



UPDATE: Change to schedule highlighted on page 5

Call for Submissions

Winter City Design Competition

The City of Calgary will be hosting its first ever Winter City Design Competition. This competition will provide opportunities to install public, winter-friendly tactical urbanism designs that encourage citizens to enjoy time in the outdoors along Stephen Avenue. The temporary design installations will be open to the public from February to March 2022. Now is the time for architects, artists, designers, students and other disciplines to work as a collective to bring forward innovative designs for the community to interact with during the winter season.

2022 Theme: Out of Bounds

As we take a step out of the physical and mental boundaries that we have left behind during the recent years, we have become a community that has adapted and formed new experiences. 'Out of Bounds' will focus on winter-friendly tactical urbanism designs that expand existing footprints, provide supplementary lighting, restore social interaction and act as a multi-sensory way-finder along Stephen Avenue.

Some design ideas could include: lighting components, seating, wind walls, play streets, etc. We encourage applicants to interpret the meaning of 'Out of Bounds' and how it can recreate new experiences for the community.

Eligible Applicants

This call for submissions is open to architects, artists, engineers, designers, students, and other disciplines. This competition encourages participants to form multi-disciplinary teams. Individual applicants or at least one (1) member of the team must be credible in technical and construction skills to ensure the installation is delivered according to the submitted submission. Applicants are limited to one (1) proposal per team. At least half the team or individual must be located in the Calgary Region for ease of construction, transportation, maintenance (if any issues arise) and decommissioning of the installation.

Due to insurance requirements students are encouraged to seek project partnership with their respective schools or a professional/organization.

Participant Benefits

As one of up to three (3) chosen winning teams for the Calgary Winter City Design Competition, you will gain the opportunity to construct your projects on Stephen Avenue. Teams will gain visual publicity and media coverage of their projects. Each participant will be given a digital certificate for their efforts in this competition. Honorary mentions of contending ideas and innovative designs will also be showcased in a digital format, allowing the exhibition of projects that were not chosen to be physically constructed. Your work will help advance winter knowledge.

Deadline for Submissions

Proposals must be submitted electronically by **WEDNESDAY, DECEMBER 1, 2021 at 23:59 MST**. To submit visit [Calgary.ca/wintercity](https://calgary.ca/wintercity) and upload your submission package to the linked Dropbox. Applications submitted after the deadline will not be accepted.

For further information: Kate Zago
Planner | Urban Initiatives
Winter Design Competition | City of Calgary
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The Site

Stephen Avenue is a place with a diverse set of characteristics, such as a lively and vibrant central core, to more quiet East and West ends. The installations will act as bread crumbs along Stephen Avenue to help pull people through the site and experience different site conditions. The designs should compliment the site context and help reactivate the Avenue to allow for people to engage with during the colder months.



Overview site of Stephen Avenue/8th Avenue.

Site Selection

Two locations are provided as suggestions and have been pre-approved for installations. Applicants are also **welcomed to submit an alternative location** along Stephen Avenue/8th Avenue, from Macleod Trail SE (City Hall) to 11 Street SW (Mewata Armoury). All submitted locations are subject to review and approval. If a submitted location does not work, we will work with successful applicants to find a suitable location.

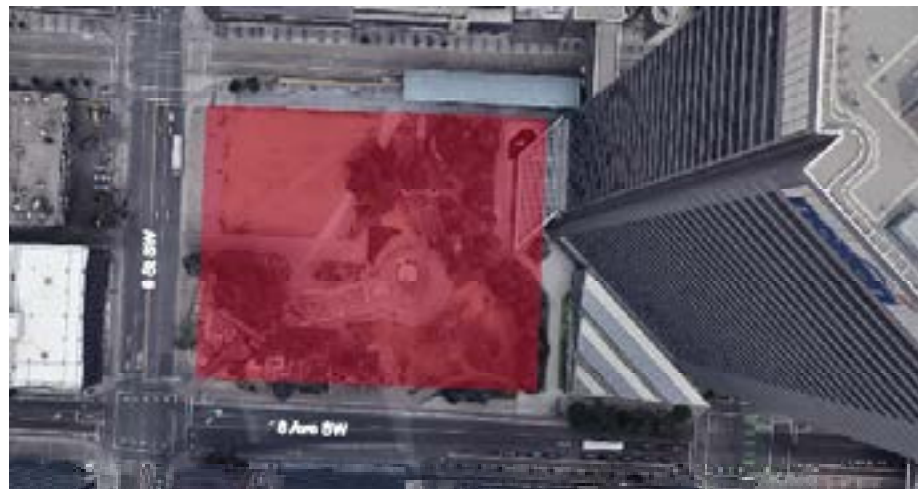
Please see the following page for the two pre-approved locations:

Option 1: Corner of Stephen Avenue & 2nd Street.

A lighting component is required for the installation located at this site as it will be installed during GLOW Winter Light Festival.



Option 2: Century Gardens



Other Site Considerations

- Stephen Avenue Pedestrian Mall is open to vehicles in the winter. Please make sure your designs do not impede vehicular traffic.
- Ensure designs allow for adequate pedestrian traffic along sidewalks. For guidelines on paths of travel please refer to the City of Calgary's, [Access Design Standards](#). Your submitted site plan will be reviewed against site conditions and modifications may be requested.
- Power can be accessed from light poles along the Stephen Avenue Pedestrian Mall and in Century Gardens

Selection Process

All eligible submissions will be reviewed by a jury consisting of City of Calgary associates, School of Architecture, Planning, and Landscape (SAPL) architecture students, Calgary Downtown Association and other design professionals.

Selection Criteria (See Appendix A for more information)

- Showcasing creative, innovative, winter-friendly designs that respond to the competition theme - 'Out of Bounds'.
- The originality and clarity of the design that responds to the site and the competition theme.
- The durability of the projects and its ability to withstand spectators and inclement weather (snow, high winds, hail, etc.)
- The ease of fabrication and decommissioning that abides to City of Calgary's Bylaws and safety standards. The construction documents will be assessed and evaluated by the City of Calgary.
- Demonstrating provisions for barrier-free access.
- The ability for the installation to be engaged by the public is strongly recommended.
- Any content deemed inappropriate will not be shown.

Finalists will be notified via email on December 7, 2021. After a technical review winners will be announced to the public on December 17, 2021.

People's Choice Award: The community will be given an opportunity to engage with the installations and vote for their favourite designs during the final weeks of the Winter City Design Competition.

Budget

Chosen installations will receive \$10,000 (CAD) for their project. This budget includes the costs of, but not limited to: materials, labor, fabrication, transportation, insurance, deconstruction, decommissioning, etc.

Upon approval of the project, \$8,000 will be released to the winning teams. The final payment of \$2,000 will be released upon completion of the installment and all expenses reconciled.

Project Oversight and Construction

The construction of the installations are to be executed by the teams. Depending on COVID-19 restrictions, team members are expected to be on site to assist in the construction of their design. There should be a technical coordinator and foreman from the team to oversee the construction phase. The construction of the designs must be completed and installed by February 6, 2022 at the specified location. The Competition and its crew will assure the maintenance of the installations. We will contact the primary team member if there are any issues that arise during the exhibition.



Submission Guidelines

Documents must be submitted electronically by **WEDNESDAY, DECEMBER 1, 2021 at 23:59 MST**. Entries shall be submitted as two separate PDF files (Team Information; Design Proposal Information) not exceeding 10MB each. Each entry should contain the following documents (in English):

Team Information (PDF):

- Four (4) page maximum, 8.5" x 11" portrait;
- Name of proposed project;
- Individual or team members' name;
- Name of primary contact and their contact information;
- A maximum 300-word description of the individual or team including any relevant technical / design expertise;
- Images of selected projects that team members have been responsible for.

*Team information is withheld from the jury until the final selection.

Design Proposal Information (PDF):

- Two (2) page maximum, 11" x 17" landscape;
- Name of proposed project;
- Project Summary (Max. 250 words) - Description of the overall design idea and the experience offered to the visitors;
- 3D renderings / images showing the overall design;
- Design Detail(s) - Plan & elevation(s) that will help communicate the design;
- Indicate size and proposed materials along with budgeting of materials;
- Diagram(s) and / or detail(s) indicating method of installation / construction

Images and drawings should be at 300 DPI resolution.

Schedule

November 1, 2021	Call for Submissions launched
November 29, 2021	Question period cutoff at 12 pm. All questions must be in before this date and time.
December 1, 2021	Deadline for Submissions (electronic)
December 7, 2021	Finalists notified. Further information requested.
December 7-17, 2021	Technical / Design Clarification Period (depending on complexity of project, a technical drawing submission may be required before final approval and announcement)
December 10, 2021	Deadline for Signed Agreements and Insurance Requirements
December 17, 2021	Public Announcement of Winners
December 20, 2021 - February 5, 2022	Order of Materials & Fabrication Period
February 6-8, 2022	Installation Period
February 9, 2022	Opening Day
March 10, 2022	Closing & Decommissioning

Conditions

- Successful applicants are required to provide proof of commercial general liability insurance for a minimum of \$2 Million, naming The City of Calgary as additional insured.
- Successful applicants will retain ownership of their installation and grant the City of Calgary and the University of Calgary rights to use submitted designs and photographs for promotional purposes.
- Installations shall not require excavation or cause permanent damage to existing infrastructure.

Appendix A - Evaluation

Summary: Evaluation of Rated Criteria

Points	Project Criteria	Description
15	Theme Specific	<ul style="list-style-type: none"> Does the design adhere to the theme 'Out of Bounds'? Is it winter-friendly (eg., micro-climates, lighting, etc) Does it consider the context of the site? Does it push the boundaries of sensory experiences (e.g. Tactility, auditory, visual, etc.)
15	Originality & Creativeness	<ul style="list-style-type: none"> Are these designs original and creative? Does it bring new ideas and conditions to Stephen Avenue and Calgary as a whole? Does the design take risks and challenge new ideas? Are unique materials and conditions incorporated?
10	Impact on pedestrian volumes or surrounding businesses	<ul style="list-style-type: none"> Does the design include strategies that improve activity on the street during peak and non-peak hours? Does it offer opportunities for people to engage and interact with the installations? Does it interact with neighbouring businesses? Does this project consider safety of pedestrians? (e.g. not being fully enclosed, ensuring minimal visual barriers, proper lighting)
15	Clarity of Drawings	<ul style="list-style-type: none"> Drawings are clear and specific on how the design works Drawings show realistic dimensional information, and key features and functions Drawings demonstrate relationships of components to final assembly
10	Bill of Materials	<ul style="list-style-type: none"> Lists parts used for assembly Accurately provides costs, quantities, and standards Does it stay within budget?
10	Accessibility and flexibility of the space and users	<ul style="list-style-type: none"> Does the design engage a diverse demographic to gather and interact with one another? Is the design accessible to all Calgarians? Are individuals of varying ability able to have a valuable and engaging experience with this project?
10	Team Composition	<ul style="list-style-type: none"> Is the team made up of a diverse set of people from differing professional backgrounds? Does each member bring different skills to the team?

Summary: Evaluation of Required Criteria

The below outlines required project criteria for each submission. Scoring 'No' on any of the below may result in the submission being rejected or subjected to requests for modifications

Points	Project Criteria	Description
Yes / No	Constructibility	<ul style="list-style-type: none"> • Is the project buildable? • Durability (Able to resist wear and decay, weathering) • Stability (Not easily moved, altered, or destroyed) • Ease of construction • Within the budget • Safety is considered for people constructing and inhabiting project
Yes / No	Code	<ul style="list-style-type: none"> • Meets code requirements • Meets accessibility standards
Yes / No	Sustainability	<ul style="list-style-type: none"> • Can the overall design be evolved, adapted, and potentially be reused for the future? • Can materials be recycled, reused, or re-purposed? • Did this project produce minimal waste during the construction and deconstruction phases?
Yes / No	Technical Background	<ul style="list-style-type: none"> • Does the team have a credible technical specialist?