



Organization Name		
Mailing Address		
Location Address		
Roll Number:		

Has the above information changed since your last application? Yes No

Has any of the following information changed?

I. PROPERTY/PREMISES INFORMATION

- a) Address for which exemption was granted Yes No
- b) Portion of exempt space (including parking if applicable) Yes No
- c) Occupancy lease, licence or permit (e.g. lease renewal) Yes No
- d) Moving to a new location before year-end 2022 Yes No

II. PROPERTY USE INFORMATION

- a) Has the use of the property changed Yes No
- b) Have any changes occurred that might impact the exemption (e.g. subleases, change in organization objectives, etc) Yes No

III. ORGANIZATION INFORMATION

- a) Bylaws or organization objectives Yes No
- b) Non-Profit Status Yes No
- c) Alberta and/or Canada Revenue Agency (CRA) charity status Yes No
- d) Membership Requirements Yes No

IV. RETAIL, COMMERCIAL or LICENCED AREA

- a) Area allocated to retail sales or services Yes No
- b) Frequency of uses of space for non-exempt activities Yes No
- c) Gaming and/or Liquor Licence (e.g. added/removed or change of class) Yes No

If any of the above questions were answered "Yes", please attach full and complete details to this form.

V. OTHER REQUIRED INFORMATION – If you own this property or lease it from the City of Calgary, you are not required to provide the letter mentioned below and can proceed to fill out the Certification and Authorization section below.

- a. Letter from property owner to the non-profit organization that confirms the property owner:
 - i. is aware of this exemption application;
 - ii. understands that, if the property qualifies for exempt from taxation status, The City will determine the amount of taxes attributable to the 'exempt from taxation' portion of the property based on methodology that may be different from that used by the property owner; and,
 - iii. agrees to pass on to the organization making this application the full benefit of any tax exemption extended as a result of this application.

I certify that I am authorized to submit this application on behalf of the organization, and that the information provided on this application form, and its attachments, is true and accurate in every respect. I understand also that the application will only be considered under the "exempt from taxation" classification to which it refers to.

Name:	Position:
Phone Number:	Email Address:
Signature:	Date:

Email to: Assessment.Exemptions@calgary.ca

Mail to: The City of Calgary, Assessment Business Unit IMC #8002
PO Box 2100, Station M, Calgary Alberta, T2P 2M5

Information on this form and attachments is collected under the authority of the *Municipal Government Act (RSA 2000) s.295, Community Organization Property Tax Exemption Regulation (AR 281/98) s. 16, and the Freedom of Information and Protection of Privacy (RSA 2000) s.33(c)*. It will be used solely for assessment and taxation purposes under parts 9-12 of the *Municipal Government Act*. For information concerning the privacy of the information collected, please contact the Assessment FOIP Program Administrator at (403) 268-2888.