



## Upcoming Change: Distribution of Technical Reports for Development Applications

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The City of Calgary is introducing a change to when engineering studies such as Transportation Impact Assessments associated with development applications can be distributed to the public. The change is not substantial in terms of public access. Reports can be requested through Property Research. The key difference is interested parties can request the reports through Property Research earlier in the approvals process.

By sharing reports earlier in the process, the City aims to:

- Improve public and Council trust in the development review process.
- Demonstrate that recommendations are objective, evidence-based, and defensible.
- Remove the perception that the City or applicants may be withholding information.

Applicants will be required to consent as part of new application submissions, authorizing the City to distribute their associated reports. This will be the only administrative change for applicants. The consent wording is currently being finalized and will be shared with industry once available. The City aims to implement this process later this year and will also notify the Consulting Engineers of Alberta (CEA).

The City will include the following terms when distributing a report to the requestor:

*The attached report has been submitted as part of an application currently under review by The City of Calgary. The information contained in the report herein is provided solely for The City's internal evaluation and decision-making process. If the report is marked as draft or preliminary, the content is not yet approved and may be revised through the full review process.*

*The author of the report (not The City of Calgary) retains ownership of the report, including terms of use, distribution, copyright, and legal conditions.*

*By receiving this report, you agree to the following terms; if you cannot agree to these terms, you must not view the report and must delete this email and its attachments immediately: Recipients of the report will not:*

- *Contact the author of the attached report directly.*
- *Share or use the report in ways that goes against the terms of use, distribution, copyright, and legal conditions outlined by the report authors.*

Authors are allowed to include disclaimers on reports; however, The City of Calgary must expressly be entitled to rely on reports provided as part of a development application. The City will reject any reports that include a disclaimer that disclaims The City's ability to rely on it.

For questions or clarification, please contact Lawrence Wong, Manager of Development Engineering at [Lawrence.Wong@calgary.ca](mailto:Lawrence.Wong@calgary.ca).