



# Child Care Service Information

(2022-03)

Address: \_\_\_\_\_

Name of Program: \_\_\_\_\_

Program Contact Name: \_\_\_\_\_

Telephone: \_\_\_\_\_

Hours of Program Operation: \_\_\_\_\_

Will there be overnight care?  Yes  No

Will there be a Private Early Childhood Services (ECS) program operating under the Education Act?  
(more information can be found at the [Government of Alberta ECS information page](#))  Yes  No

Is this program located in an existing school?  Yes  No

If yes, is the Child Care Service exclusive to the children (kindergarten to grade 6) that attend the school?  Yes  No

Will there also be an Instructional Facility operating at this location?  Yes  No

Please note that a **Site Plan is also required** with this submission. For details on the **Site Plan** requirements, please refer to this [checklist](#).

Number of children at one time: \_\_\_\_\_ Number of children in one day: \_\_\_\_\_

Number of employees: \_\_\_\_\_

Quantity of pick up/drop off stalls: \_\_\_\_\_

Please note that One pick up/drop off stall is required for every 10 children. Permanent signage is required for these stalls. These pick up/drop off stalls must be shown on the required site plan.

Is there an outdoor play area on-site?  Yes  No

If yes, provide the size of the on-site outdoor play area: \_\_\_\_\_ m<sup>2</sup>

If an outdoor play area is provided on-site, this must be indicated on the site plan with the following details:

- Overall dimension of the outdoor play area
- Gate locations
- Fence material
- Fence height
- Ground cover
- Play structures (if applicable)

Is there an off-site play area?  Yes  No

If yes, please provide the address of the off-site outdoor play area: \_\_\_\_\_

Please note that if there is an outdoor play area off-site, this outdoor play area can only be used if it is an approved City Park.

\_\_\_\_\_  
**Applicant's Signature**

\_\_\_\_\_  
**Date (YYYY-MM-DD)**

**FOIP DISCLAIMER:** The personal information on this form is being collected under the authority of The Municipal Government Act, Section 640, and The City of Calgary Land Use Bylaw 1P2007 (Part 2) and amendments thereto. It will be used for the permit review and inspection processes. It may also be used to conduct ongoing evaluations of services received from Planning, Development & Assessment. The name of the applicant and the nature of the permit will be available to the public. Please send inquiries by mail to the FOIP Program Administrator, Planning, Development & Assessment, PO Box 2100, Station M, Calgary, AB T2P 2M5 or contact us by phone at 311.