



# MINUTES

What: BiodiverCity Advisory Committee

When: 08 Feb 2017  
5:00 PM – 7:00 PM

Where: Heritage Boardroom, 6<sup>th</sup> floor  
Calgary Public Building  
205 - 8th Ave SE

Contact: Steven Snell  
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Regrets: Geoff Chow, Jason Proche, Ethan Askey, Katie Morrison

Item	Who	Duration	Action
<b>1 Welcome and carry over agenda items</b> <ul style="list-style-type: none"> <li>• Approve previous minutes</li> <li>• Review action items:</li> <li>• Update from Natasha/Ethan/Jason on CoC survey</li> <li>• When will wildlife report be presented and reviewed by BAC?</li> <li>• Update on IPM referral timeline for BAC review.</li> <li>• Timeline for reviewing Angie's LAB analysis</li> <li>• Update from Chris on Canada 150 parks events? Update from literacy subcommittee on Whispering Sign's request for BAC support on community book?</li> <li>• Update from Laura and Steven on requested feedback to Clerk's Office on <i>Governance and Appointments of Boards, Commissions and Committees</i></li> </ul>	All	20 mins To 5:20	(Decision on minutes; Discussion)
<b>2 Next steps on BiodiverCity Implementation Plan drafting</b>	Steven	10 mins To 5:30	(Information)
<b>2 SPC Committee Report Outline</b> <ul style="list-style-type: none"> <li>• Laura and Steven to present past report</li> <li>• Review and fill in work plan</li> <li>• Initiate 2017 drafting</li> </ul>	All	35 mins To 6:05	(Discussion)



<b>3</b>	<b>Walk21 Conference Proposal</b> <ul style="list-style-type: none"> <li>• <a href="http://www.ucalgary.ca/walk21calgary/">http://www.ucalgary.ca/walk21calgary/</a></li> <li>• Review abstract, conference submission due Feb. 10<sup>th</sup></li> <li>• Email voting results to date: 9 support, 1 abstain, 3 absent regarding preparation of BAC abstract by literacy subcommittee</li> <li>• Discuss and approve BAC support</li> </ul>	Meaghan, Polly	30 mins To 6:35	(Decision)
<b>4</b>	<b>The Calgary Awards</b> <ul style="list-style-type: none"> <li>• Environmental Achievement Award nominations due March 1</li> <li>• Discussion of any nominations coming from BAC</li> </ul>	Steven	10 mins To 6:45	(Next steps)
<b>5</b>	<b>Plans for next meetings</b> <ul style="list-style-type: none"> <li>• Agenda discussion/next speakers (linked to work plan discussion)</li> <li>• BioBlitz Canada 150 (John)</li> <li>• Standing check for community recognition letter nominations</li> <li>• Other</li> </ul>	All	15 mins To 7:00	(Next steps)

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Start: 5:00

## Item 1: Welcome and carry over agenda items

- Review of January minutes, approved
- Review of action items:
  - CoC survey: Natasha shared that significant progress has been made on the survey. Email addresses have been collected for over 500 participants.  
ACTION: Corporate research will send out the survey.
  - The wildlife report will be presented and reviewed by BAC in March
  - Updates on the Integrated Pest Management (IPM) plan, engagement plan and communications plan will be provided in March
  - ACTION: Angie's overview of other LAB cities' Biodiversity Action Plans will be circulated to BAC for informal review
- Chris will follow up on Canada 150 parks events. John added the potential for a "Bioblitz" prompting a discussion about what to "blitz"?
- Polly provided an update from Literacy Subcommittee on Whispering Sign's request for BAC input on a community book project.  
ACTION: Polly will send BAC members a spreadsheet for confirmation that there is biodiversity coverage
- Steven presented feedback from Clerk's Office on *Governance and Appointments of Boards, Commissions and Committees*: City clerks are there to answer technical questions, but not questions about committee members; they have strictly advisory roles.



**Item 2a: Next steps on BiodiverCity Implementation Plan drafting.** Angie has coordinated all feedback into one document. The management team is reviewing next steps.

**Item 2b: SPC Committee Report Outline**

- Laura and Steven presented initial work on a draft of the 2017 Annual Progress  
ACTION: Laura, Steven and John will draft and format work plan  
ACTION: Infographic info to Meaghan  
ACTION: Steven to send Nagwan the skills matrix to update for the final report

**Item 3: Walk21 Conference Proposal**

- <http://www.ucalgary.ca/walk21calgary/>
- The proposed abstract submission on behalf of BAC was discussed and approved by the Committee  
ACTION: Meaghan and Polly to refine and submit

**Item 4: The Calgary Awards**

- The Environmental Achievement Award nominations are due March 1  
ACTION: Rob to summarize past environmental winners for the Environmental Achievement Awards

**Item 5: Plans for next meetings**

- The Committee enthusiastically brainstormed potential future speakers  
Suggestion to tie speakers to Wildlife Report, IPM, Environmental Policy Review  
ACTION: Natasha to contact “Watershed +” artists, and book a room at the UEP offices for a “to-be-determined” future BAC meeting
- John continued earlier discussions about BioBlitz Canada 150 with further examples  
ACTION: City members (Chris?) will report back on the Citizen Science framework in March
- All past presenters have received community recognition letters by email; Steven has received thank yous from about half of these.
- Other:
  - Website: A discussion about the website raised the question “how is the external-facing website serving publics interested in biodiversity issues?”  
ACTION: After survey results are in (May/June), BAC will include aspects of this data in website recommendations
  - Report Card: The potential for a biodiversity report card was again raised as a potential means of support for recommendations to Council. This topic is part of an ongoing discussion about the ways in which we can ensure that we’re clearly presenting activities to Calgarians

Adjourn: 7:15pm