



## Before you Apply:

- Visit [Calgary.ca/fireplaces](http://Calgary.ca/fireplaces) to find more information on rules and requirements for your project.
- For help with your drawings visit [Calgary.ca/drawingstandards](http://Calgary.ca/drawingstandards) for tips and examples
- To estimate your permit fee, visit [Calgary.ca/alterationscalculator](http://Calgary.ca/alterationscalculator)
- Please do not include personal information on plans

## Section 1: Minimum Application Requirements

### A. Completed [Application Form](#)

### B. Provide 1 scope of work statement

Your scope of work should include the following:

- 1 Address \_\_\_\_\_
- 2 Description of overall project \_\_\_\_\_
- 3 Location of the wood burning fireplace \_\_\_\_\_

**Tip:** If installing a gas fireplace you will need to hire a licensed contractor

### C. For a factory built fire place provide the following:

- 1 Make of the fireplace \_\_\_\_\_
- 2 Model number of the fireplace \_\_\_\_\_
- 3 The CSA, ULC or WHI approval number for the fireplace \_\_\_\_\_

## Section 2: Additional Requirements, only applicable if you answer yes to the following question

*Note: The below questions may not cover all scenarios where an additional permit for land use approval may be required. A Planning Services Technician will help you during your visit to see if additional requirements and fees are needed.*

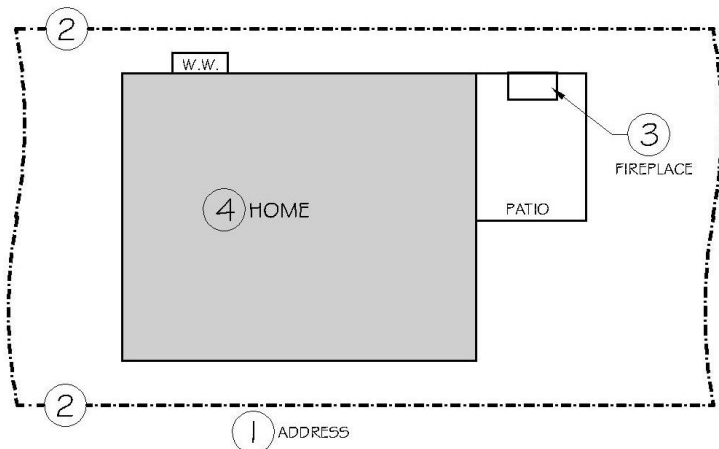
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|---|---|-----|----|
| 1 | Will the fireplace be located outside of and detached from the house? | Yes | No |
|---|---|-----|----|

### A. Provide 1 site plan

Your site plan should include the following:

- 1 Address \_\_\_\_\_
- 2 Property line \_\_\_\_\_
- 3 Location of the fireplace \_\_\_\_\_
- 4 Outline of the home and any other building on the property \_\_\_\_\_

**Tip:** You can use a real property report as your site plan.



*Note: The Development Authority may require additional materials considered necessary to properly evaluate the proposed development (as stated in Part 2, Section 26(3) of Land Use Bylaw 1P2007).*