

## Established Area Linear Levy Pilot

### Reimbursement Process for Unique Case of City-Led Construction

After eligibility has been confirmed for reimbursement through the Established Area Linear Levy Pilot for a public, local-sized water or wastewater upgrade the following process must be followed to obtain reimbursement after construction. Prior confirmation of eligibility will be rendered void if the following milestones are not achieved.

In unique cases, UIP may decide that The City will construct the upgrade. The following process will occur:

1. UIP works with Utilities Delivery (UD) to evaluate if there are available resources for The City to construct the upgrade.
2. Upon confirmation of City resources to design and construct the upgrade, UD determines a cost estimate (Class 5) for delivery.
3. Development Commitments informs the applicant that UD can construct the upgrade. Applicant decides whether they want to pursue the upgrade.
4. Applicant submits reimbursement request form at: [Established Area Linear Levy Pilot \(calgary.ca\)](https://calgary.ca/established-area-linear-levy-pilot)
5. Applicant submits full upfront prepayment based on an updated UD cost estimate (Class 2 or 3) to Development Commitments at [urban@calgary.ca](mailto:urban@calgary.ca).
6. Development Commitments facilitates a reimbursement agreement with the Applicant based on the UD cost estimate (Class 2 or 3) once prepayment is received with a maximum of \$1.0M reimbursed per development application.
7. The Applicant reviews and signs the reimbursement agreement.
8. Development Commitments forwards the reimbursement agreement to Law for execution.
9. The Applicant submits associated building permit. Reimbursement considered after BP is issued for construction and after CCC is received from UD. The repayment is up to a maximum of \$1.0M total with any remainder above \$1.0M of the actual invoice costs remaining the responsibility of the developer and is not returned to the developer.

Questions or comments about the Established Area Linear Levy Pilot can be directed to Marie Standing at [marie.standing@calgary.ca](mailto:marie.standing@calgary.ca) or Kylee van der Poorten at [kylee.vanderpoorten@calgary.ca](mailto:kylee.vanderpoorten@calgary.ca).