aboriginal Urban Advisory Committee on January 23, 2023;

AND WHEREAS, the Red Tape Reduction Statutes Amendment Act, 2022, SA 2022, c 16, came into force on May 31, 2022 and amended section 145 of the Municipal Government Act, RSA 2000, c M-26 such that Council must establish committees by bylaw rather than resolution;

AND WHEREAS section 145 of the Municipal Government Act, RSA 2000, c M-26, as amended, empowers Council to pass bylaws establishing Committees of Council;

AND WHEREAS Council has considered CD2026-0400 and has decided to pass this bylaw to continue the Calgary Aboriginal Urban Advisory Committee;

NOW, THEREFORE, THE COUNCIL OF THE CITY OF CALGARY ENACTS AS FOLLOWS:

SHORT TITLE

1. This Bylaw may be cited as the “Calgary Aboriginal Urban Advisory Committee Bylaw”.

DEFINITIONS

2. (1) In this Bylaw,
 - (a) “*ATIA*” means Access to Information Act, SA 2024, c A-1.4 and its regulations as amended, or any statute enacted in its place;
 - (b) “*City*” means the municipal corporation of The City of Calgary, or the geographic area of the city’s boundaries, as context requires;
 - (c) “*City Heads*” means the City Clerk and Director, Law who are each designated as the head of the *City* as a local public body for the purposes of the Access to Information Act, SA 2024, c A-1.4, and the Protection of Privacy Act, SA 2024, c P-28.5 as per section 13 of the City Clerk Bylaw 73M94;
 - (d) “*Committee*” means the Calgary Aboriginal Urban Advisory Committee established by this Bylaw;
 - (e) “*Council*” means the municipal council of *the City*;

BYLAW NUMBER 26M2026

- (f) “*Organizational Meeting*” means the meeting of *Council* held under section 192 of the *Municipal Government Act*, RSA 2000, c. M-26; and
 - (g) “*Public Member*” means an individual who has been appointed to a *Council* Committee by *Council* who is not a Member of Council or a *City* administration representative.
- (2) If this Bylaw refers to any statutes, regulations or bylaw, the reference is to the statute, regulation or bylaw as amended, whether amended before or after the commencement of this Bylaw, and includes reference to any statutes, regulation or bylaw that may be substituted in its place.

ESTABLISHMENT

3. The Calgary Aboriginal Urban Advisory Committee is hereby continued as a *Council* Committee.

MANDATE

4. The *Committee*'s mandate is to:
- (a) provide *Council* and *City* administration with professional and strategic advice on matters that affect Indigenous Calgarians; and
 - (b) offer ongoing guidance to *Council* and *City* administration in relation to the implementation of initiatives that advance Indigenous interests in ways that benefit Calgary.

SPECIFIC RESPONSIBILITIES

5. (1) The *Committee* will:
- (a) liaise with urban Indigenous communities and promote a good working relationship in partnership with *City* administration;
 - (b) act as ambassadors for the Indigenous communities;
 - (c) investigate, research, and make recommendations on areas of mutual concern between urban Indigenous people and the *City*;
 - (d) receive advice, recommendations and reports from individuals or groups addressing issues of concern to Indigenous peoples living in Calgary and area;
 - (e) monitor progress of the *City*'s Truth and Reconciliation commitments as a basis, in reference to the Report of the Royal Commission on Aboriginal

Peoples (1996), the Truth and Reconciliation Commission Report (2015), and the United Nations Declaration on the Rights of Indigenous Peoples (2017);

- (f) ensure that communication and public participation play a major role in the efforts of the *Committee* to fulfill its function; and
 - (g) provide input into specific guidance documents, as required.
- (2) The *Committee* will report annually to *Council*.

COMPOSITION OF THE COMMITTEE

6. (1) The *Committee* shall be made of a minimum of 12 members and a maximum of 14 members.
- (2) The *Committee* shall consist of the following voting members:
- (a) 8 to 10 Indigenous members; and
 - (b) a maximum of 4 non-Indigenous members.
- (3) The *Committee* may also include up to 2 members from *City* administration as non-voting members.
7. (1) *Council* appoints members based on recommendations presented by the *Committee*.
- (2) The recruitment sub-committee established pursuant to section 11 below will review applications and interview applicants in order to make appointment recommendations to *Council*.

QUALIFICATIONS

8. (1) *Council* will appoint members based on the following qualifications:
- (a) Indigenous self-identity;
 - (b) knowledge of Indigenous histories, culture and current realities;
 - (c) knowledge of urban Indigenous communities;
 - (d) personal experiences working with Indigenous peoples; and
 - (e) willingness to provide professional advice based on their expertise and knowledge of Indigenous interests.
- (2) Indigenous *Committee* members must be:

BYLAW NUMBER 26M2026

- (a) a resident of the Treaty 7 region, whether or not they are resident of the *City*;
 - (b) First Nations, Inuit or Métis; and
 - (c) reflective of the diverse identities of Calgary, including, but not limited to:
 - (i) Indigenous representation;
 - (ii) gender;
 - (iii) age;
 - (iv) disabilities; and
 - (v) occupation.
- (3) Non-Indigenous *Committee* members must be:
- (a) resident of the City of Calgary;
 - (b) reflective of the diverse identities of Calgary, including, but not limited to:
 - (i) race;
 - (ii) gender;
 - (iii) age;
 - (iv) disabilities; and
 - (v) occupation.

VOTING PROCEDURES

- 9. (1) When making decisions on a motion, the Chairs will first ask if there is unanimous consent.
- (2) When the *Committee* unanimously agrees on a motion, it is recorded as a decision and no vote is recorded.
- (3) When there is not unanimous consent on a motion then a Chair will call for a vote.
- (4) Motions are deemed lost in a tie vote.

TERM

- 10. (1) Members will be appointed by *Council* at the annual *Organizational Meeting of Council*.

BYLAW NUMBER 26M2026

- (2) Members will serve 1 or 2-year terms, as set by *Council* at the time of that member's appointment, in order to stagger terms and ensure the efficient transition of new members.
- (3) Member terms expire at the *Organizational Meeting* in the year their term expires, or until their successors are appointed, whichever is later.
- (4) A member appointed by *Council* may serve a maximum of 6 consecutive years unless re-appointed beyond that time by a two-thirds vote of *Council*.
- (5) The service of a member beyond the appointed term until the appointment of a successor shall not count toward the limit on the length of service in section (4) above, if the additional service is 1 year or less.
- (6) The terms of members who were appointed prior to the coming into force of this Bylaw shall count towards the member's limit on length of service.
- (7) The *Committee* may vote to recommend that *Council* limit or end a member's term of appointment, based on the member's lack of participation or contribution to the *Committee*.

SUB-COMMITTEES

11. The *Committee* may establish sub-committees and prescribe the terms of reference for such sub-committees, provided that such terms of reference require the sub-committee to report back to the *Committee* for review and decision on any issue within the *Committee's* mandate under this Bylaw.

QUORUM

12. Quorum for the *Committee* is 8 voting members.

CO-CHAIRS

13. The Co-chair positions must be held by Indigenous *Committee* members and must be willing to support advancing Indigenous interests, have demonstrated leadership abilities, and be willing to advocate and present perspectives of urban Indigenous communities in Calgary and area.
14. Two Co-Chairs shall be elected annually by the voting members at the first *Committee* meeting after the *Organizational Meeting*.

MEETINGS

15. (1) The *Committee* will meet as required to carry out its mandate. Meetings of the *Committee* will be called or canceled at the call of one or both Chairs.

BYLAW NUMBER 26M2026

- (2) Notice of meetings must comply with the *Municipal Government Act*, sections 195 and 196(2). Notice by email to *Committee* members is permitted.
 - (3) The Chairs, in consultation with *City* administration, will establish the agenda for *Committee* meetings.
 - (4) *Committee* meetings are open to the public; however, the *Committee* may use its discretion under section 197(2) of the *Municipal Government Act* to close all or part of its meetings to the public if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the *ATIA*.
16. (1) Members must make best efforts to attend all *Committee* meetings.
- (2) Members who will be absent from a *Committee* meeting must notify a Chair by phone, email or text message.
- (3) Where a member has been absent for three or more consecutive meetings without prior notification to a Chair, the *Committee* may make a recommendation to *Council* to revoke the appointment of the member.

GOVERNANCE

17. (1) Except as otherwise provided for in this Bylaw, the *Committee* will act in accordance with Council Policy CP2016-03, *Governance and Appointments of Boards, Commissions and Committees*, and the Procedure Bylaw 35M2017.
- (2) Any records submitted to the *Committee* are governed by the applicable provisions of the *Municipal Government Act* and *ATIA*.
- (3) The *Committee* will ensure that there is purposeful dialogue between the *City*, established entities, and key interested parties, to provide information to inform sound decision-making.

RECORDS AND ACCESS TO INFORMATION

18. (1) The *Committee* is not a separate public body from the *City* under section 1(m)(xii) of the *ATIA*.
- (2) The *City Heads* are appointed Heads of the *Committee* for the purposes of the *ATIA*.
- (3) The *Committee* must prepare and keep safe *Committee* records in accordance with the Corporate Records and Information Management Program and provide them to the *City Heads* on request.
- (4) The *Committee* must abide by the *City's* Protection of Privacy Policy.

- (5) The *City Heads* must respond to requests for *Committee* records in compliance with the *ATIA*.
- (6) The *Committee* must provide records upon request and cooperate with the *City Heads*.
- (7) The *City's* fee schedule will apply to requests for records of the *Committee* made pursuant to the *ATIA*.
- (8) Nothing in this Bylaw will preclude the *City* from disclosing information pursuant to the *ATIA*.

CONSEQUENTIAL AMENDMENTS

- 19. The Terms of Reference for the Calgary Aboriginal Urban Advisory Committee passed by resolution of *Council* on January 23, 2023, are hereby rescinded.

COMING INTO FORCE

- 20. This Bylaw comes into force on the day it is passed.

READ A FIRST TIME ON JULY 28, 2026

READ A SECOND TIME ON JULY 28, 2026

READ A THIRD TIME ON JULY 28, 2026



MAYOR
SIGNED ON JULY 28, 2026



CITY CLERK
SIGNED ON JULY 28, 2026