



# FIREWORKS PERMIT APPLICATION

FD 1342 (March 2019)



Application Date (YYYY-MM-DD)	Address of Activity
Name of Fireworks Show	
Type of Fireworks (check appropriate box) <input type="checkbox"/> High Level <input type="checkbox"/> Low Level <input type="checkbox"/> Consumer	

## Contact Information

Company Name		
Company Address		
Company Billing Address (if different from above)		
Contact Name	24 Hour Phone #	
Estimated Number of Days of Show Event	Start Date (YYYY-MM-DD)	Finish Date (YYYY-MM-DD)

## Permit Conditions

- A person or company must not engage in shooting a High Level Fireworks Show unless that person or company possess a valid High Level Fireworks Permit issued by the Calgary Fire Department as per the Alberta Fire Code.
- Where applicable; the applicant must have all necessary approvals from other City of Calgary Departments in conjunction with the Calgary Fire Department to ensure issuance of a permit.
- Companies contracted to perform any type of High Level Fireworks show need to apply for a High Level Fireworks Permit and must submit the following information to the Calgary Fire Department with this application.
  1. Call 311 to request the specific type of permit you are applying for.
  2. Request from the owner, Lessee or Agent for the property(s) to provide a written "Letter of Permission" to allow the performance or display to take place. Any properties outside the approved "Fireworks Fallout Zone" that may be affected by debris should be contacted for permission. A sign-off of the Firework Company's Letterhead will not be accepted.
  3. Provide proof of insurance in the amount of \$5 million liability for all fireworks operations. The Calgary Fire Department (or The City of Calgary) should be listed as additional insured for all permits.
  4. Provide a copy of the "Valid Technician's Certificate" with all appropriate endorsements and photo issued by the Explosive Regulatory Division.

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5. If required; provide a valid "User Magazine License" from the Explosives Regulatory Division. Said License is required in order to acquire and store fireworks.
6. Provide a detailed Site Plan as described in the ERD Manual, Section 3.8.1.
7. Provide a product list including manufacturer, type, size and quantity of product.
8. Provide a detailed Fire Safety Plan including:  
A full report of Site Specific Operational Guidelines for safety procedures and security including, Site Plans.
  - a. Details and procedures for dealing with a large emergency
  - b. Details and procedures for dealing with a small emergency
  - c. Materials and equipment on-site for fire extinguishment
  - d. Hot Zone security details and site plan
  - e. Fallout Zone security details and site plan
  - f. Details for cool down time, dismantling of show, clean-up and disposal of debris and fall-out
  - g. Required signage for public notification on-site and adjacent public areas
  - h. Any details for following day re-inspection and clean-up
9. On the day of the event, approximately 30 minutes prior to shooting the show; contact The City of Calgary Fire Dispatch @ 403-264-1022. Ensure to contact Dispatch after the completion of the show. The Permit Holder agrees to the above terms/conditions and assumes all liability associated with shooting the Fireworks Show and is responsible for addressing any residential or business concerns.

### For High Level Only

10. Transport Canada is to be contacted at their Winnipeg office for any High Level Fireworks, those classified as reaching heights above 50m or 150 ft. Ordinances 8 inches or larger require a minimum lead time of 14 days prior to the event while ordinances less than 8 inches require a minimum 7 days of lead time.

Transport Canada will restrict airspace around any Fireworks display using an ordinance 8 inches in diameter or larger. Events using smaller ordinances will normally have a NOTAM (Notice to Airmen) published to warn Pilots about the activity, particularly if they are located near an airport or heliport or; under a flight path. By international agreement Transport Canada is required to publish any known airspace restrictions at least seven days in advance so this is the reason for the 14 day lead time. If the event does not need restricted airspace they publish the NOTAM approximately 48 hours in advance.

Transport Canada contact information:  
 Bruce McMillan, Regional Airspace Specialist  
 204-983-5290 (office) (call forwarded if unavailable) 204-771-8780 (cell)  
 Email: bruce.mcmillan@tc.gc.ca ("Out of Office Reply" will give a contact if unavailable)

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**Note: Permit Fees will be charged as per current Fee schedule.**

\_\_\_\_\_  
*Permit Applicant Name:*

\_\_\_\_\_  
*Permit Applicant Signature:*

### Calgary Fire Department Contact Numbers

Calgary 911	
Non-Emergency Fire Dispatch	403-264-1022
CFD Risk Management	403-287-4250