



LUD _____
PST _____

Use - Complete Application Requirement List

Eating and Drinking

The following **Use-Related Complete Application Requirement List** is only applicable when it is listed on a **Development Permit Complete Application Requirement List**. This information is necessary to evaluate and provide a timely decision on your application. Please ensure all **Required Items** are provided on all sets of required plans.

Only applications that are complete will be accepted. Applications and materials submitted must be clear, legible and precise. We are currently unable to accept digital applications. Thank you for your co-operation.

NOTE: Building and Development Permit applications must be submitted without personal information on any plans. Omitting this information will protect builders and tenants by reducing the risk of any personal information being wrongfully displayed, while also following the Province of Alberta’s FOIP Act. Failure to follow this requirement may result in an incomplete application. If you consider the information to be personal, do not put it on the plans.

The Development Authority may require additional material considered necessary to properly evaluate the proposed development (as stated in Part 2 section 26(3) of the Land Use Bylaw 1P2007). All terms of reference are based on the defined terms in the Land Use Bylaw 1P2007.

completed by applicant	office use only	Required Items
<input type="radio"/>	<input type="radio"/>	1. All copies of Site Plan must show:
<input type="checkbox"/>	<input type="checkbox"/>	Outdoor Café:
<input type="checkbox"/>	<input type="checkbox"/>	provide dimension to adjacent residential districts
<input type="checkbox"/>	<input type="checkbox"/>	Liquor stores within 300 metres of other Liquor Stores:
<input type="checkbox"/>	<input type="checkbox"/>	indicate all other Liquor Stores located within 300 metres of proposed Liquor Store , when measured from the closest point of the proposed liquor store to the closest point of another liquor store
<input type="checkbox"/>	<input type="checkbox"/>	Liquor Stores within 150 metres of Schools:
<input type="checkbox"/>	<input type="checkbox"/>	indicate all parcels that contain a School – Private or a School Authority – School , within 150 metres of the closest point of a Liquor Store
<input type="checkbox"/>	<input type="checkbox"/>	Drive Through details:
<input type="checkbox"/>	<input type="checkbox"/>	plot location(s) of any Drive Through facilities
<input type="checkbox"/>	<input type="checkbox"/>	label vehicle stacking spaces per order board, ordering window or automated bank teller and direction of vehicular travel
<input type="checkbox"/>	<input type="checkbox"/>	plot locations of Drive Through signage (eg, entrance, exit, customer courtesy and menu board signs)
<input type="checkbox"/>	<input type="checkbox"/>	plot location(s) of screening between Drive Through and adjacent residential parcels
<input type="checkbox"/>	<input type="checkbox"/>	Outdoor speaker system:
<input type="checkbox"/>	<input type="checkbox"/>	plot locations of outdoor speaker system or label “no outdoor speakers”
<input type="checkbox"/>	<input type="checkbox"/>	dimension to adjacent residential districts

<input type="radio"/>	<input type="radio"/>	2. All copies of Floor Plans must show:
<input type="checkbox"/>	<input type="checkbox"/>	Areas for the consumption of food/beverages:
<input type="checkbox"/>	<input type="checkbox"/>	plot and label public areas where food will be served or consumed
<input type="checkbox"/>	<input type="checkbox"/>	include a seating plan that clearly indicates the area to which the public will have access
<input type="checkbox"/>	<input type="checkbox"/>	plot and label areas where entertainment is provided to patrons, in the form of a dance floor, live music stage, live performances, or recorded music
<input type="checkbox"/>	<input type="checkbox"/>	plot and label areas for food preparation
<input type="checkbox"/>	<input type="checkbox"/>	Outdoor Café:
<input type="checkbox"/>	<input type="checkbox"/>	if an outdoor speaker system is proposed, indicate location(s)
<input type="checkbox"/>	<input type="checkbox"/>	location and details of any outdoor speakers, gas heaters, and exterior lights
<input type="checkbox"/>	<input type="checkbox"/>	proposed seating arrangement
<input type="checkbox"/>	<input type="checkbox"/>	location of Outdoor Café (fully dimensioned)
<input type="checkbox"/>	<input type="checkbox"/>	access from Outdoor Café to existing establishment
<input type="checkbox"/>	<input type="checkbox"/>	Gaming/Amusement:
<input type="checkbox"/>	<input type="checkbox"/>	indicate the total number of mechanical or electronic games that are kept for the purpose of furnishing entertainment or amusement to the public for a fee
<input type="radio"/>	<input type="radio"/>	3. All copies of Elevation Plans must show:
<input type="checkbox"/>	<input type="checkbox"/>	Outdoor Café:
<input type="checkbox"/>	<input type="checkbox"/>	exterior elevations of the areas affected by the Outdoor Café (eg, windows replaced by doors)
<input type="checkbox"/>	<input type="checkbox"/>	height and material details of proposed screen or fence; include railings and stairs
<input type="radio"/>	<input type="radio"/>	4. Additional information required:
<input type="checkbox"/>	<input type="checkbox"/>	if a Drinking Establishment or Restaurant, provide a Letter of Intent that states provincial licence intentions (ie, will minors be allowed; will the restaurant have liquor licence; and/or will it include VLTs)

Applicant's Signature _____ **Date** _____
 (Confirming that all required information has been provided and is correct)

Screened by _____ **Date** _____

Checklists are updated periodically. Please ensure you have the most recent edition.

For Further Information:		
Phone: 403-268-5311	In Person:	Mail:
Web: calgary.ca	3rd floor, Calgary Municipal Building	The City of Calgary
	800 Macleod Trail SE, Calgary, Alberta	Planning, Development & Assessment (#8108)
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