

### Before you apply:

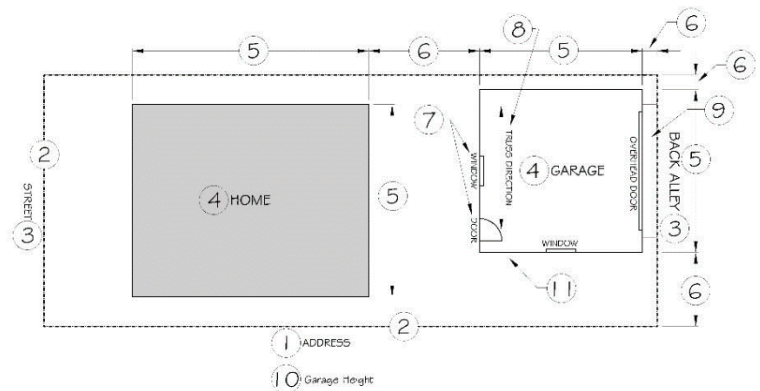
- Visit [Calgary.ca/garages](https://calgary.ca/garages) to find more information about rules and requirements about your project.
- Drawings stamped with “not for construction”, “preliminary” or “for permit purposes only” are not acceptable. Any plans/drawings stamped with previous approvals must be voided or removed. For online applications preferred format is .pdf
- Please **do not include personal information on plans**
- For help with your drawings visit [Calgary.ca/drawingstandards](https://calgary.ca/drawingstandards) for tips and examples
- To estimate your permit fee, visit [Calgary.ca/garages](https://calgary.ca/garages) under Fees section

### Section 1: Minimum Application Requirements for Building Safety Approval

- Completed [Application Form](#)** (do not fill out if applying online)
- Current copies of any Maintenance Access Rights-of-Way**, if registered on the Title(s)
- Provide 1 copy of a site plan**

Your site plan should include the following:

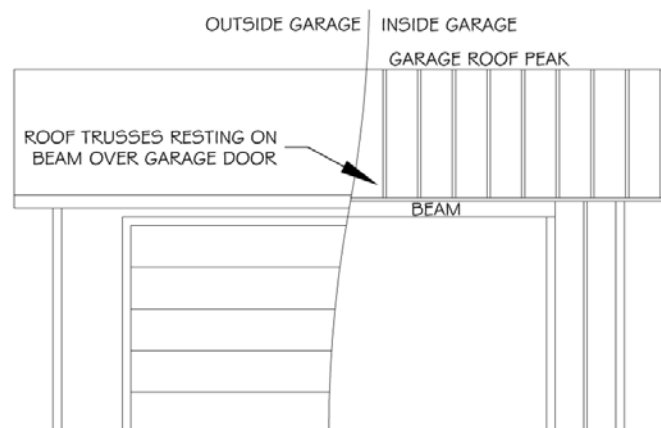
- Address
- Property lines
- Streets and back alleys/lane
- Outline of garage, home and other buildings on the parcel
- Dimensions of house and garage
- Distance from property lines and house to proposed garage
- Location and size of windows and doors
- Label direction of roof trusses
- Length and location of driveway/apron
- Label height of your garage from the parking surface to where the wall meets the roof and from parking surface to the peak.  
**Tip:** Not sure how to determine the height?  
You can use our [garage worksheet](#)
- Label the finish material of the outside of the garage.



**Tip:** You can use a real property report as your site plan.

### Section 2: Additional Requirement, only needed if the roof trusses are resting on the garage door. (see image below)

- Provide 1 copy of beam calculations or manufacturer's truss layouts**



### Section 3: Additional Requirements, only needed if you answer yes to the any of the below questions

Note: If you answer yes to any of the questions below, a development permit (planning approval), may also be required. If so, please include the documents from section 3 in addition to those you require from the previous sections.

- |   |   |                              |                             |
|---|---|------------------------------|-----------------------------|
| 1 | Will the garage be higher than 4.6 metres (15 feet 1 inch)?   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 2 | Will the height from the parking surface to where the wall meets the roof truss be higher than 3 metres (9 feet 10 inches)?       | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 3 | Will the garage have a size greater than 75 square meters (807 square feet) or will the garage be larger than the existing house? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

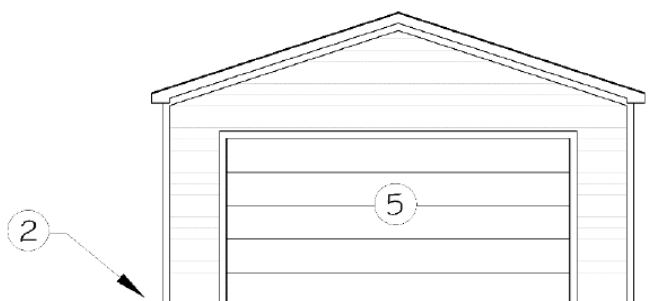
A. Completed [Abandoned Wells Declaration](#)

B. Completed [Public Tree Disclosure Statement](#)

C. Provide 1 copy of elevation drawings

Your elevation drawings should include the following:

- 1 Address
- 2 Grade
- 3 Doors
- 4 Windows
- 5 Overhead Doors

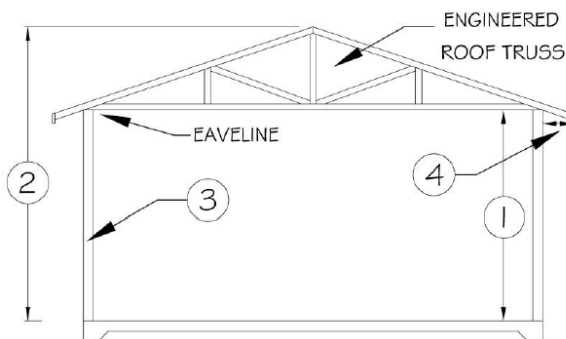


**Note:** your drawings should include all four sides

D. Provide 1 copy of a cross section

Your cross section should include the following:

- 1 Interior wall height from finished floor
- 2 Building height from finished floor
- 3 Type of garage siding
- 4 Distance from garage siding to edge of eave



**Tip:** See the [garage worksheet](#) for other examples

**Note:** The Development Authority or Safety Code Officer may require additional materials considered necessary to properly evaluate the proposed development (as stated in Part 2, Section 26(3) of Land Use Bylaw 1P2007, Section 6(1) of Bylaw 64M94 and the Alberta Building Code 2014)