



Eventful City Environmental Microgrant Application

R 1772 (2022-08)

Important Notice: This PDF form is optimized for Adobe Reader. Please download the form to your desktop and use Adobe Reader to open, complete and submit the form.

The Eventful City Environmental Microgrant is intended to reduce financial barriers to implementing responsible environmental management of Festivals and Events within the City of Calgary.

General Eligibility Requirements:

- This microgrant is for registered not-for-profits, charitable organizations, and business improvement areas.
- This microgrant is for 2022 Festivals and Events approved through the City of Calgary Festival and Event Application Process.
- Events must take place between January 1, 2022 and December 31, 2022.
- The maximum grant amount available for a single event is \$4,500.
- Approved applications will be required to complete a post event report including proof of payment for eligible expenses prior to grant funding being delivered.
- Applications will be accepted from August 15th until the full subscription of the program or September 30th failing full subscription prior to that date.
- Applications will be reviewed and approved in the order they are received until the fund is fully allocated.

Eligible expenses:

Microgrant funding can be used to cover invoiced expenses incurred by festivals and events specific to Waste Management:

- Contracted service providers
- Purchased Waste/Recycling/Compost materials and equipment (Bags/Bins/Signage/Gloves)
- Rentals of Waste/Recycling/Compost equipment (Roll-Off Bins, Blue Black and Green Bins)
- Payment of Waste/Recycling/Compost transportation and levy fees
- Waste and recycling specific staff

How to Apply:

- Email your completed form to MicroGrants@calgary.ca.
- Email a separate form for each event your organization is planning.

Contact Information

- If you have questions for our team, email or phone us. Our regular business hours are Monday to Friday, 8:30 a.m. – 4:00 p.m.
- Phone: 1-403-510-0148
- Email: MicroGrants@calgary.ca



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Event Name:	
Event Date:	
Event Location:	

Applicant Contact information

Name:	
Title:	
Telephone Number:	
Mailing Address:	
Email Address:	
Name of Organization:	

Event Waste and Recycling Management

Please outline the waste and recycling plan for your event.

What contracted service providers were used to support your plan?



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Budget

What was the estimated (actual if available) total cost of implementing your Waste and Recycling plan?	\$ _____
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Please outline or attach an outline of the eligible expenses you wish to recoup through this Microgrant and the estimated/actual cost per expense.

Expense	Amount

DECLARATION

I certify that I am authorized to act on behalf of the Applicant and the Company or Organization listed in the Application. The information contained in this Eventful City Environmental Microgrant Application is true and correct to the best of my knowledge and will be upheld through City event policy and procedures.

signature of person preparing grant

name

position with organization

date

The personal information collected by this form is obtained under the authority of Section 33(c) of the Freedom of Information and Protection of Privacy Act (Alberta). The information will be used only for the purpose of the Eventful City Environmental Microgrant, Event Services, Arts and Culture, Calgary Recreation, City of Calgary. If you have any questions regarding the collection and use of this information, please contact Event Services at 403-476-4304.