



Please visit Calgary.ca/myhome to find more information on rules, requirements and fees. If you are applying online through apply.calgary.ca, this information will be requested through the online application and you will not need to fill out this form.

SECTION 1: Where is the work happening?

Address:

SECTION 2: Who is applying?

Applicant Property Owner Representing Owner

Applicant Name:

Company Name (if applicable):

Email:

Phone Number (during business hours):

SECTION 3: Who is doing the work?

Builder Property Owner Licensed Contractor

Business Name (if applicable):

Property Owner Contact N/A Property Owner is applicant

Owner Email:

SECTION 4: What are you applying for?

Home Renovation Permits Home renovation projects are projects you complete inside your home or that increase the area of your home (Check all that apply. Click the underlined text for checklist)

Basement

Square Feet: _____

Addition

Square Feet: _____

Porch

Square Feet: _____

Indoor Fireplace

of Fireplaces: _____
 Wood Gas Both

Interior, Exterior, or Structural Alterations

Estimated Cost: _____

Describe the scope of work:

SECTION 4: Continued

Outdoor Projects Outdoor projects are projects completed outside of your home. (Check all that apply. Click the underlined text for checklist)

<input type="checkbox"/> <u>Uncovered Deck</u>	Square Feet: _____	<input type="checkbox"/> <u>Balcony</u>	Square Feet: _____
<input type="checkbox"/> <u>Garage, Shed, Carport, Greenhouse</u>	Estimated Cost: _____ Square Feet: _____	<input type="checkbox"/> <u>Outdoor Fireplace</u>	# of Fireplaces: <input type="checkbox"/> Wood <input type="checkbox"/> Gas <input type="checkbox"/> Both
<input type="checkbox"/> <u>Hot Tub, Pool</u>	Estimated Cost: _____	<input type="checkbox"/> <u>Covered deck, Pergola</u>	Square Feet: _____
<input type="checkbox"/> <u>Retaining Wall</u>	Estimated Cost: _____	<input type="checkbox"/> <u>Driveway</u>	
<input type="checkbox"/> <u>Fence</u>		<input type="checkbox"/> <u>Solar Panel(s)</u>	

Suite Project Suites come in two types Secondary (inside or attached to a house) or Backyard (above a detached garage). (Check **ONE** option below only. Click the underlined text for checklist)

<input type="checkbox"/> <u>Proposed Secondary Suite</u> (built after March 12, 2018)	Estimated Cost: _____ Square Feet: _____	<input type="checkbox"/> <u>Existing Secondary Suite</u> (built prior to March 12, 2018)	Estimated Cost: _____ Square Feet: _____
<input type="checkbox"/> <u>Backyard Suite</u>	Square Feet: _____		

SECTION 5: Are you doing any Electrical and/or plumbing work? (Check all that apply)

<input type="checkbox"/> <u>Homeowner Electrical Permit</u>	Describe what you are doing:
<input type="checkbox"/> <u>Homeowner Plumbing Permit</u>	Describe what you are doing:

Declaration:
 I declare that I am the legal landowner of the property stipulated on this application, that this is my primary place of residence, and I will be performing the work.

NOTE: Your Building Permit will be reviewed and issued in a digital format. You will receive access to the stamped and approved digital copy once the permit has been issued

Applicant's Declaration:
 In relation to the submission of this application, I confirm that I am

- i. An owner of the parcel, an authorized agent of the owner of the parcel, or other person having legal or equitable interest in the parcel, and
- ii. If the parcel has a condominium board, I have consent from the condominium board to submit this application.

In addition, I certify that all information submitted with this application, including information shown on plans and documents, to be true and correct. Incomplete or inactive applications may be cancelled or refused at the discretion of the proper authority in accordance with their respective bylaw.

I agree to receive correspondence via electronic message related to this application.

FOIP DISCLAIMER: The personal information on this form is being collected under the authority of The Calgary Building Permit Bylaw 64M94 (Section 5) and amendments thereto, as well as section 33(c) of the FOIP Act. This information is being collected for the purpose of permit review and inspection processes and may be communicated to relevant City Business Units, utility providers, and Alberta Health Services. It may also be used to conduct ongoing evaluations of services received from Planning & Development. The name of the applicant and the nature of the permit will be available to the public, as authorized by the FOIP Act. You may direct questions about the collection, use or disclosure of your personal information by the City of Calgary at 800 Macleod Trail SE Calgary, Alberta in relation to this program by emailing the FOIP Program Administrator for Planning and Development at plngbldg@calgary.ca or by telephone at (403)268-5311.