

## **UPDATES TO STORMWATER MANAGEMENT REPORT (SWMR) SUBMISSION AND APPROVALS PROCESSES**

As we move forward with electronic processing of development applications, Infrastructure Planning, Water Resources in conjunction with Inspection & Permit Services, Planning, Development & Assessment (PDA), have determined a need to follow pre-defined standard processes to ensure accurate reporting and information provided to the consultant industry.

### *Subdivision Stormwater Management Reports and Associated Construction Drawing Submissions*

Commencing July 1, 2014, submission of CD and SWMR can be done concurrently. Development Approvals will review the construction drawings (CD) for underground approvals. The CD will also be reviewed for surface approvals only if there is an approved Stormwater Management Report (SWMR). The SWMR is deemed to be approved if an Approval Letter has been issued for the report. This practice ensures that the CD submitted for surface approvals is consistent with the stormwater management solution detailed in the approved SWMR. The requirement for an approved SWMR prior to the review of surface approvals may be waived by Development Approvals if the current SWMR submission only contains minor outstanding issues. This relaxation eliminates unnecessary delays in the approvals process. To assist with this process, in the near future DAMS commentary will be adjusted to provide updated information and process direction.

### *Stale Dating of Stormwater Management Reports*

In order to ensure consistency with Construction Drawing submissions as well as review criteria, if an unapproved Stormwater Management Report (inclusive of all types of SWMRs) is without any activity within a 24-month period, Development Approvals will consider that report to be stale dated and permanently removed from the review queue. Once removed, should the Applicant want to commence the process, a new SWMR submission will be required.

We believe the enhancements to the above processes will address some of the backlog issues with cycle time review and create additional efficiencies with the review and approvals processes.

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