



## New Driveway Information Form

Address: \_\_\_\_\_

**Where a parcel is laned and a new driveway is accessing a street or an existing driveway is being widened, include the following information:**

**A sketch of the block showing:**

- all of the parcels along one side of a street terminating at intersections with other streets
- north arrow, pointing to top or left of page
- label street name and building numbers (addresses)
- indicate subject parcel
- indicate which parcels on the block face have a driveway accessing the street

**Photographs of each driveway accessing the street:**

- ensure the photograph includes the curb cut
- label and identify each photograph with the appropriate address

**Additional Comments:**

***If this form is not fully completed, the processing of the application may be delayed.***

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date