Personal History Statement
Firefighter Recruitment

FD 1242 (August 2026)

The City of Calgary Fire Department (CFD) is collecting, on a voluntary basis, personal information on this Personal History Statement (PHS) to assist in determining the suitability, eligibility, and qualifications of the applicant for employment as a firefighter with the CFD. The information requested is essential for making these employment determinations.

Important Instructions for Completing this Document

- This document is formatted to be filled in electronically. It may be saved and accessed at a later date, but must be received by the Recruitment Office by the submission deadline for your application to be moved forward.
- Before you begin answering the questions, you are advised to **carefully read** through all instructions, information, and notices.
- Answer all questions completely and provide **specific** information, including **full** details and dates for as far back as you can remember. Do not use the names of other persons in your responses.
- **You are under no obligation to disclose any information regarding a crime where you were a victim.**
- **Do not limit your answers to the past three years** unless asked to do so in the question, and do not assume an incident is too minor to include. Recruitment Officers will review your answers to make that determination.
- Failure to provide sufficient detail may directly impact your application.
- Be completely honest. Deceit, dishonesty, or non-disclosure concerning questions in the PHS, will result in your disqualification from this employment competition and, potentially, any future employment competitions with The City of Calgary Fire Department.
- If you have any questions concerning anything in this document, contact the CFD Recruitment Office for clarification before submitting your questionnaire.

Contact Information

Last Name	Preferred First Name
Given Name(s)	

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Notice Regarding Prior Criminal Activity Including Drug usage

To be considered for employment as a firefighter, applicants must be **at least three (3) years clear** of any detected or undetected criminal activity. However, applications revealing minimal illegal soft drug usage on an experimental basis within three (3) years of their date of application may be considered:

- Illegal Soft drugs are defined as: Marijuana, hashish, hash oil (prior to the date of legalization, October 17, 2018), edible cannabis extracts, cannabis topicals (prior to the date of legalization, Oct. 17, 2019) and mushrooms.

- Minimal illegal soft drug usage equates to no more than one (1) usage within the last 12 months, **and** no more than a total of three (3) usages in the three (3) years prior to the date of application.

- Applications revealing any other illicit drug usage (defined as hard drugs) within the three (3) years prior to your date of application **will not** be accepted. Refer to page 10 for a list of hard drugs that fall under this parameter (*this list is not all inclusive*).

Any involvement in unlawful activity beyond the three years prior to your date of application will be assessed on an individual basis.

You are expected to remain free from criminal activity while in the Firefighter Pre-Screening process.

Personal History Statement and Truth Verification Process

Honesty, Integrity and **Ethics** are scrutinized closely in considering firefighter applications. The PHS and truth verification process are used to assist in determining an applicant's suitability for employment as a firefighter with the CFD.

The PHS pertains to your **ethics** and your **integrity**. You, as the applicant, must first complete the PHS by answering all questions accurately, completely, thoroughly, and honestly. Minimizing, blaming, and failing to accept responsibility will be closely monitored. Should you be allowed to continue in the process, your answers will be verified by a variety of methods, including a comprehensive file review and truth verification examination.

Should you be successful at Steps One through Five of the Firefighter Pre-Screening Process, you will be requested to participate in a truth verification Pre-Employment Polygraph (PEP) examination. The purpose of the PEP is to verify your truthfulness, and that you are the person you claim to be in your employment application forms, questionnaires, documents, and interviews.

Be advised that deceit, dishonesty, or non-disclosure concerning questions in any part of the application process will likely result in disqualifying you from this and any future employment competitions with the CFD.

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Your decision to complete the PHS and to participate in the PEP must be voluntary, based on your desire to pursue a career as a firefighter. You may withdraw or stop the application process at any time. You may refuse to provide answers to any or all of the questions contained in the PHS or at the PEP. Such a refusal may result in your disqualification from the Firefighter Pre-Screening Process.

If you recall additional relevant details or incidents after you have submitted your application, you can amend your responses to questions in the PHS by uploading a PHS Update Form.

Notice Regarding Prior Serious Criminal Offences and Serious Risk to the Safety of Others

The information an applicant provides during the Firefighter Pre-Screening Process is collected by the CFD for the purpose of an employment application. However, if an applicant admits to having committed a serious and undetected criminal offence, or is deemed to pose a serious risk to the safety of others, the CFD may disclose specific information to entities with lawful authority to collect such information (*e.g.: police of the jurisdiction, child protection agency, etc.*)

Examples of Serious Criminal Offences Include, but are not limited to, the following acts:

- Murder
- Any crime involving children (includes physical or sexual abuse)
- Sexual assault
- Crimes relating to domestic violence
- Child pornography (includes accessing, possession, distribution, or the making of)
- Offences contrary to the *Controlled Drugs and Substances Act (CDSA)*
- Robbery
- Arson resulting in loss of life or substantial damage
- Treason or high treason
- Crime committed with a weapon
- Forcible confinement

While cases requiring applicant disclosures to be reported to other agencies are rare and exceptional, the CFD **strongly discourages** an applicant from completing the PHS, or attending the Pre-Employment Polygraph (PEP) examination, if you believe this notice applies to you.

If you are uncertain if this notice applies to you, contact the CFD Recruitment Office for clarification.

Such disclosures could lead to an investigation, arrest, charge(s), criminal prosecution, conviction, and ultimately, imposition of a sentence.

Such disclosures may also lead to incident reports being entered into police databases, which could impact future employment or volunteering opportunities, or other activities that require security screening.

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Notice for Applicants who are Currently Employed by The City of Calgary, including the Calgary Fire Department

If you are currently employed by The City of Calgary, including the Calgary Fire Department, be advised that:

- deceit, dishonesty or non-disclosure concerning questions in this PHS, or
- disclosure of serious, recent or ongoing criminal or illegal activity,

May result in discipline up to and including dismissal from your current employment with any business unit of The City of Calgary.

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Notice Regarding Future Applications with the Calgary Fire Department

If you apply for any other employment with, or at, the Calgary Fire Department at any time in the future, the information provided in the PHS or at the PEP may be used to determine your suitability, eligibility and qualifications for employment. This information may result in your disqualification from the Firefighter Pre-Screening Process in question.

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Notice Regarding Collection, Use, and Disclosure of Information

Personal information on this PHS is being collected under the authority of the Protection of Privacy Act (POPA) Section 4(a). It will be used to determine your suitability, eligibility, and qualifications for employment with the Calgary Fire Department.

The CFD is committed to protecting your privacy and to safeguarding the personal information within this questionnaire from unauthorized access, disclosure, alteration or destruction. The information will be kept for a minimum of two years according to the City of Calgary Records Management program.

Questions about the collection, use or disclosure of this information may be directed to the Calgary Fire Department Recruitment Coordinator, PO Box 2100, Stn M, #50, Calgary, AB T2P 2M5.
Telephone: 403-268-8337; Email: fire.recruitment@calgary.ca.

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1. **Have you ever taken a Pre-Employment or Criminal (Forensic) Polygraph test or Computer Voice Stress Analyser (CVSA)?** ☐ No ☐ Yes
If YES, provide details, including dates.

2. **Have you ever been asked to take a Polygraph test or Computer Voice Stress Analyser (CVSA)?** ☐ No ☐ Yes
If YES, provide details, including dates.

Driving and Insurance History

3. **Do you possess a valid, non-probationary driver's license (*i.e.: not a Graduated Driver's License – GDL*) at this time?** ☐ No ☐ Yes
If not, explain.

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4. In the past, have you ever possessed a valid driver's license from any other jurisdiction? ☐ No ☐ Yes

If YES, indicate which jurisdiction (*province, state, etc.*) and the last year you were licensed there.

5. Has your current or any past driver's license ever been suspended for alcohol-related offences, demerits, overdue fines, etc.? ☐ No ☐ Yes

If YES, provide specific details of each incident, including the following:

- *Places, dates and times of each incident*
- *The reason for the suspension*
- *The name of the investigating Police Agency*

6. Have you ever been a driver or passenger in a motor vehicle when it was involved in a hit and run accident, even when the damage was minor? ☐ No ☐ Yes

If YES, provide details, including location, date, circumstances, etc.

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Note:
In questions 7 and 8, "impaired" includes but is not limited to occasions where, because of alcohol and/or drug consumption, you knew or physically felt that you were not able to operate a vehicle in the same manner as you would have been able to without consuming alcohol and/or drugs.

7. In the last three (3) years, have you driven a motor vehicle, boat, or other vehicle while impaired? ☐ **No** ☐ **Yes**

List and describe EACH incident of impaired driving within the past three years. For each incident, provide the following information:
- the date, place, and time period (*i.e.: 8 p.m. to 2 a.m.*)
- the type and quantity of alcohol/drugs consumed
- the start time of your first drink/drug consumed and the end time of your last drink/drug consumed
- the time you drove
- any other relevant details.

8. When was the last time you drove while impaired?
Provide specific details.

MM / YYYY

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9. **Have you ever been chased or pursued by the police?** *(e.g.: a foot or motor vehicle chase)* ☐ **No** ☐ **Yes**

If YES, provide specific details of each incident.

10. **Have you been involved in any motor vehicle accidents during the past three (3) years, whether claimed through insurance or not?** ☐ **No** ☐ **Yes**

If YES, provide specific details of the accident(s), including the following:

- *Places, dates and times of each accident*
- *Were you at fault?*
- *Were you charged?*
- *Is there any outstanding litigation?*

11. **If you answered yes to question 10, in how many of those accidents were you impaired by drugs or alcohol?**

If any, provide dates, location and circumstances for each incident.

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12. Have you ever driven a vehicle while you were unlicensed or when your license was suspended, lapsed, or cancelled?

☐ No ☐ Yes

If YES, provide specific details including dates, circumstances, etc.

13. Have you ever driven a vehicle that you knew was not insured?

☐ No ☐ Yes

If YES, provide specific details including dates, circumstances, etc.

14. In the past three years, have you been the driver of a vehicle that received a photo radar ticket, red-light camera ticket, or a traffic ticket issued by a law enforcement agency?

☐ No ☐ Yes

If YES, provide specific details including date of each ticket, location, why the ticket was issued, the posted speed and the speed you were ticketed at if it was for speeding, if payment has been made, why payment has not been made if you haven't paid the ticket yet, etc.

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Drug Use

15. Have you ever used or experimented with any illegal drugs?
If YES, provide requested information for each drug and explain circumstances of use below.

☐ No ☐ Yes

Drug Type	Used		Date of First Use YYYY-MM-DD	Date of Last Use YYYY-MM-DD	Total # of Times Used
	Yes	No			
Cocaine	☐	☐			
Crack/Rock/Powder	☐	☐			
Heroin	☐	☐			
Anabolic/growth hormone steroids	☐	☐			
Methamphetamine	☐	☐			
Mushrooms	☐	☐			
Acid / LSD	☐	☐			
PCP	☐	☐			
Crystal Meth	☐	☐			
Inhalants (glue, gasoline, paint)	☐	☐			
Mescaline	☐	☐			
Ketamine	☐	☐			
Designer (homemade)	☐	☐			
Date Rape (DMX, GHB, Rohypnol)	☐	☐			
Ecstasy	☐	☐			
Fentanyl	☐	☐			
Other (specify) _____	☐	☐			
Other (specify) _____	☐	☐			
Other (specify) _____	☐	☐			

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16. Have you ever illegally used any pharmaceutical (prescription) **drugs?**
If YES, provide information for each drug and explain circumstances of use below.

☐ **No** ☐ **Yes**

Drug Type	Used		Date of First Use YYYY-MM-DD	Date of Last Use YYYY-MM-DD	Total # of Times Used
	Yes	No			
Methadone	☐	☐			
Percocet	☐	☐			
Percodan	☐	☐			
Valium	☐	☐			
Prozac	☐	☐			
Xanax	☐	☐			
Ritalin	☐	☐			
Oxycontin	☐	☐			
Oxycodone	☐	☐			
Dilaudid	☐	☐			
Inhalants	☐	☐			
Steroids	☐	☐			
Other (specify) _____	☐	☐			
Other (specify) _____	☐	☐			

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17. Have you ever illegally purchased street or pharmaceutical drugs?

If YES, provide specific details and dates regarding the purchases and your involvement.

☐ **No** ☐ **Yes**

18. Have you ever sold, given away or offered illegal street or pharmaceutical drugs?

If YES, provide specific details, including dates *(when you first sold/gave away/offered and when you last sold/gave away/offered),* type of drugs you sold/gave away/offered, your age at the time, to whom you sold/gave away/offered, and circumstances.

☐ **No** ☐ **Yes**

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19. **Have you ever grown illegal drugs?**
Note: this includes Marijuana prior to October 17, 2018.
If YES, provide specific details, including dates, type of drugs and circumstances.

☐ **No** ☐ **Yes**

20. **Have you ever manufactured illegal drugs?**
Note: this includes Marijuana prior to October 17, 2018.
If YES, provide specific details, including dates, type of drugs and circumstances.

☐ **No** ☐ **Yes**

21. **Have you ever imported or exported any illegal street or pharmaceutical drugs?**
Note: this includes Marijuana prior to October 17, 2018.
If YES, provide specific details, including dates, type of drugs and circumstances.

☐ **No** ☐ **Yes**

22. **Have you ever purchased steroids by any means other than with a prescription from a doctor?**
If YES, provide specific details, including dates, type of steroids and circumstances.

☐ **No** ☐ **Yes**

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23. Have you ever imported, exported, or sold, any illegal steroids? ☐ No ☐ Yes
If YES, provide specific details, including dates, type of steroids and circumstances.

24. Do you associate with anyone who uses illegal drugs? *(e.g.: spouse, friends, girlfriends, boyfriends, relatives, co-workers, etc.)* ☐ No ☐ Yes
If YES, explain.

25. Have you ever been in a place where you knew illegal drugs were being used by someone else? ☐ No ☐ Yes
If YES, what was your reaction?

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26. Have you ever transported, held, or stored, any illegal drugs?
If YES, provide specific details, including dates, type of drugs and circumstances.

☐ No ☐ Yes

Financial / Credit

27. Have you ever declared bankruptcy?
If YES, provide specific details, including location, dates filed, and discharge dates.

☐ No ☐ Yes

28. Has a collection agency ever been assigned to your outstanding debts?
If YES, provide specific details, including dates, amounts, and resolutions.

☐ No ☐ Yes

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29. Have you ever knowingly written a Non-Sufficient Funds (NSF) cheque, deposited an empty envelope into a bank machine, or taken part in any other fraudulent banking transaction? ☐ No ☐ Yes

If YES, provide specific details, including dates, amounts, and resolutions.

30. Do you now or have you ever had a problem with debt? ☐ No ☐ Yes

If YES, provide specific details, including dates, and circumstances.

31. Are you currently having financial difficulties? ☐ No ☐ Yes

If YES, provide specific details, including circumstances.

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School and Employment Habits

32. Have you ever been suspended or formally reprimanded by an educational institution or have you ever engaged in any form of academic misconduct? *(e.g.: cheating, plagiarism)* ☐ **No** ☐ **Yes**

If YES, provide specific details, including the following:

- *What was the nature of the incident?* - *When did it occur?*
- *What, if any, disciplinary action was taken?*

33. Other than for valid medical reasons, have you ever had problems with absenteeism or late attendance while you were a student or an employee? ☐ **No** ☐ **Yes**

If YES, provide specific details, including dates, frequency, and reason.

34. Apart from valid medical reasons, how many days have you been absent from work without proper authorization in the past 12-months? ☐ **Days**

Provide an explanation for the days you were absent without authorization.

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35. Other than for valid medical reasons or family related matters, have you been unemployed for any periods of time in excess of one month?
If YES, provide specific details explaining dates, reason, duration, and what you did during your period of unemployment.

☐ No ☐ Yes

36. Have you held any employment within the past ten years that you have not disclosed on your application for employment with the Calgary Fire Department?
If YES, provide specific details, including job, dates, employers, and reason why not disclosed.

☐ No ☐ Yes

37. Have you ever held any employment, or earned cash income, where you did not report this income as required by law or intentionally did not pay income taxes?
If YES, provide specific details, including job, dates, employers, dollar amount, and reason why not reported or declared.

☐ No ☐ Yes

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38. Relates to discipline for inappropriate work behaviour.

a) Have you ever been disciplined or documented for inappropriate behaviour at work?
If YES, provide specific details explaining the behaviour and any action taken.

☐ **No** ☐ **Yes**

b) If YES, explain why you engaged in the behaviour at work that caused you to be disciplined or documented?

c) In your opinion, was the action taken against you justified?
Why or why not?

☐ **No** ☐ **Yes**

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39. Have you ever been dismissed or asked to resign from a job?
If YES, provide specific details, including your position, the employer, and the reason for your dismissal or resignation. ☐ **No** ☐ **Yes**

40. Have you ever lied to an employer on a job-related matter?
If YES, provide details including name of employer, date circumstances etc. ☐ **No** ☐ **Yes**

Prostitution

41. Have you ever communicated for the purpose of prostitution, or secured the sexual services of a prostitute or an escort, in Canada or elsewhere? *(e.g.: street prostitution, brothel, massage parlour, via the internet, etc.)* ☐ **No** ☐ **Yes**

If YES, provide specific details, including the following:
- *How many times did it occur?*
- *When and where did this occur?*
- *Who was your employer at the time?*

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42. Have you ever obtained sexual services in exchange for payment? *(e.g.: lap dance or other service at a strip club, live sex show, massage parlour, private party or other place)* ☐ **No** ☐ **Yes**

If YES, provide specific details, including the following:

- How many times did it occur? *- When and where did this occur?*

43. Have you ever engaged in a sex act for monetary purposes? ☐ **No** ☐ **Yes**

If YES, provide specific details, including dates and circumstances.

44. Have you ever accepted the earnings of a prostitute? ☐ **No** ☐ **Yes**

If YES, provide specific details, including dates and circumstances.

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Illegal Sexual Activity

45. Have you ever had sexual contact / sexual involvement with any person without their knowledge or consent, which includes persons who were unable to give consent due to a medical condition, mental health issue, alcohol or drugs, or other reason? ☐ **No** ☐ **Yes**

If YES, provide specific details, including dates, location, and circumstances.

Note:
Questions 46 and 47 do not include situations where ALL of the following apply:
- *the other person was over the age of 12,*
- *you were less than two years older than the other person,*
- *you were not in a position of trust or authority towards that person, AND,*
- *both parties consented to the activity.*

46. Have you ever been involved in a sexual manner with a person under the age of 16? *(e.g.: in person, via internet, email, chat lines, etc.)* ☐ **No** ☐ **Yes**

If YES, provide specific details, including dates, locations, your age at the time of the incidents, the other person's age at the time of the incidents, your relationship to that person, and the circumstances.

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47. Have you ever asked or persuaded a person under the age of 16 to participate in any sexual activity?

If YES, provide specific details, including dates, locations, your age at the time of the incidents, the other person's age at the time of the incidents, your relationship to that person, and the circumstances.

☐ **No** ☐ **Yes**

48. Have you ever participated directly or indirectly in sexual activity with any person under the age of 18 years while being in a position of trust or authority over that person? *Note: A position of trust or authority over a person includes babysitter, coach, boss, volunteer, etc.*

If YES, provide specific details, including dates, location, your or the other person's age at the time, your relationship to that person, and the circumstances.

☐ **No** ☐ **Yes**

49. Have you ever committed incest? *(does not include your own victimization)*

If YES, provide specific details, including dates, location, and other person's involved and their age and circumstances.

☐ **No** ☐ **Yes**

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50. Have you ever engaged in bestiality? *(sexual contact with an animal)*
If YES, provide specific details, including date, locations and circumstances. ☐ No ☐ Yes

51. Have you ever given anyone some type of drug or substance without their knowledge, prior to engaging in sexual activity?
If YES, provide specific details, including dates, location, the person's age, your relationship to that person and the circumstances. ☐ No ☐ Yes

52. Have you ever made anonymous or unwanted sexual phone calls?
If YES, explain. ☐ No ☐ Yes

53. Have you ever observed, videotaped, or photographed sexual acts of another person without their knowledge?
If YES, provide specific details, including dates, location, the other person's age, your relationship to that person and the circumstances. ☐ No ☐ Yes

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54. Have you ever given/sent anyone nude photographs or images or videos of yourself or accepted nude photographs or images or videos from someone else?

☐ No ☐ Yes

If YES, provide details for all times this has occurred, including how the image(s) was given or received *(i.e.: email, text, social media, printed copy, etc.)*, circumstances, whether you still have the image(s), and **whether you have shared any images you've received with other people.**

55. Have you deliberately exposed yourself to anyone in public or over the internet? *(This includes streaking, mooning, skinny-dipping, urinating in a public place and other such activities)*

☐ No ☐ Yes

If YES, explain.

56. Have you ever accessed, viewed, purchased, manufactured, made, distributed, sold, possessed, or produced child pornography in any form? *(e.g.: materials which are written, visual, audio, photographic, film, video, and/or electronic materials showing a person who is, or appears to be, under 18 years of age)*

☐ No ☐ Yes

If YES, provide specific details.

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57. Have you ever attempted to lure a person under the age of 18 to meet you for the purpose of any sexual activity, including communication over the internet? ☐ No ☐ Yes

If YES, provide specific details, including dates, location, the other person's age and the circumstances.

Use of Force

58. Have you ever been in a physical altercation with a spouse, partner, or any other person associated with you in a domestic or family relationship? ☐ No ☐ Yes

If YES, provide specific details, including dates, and relationship and circumstances.

59. Have you ever been in a physical altercation with an adult person? *(e.g.: bar fights, sports fights, or otherwise)* ☐ No ☐ Yes

If YES, provide specific details, including with whom, dates, location, circumstances, and any injuries inflicted or incurred.

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60. Have you ever been physically violent toward a child?
If YES, provide specific details, including dates, location, and circumstances.

☐ **No** ☐ **Yes**

61. Have you ever resisted, assaulted, been in a fight with, or acted aggressively toward a Police Officer?
If YES, provide specific details, including dates, location, and circumstances.

☐ **No** ☐ **Yes**

62. Have you ever been verbally abusive, or threatened anyone? *(e.g.: bullying, road rage, etc.)*
If YES, provide specific details, including frequency, dates, circumstances and outcomes.

☐ **No** ☐ **Yes**

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63. Have you ever used a weapon or firearm to intimidate or threaten another person?
If YES, provide specific details, including dates, location and circumstances.

☐ No ☐ Yes

64. Have you ever injured yourself or someone else with a firearm or weapon?
If YES, provide specific details, including dates, location and circumstances.

☐ No ☐ Yes

65. Have you ever carried a concealed weapon?
If YES, provide specific details, including dates, location and reason for weapon.

☐ No ☐ Yes

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Theft

66. Have you ever been involved, directly or indirectly, in a theft? *(e.g.: shoplifting, theft of or from a vehicle or theft from family member/friend, etc.)* ☐ **No** ☐ **Yes**

If YES, provide specific details, including the following:

- *What was stolen?*
- *What were dates of the thefts?*
- *What happened to the property/item you stole?*
- *Who did you steal from?*
- *Why did you steal this property/item?*
- *How and when was it disposed of?*
- *If you are no longer in possession of this property or item, what did you do with it?*

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67. Have you ever been involved in any criminal behaviour at any of your workplaces? *(e.g.: theft of merchandise/office supplies/money, misappropriation of funds, fraud, or converting anything to your personal use without authorization)*

☐ **No** ☐ **Yes**

If YES, provide specific details, including dates, position within company, employer, and type of property.

68. Have you ever purchased anything or were given anything you thought or knew was stolen or obtained from a crime?

☐ **No** ☐ **Yes**

If YES, provide specific details, including dates, type of property or item, how you obtained it, and if you are still in possession of this property or item.

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69. Are you currently in possession of any stolen property or items?
If YES, provide specific details including what property/item and where/how it was obtained. ☐ **No** ☐ **Yes**

Note:
Possession of stolen property may be of concern. These situations will be examined on a case-by-case basis.

70. Have you ever been a passenger or driver of a stolen vehicle?
If YES, provide specific details, including date, location, relationship to driver (if you were the passenger) and circumstances. ☐ **No** ☐ **Yes**

Technological Crime

71. Have you ever illegally obtained, sold or given away any software or other digital property? (e.g. music, shows, movies, videos, games)
If YES, provide specific details, including dates. ☐ **No** ☐ **Yes**

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72. **Have you ever hacked, attempted to hack, or gained unauthorized access into any computer system?** *(e.g.: government, business, or private, without permission)* ☐ **No** ☐ **Yes**
If YES, provide specific details, including dates.

73. **Have you ever configured or used wireless technology for the purpose of gaining unauthorized access to a non-public wireless network?** ☐ **No** ☐ **Yes**
If YES, provide specific details, including dates.

74. **Have you ever captured information regarding wireless networks and possible access points** *(e.g.: War-driving)* **and used that information to gain unauthorized access to a wireless network, or published that information for others to use?** ☐ **No** ☐ **Yes**
If YES, provide specific details, including dates.

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75. Have you ever downloaded, or otherwise obtained, commercial software and manipulated it with patches, cracks, or registration keys that allow it to work without paying for it? ☐ No ☐ Yes

If YES, provide specific details, including dates.

76. Have you ever sold, given away, or otherwise distributed commercial software that has been manipulated with patches, cracks, or registration keys that allow it to work without paying for it? ☐ No ☐ Yes

If YES, provide specific details, including dates.

77. Have you ever threatened, harassed, or otherwise stalked anyone over the internet? ☐ No ☐ Yes

If YES, provide specific details, including dates, relationship with individual and circumstances.

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78. Have you ever written, compiled, or otherwise created, or knowingly distributed, a computer virus, worm, or Trojan, via the internet or through e-mail? ☐ No ☐ Yes

If YES, provide specific details, including dates.

79. Have you ever crafted or distributed an unsolicited mass-mailing message *(i.e.: SPAM)* **over the internet or through e-mail?** ☐ No ☐ Yes

If YES, provide specific details, including dates.

80. Have you ever used the internet for the purpose of committing fraud or any other Criminal Code offence? ☐ No ☐ Yes

If YES, provide specific details, including dates.

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Other Criminal Activity

81. What is the most serious undetected crime in which you have ever been involved?

82. Have you ever committed perjury (*the deliberate, wilful giving of false, misleading, or incomplete testimony while under oath*) as a witness, victim, or accused, or ever affirmed or sworn to a false document? ☐ **No** ☐ **Yes**

If YES, provide specific details, including dates.

83. Have you ever committed or participated in, any of the following Criminal Code offences?

Choose the applicable answer for each offence listed.

Arson	☐ No	☐ Yes	*Kidnapping*	☐ No	☐ Yes
Murder	☐ No	☐ Yes	*Bombing*	☐ No	☐ Yes
Robbery	☐ No	☐ Yes	*Break and Enter*	☐ No	☐ Yes
Vandalism	☐ No	☐ Yes	*Harassment / Stalking*.....	☐ No	☐ Yes
Fraud	☐ No	☐ Yes	*Cruelty to Animals*.....	☐ No	☐ Yes

If you marked YES to any of these offences, provide specific details (including dates locations and circumstances):

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84. **Have you ever been involved in any type of fraud?** *(e.g.: insurance fraud, price tag switching, vehicle odometer rollback, Income Tax / Employment Insurance / WCB fraud, etc.)*
If YES, provide specific details, including dates.

☐ **No** ☐ **Yes**

85. **Have you ever deliberately falsified any official documents, or knowingly not declared to a customs official any goods or services purchased abroad?** *(e.g.: Income Tax, Customs declarations, Employment Insurance, WCB, student loans, credit applications, bank documents, etc.)*
If YES, provide specific details, including dates.

☐ **No** ☐ **Yes**

86. **Have you ever, or do you currently associate with individuals or groups who are, or were, engaged in criminal activity?**
If YES, provide specific details, including dates, individuals and criminal activity.

☐ **No** ☐ **Yes**

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87. Have you ever been associated with, or been a member of, any militant, subversive organization or individual *(i.e.: racial)* **gangs, motorcycle gangs, street gangs, organized crime groups, white supremacist groups, protest action groups, terrorist networks or cells, or freedom fighters?** ☐ **No** ☐ **Yes**

If YES, provide specific details, including dates.

88. Have you ever researched, manufactured, or used an explosive device or incendiary device? *(e.g.: bombs, Molotov cocktails, pipe bombs, etc.)* ☐ **No** ☐ **Yes**

If YES, provide specific details, including dates and circumstances.

89. Have you ever, or do you currently associate in any way with any gang, or member of a gang, or organized crime affiliation? ☐ **No** ☐ **Yes**

If YES, provide specific details.

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90. Have you ever been involved in an unlawful act resulting in damage to property or items not belonging to you? *(e.g.: defacing property, causing damage to bus shelters, public property, vehicles, etc.)*

☐ **No** ☐ **Yes**

If YES, provide complete dates and details.

Involvement with Law Enforcement

91. Other than traffic violations or for work/volunteer purposes *(e.g.: for security clearance)***, have you ever been checked by the police where information about you was documented in any manner?**

☐ **No** ☐ **Yes**

If YES, provide specific details, including dates and circumstances.

92. Have you been involved in, or in attendance at, any circumstance where police were called or responded?

☐ **No** ☐ **Yes**

If YES, provide specific details, including dates and circumstances.

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93. Have you ever been refused a security clearance or bond?
If YES, provide specific details, including dates and circumstances.

☐ No ☐ Yes

94. Have you ever impersonated a Police Officer?
If YES, provide specific details, including dates and circumstances.

☐ No ☐ Yes

95. Have you ever lied to a Police Officer during an investigation?
If YES, provide specific details, including dates and circumstances.

☐ No ☐ Yes

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96. Have you ever hidden anyone from the police, or helped anyone to avoid being arrested? ☐ No ☐ Yes

If YES, provide specific details, including dates and circumstances.

97. Have you ever been charged, or otherwise involved with an offence, in a foreign country? ☐ No ☐ Yes

If YES, provide specific details, including dates and circumstances.

Weapons

98. Do you possess or own any prohibited weapons? *(e.g.: brass knuckles, crossbow, morning star, spike wristband, switch blade, nunchaku/nunchuck sticks, taser, etc.)* ☐ No ☐ Yes

If YES, explain.

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Background

99. Are you aware of any reasons that may disqualify you from becoming a firefighter with The City of Calgary Fire Department? ☐ No ☐ Yes
If YES, provide specific details.

100. Have you ever been involved in any criminal activity that you have not previously disclosed or documented? ☐ No ☐ Yes
If YES, provide specific details, including dates, circumstances and type of crime.

101. Have you knowingly provided any false information, or deliberately withheld any information in your application for the Calgary Fire Department? ☐ No ☐ Yes
If YES, provide specific details.

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102. Is there any other information you wish to add or disclose that you feel the Calgary Fire Department should be aware of at this time including any information that may not have fit into any other category/question? ☐ **No** ☐ **Yes**

If YES, provide specific details.

- ***Note:*** ***Non-disclosure may affect the status of your application.***

103. Have you ever been charged with a criminal offence as an adult? ☐ **No** ☐ **Yes**

If YES, provide complete dates, details, and outcomes for each occasion.

104. Have you ever been convicted of a criminal offence as an adult? ☐ **No** ☐ **Yes**

If YES, provide complete dates, details, and outcomes for each occasion, including details relating to a pardon/record suspension request.

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NOTICE TO APPLICANT

Carefully read through all statements below. Your submission of this questionnaire confirms you have read and understood the following, and that you provide the consents and authorizations as described.

- I have read and understood the information and Notices on Pages 1, 2, 3, and 4 of this Personal History Statement (PHS).
- I complete this PHS voluntarily, based on my desire to pursue a career as a Calgary firefighter.
- I declare that I have provided, in this PHS, information that is up-to-date, accurate, complete, and honest, to the best of my knowledge and belief.
- I understand that the information I provided in this PHS will be verified by a comprehensive file review and a pre-employment polygraph examination (PEP).
- I understand that I may amend my answers to any questions in the PHS by uploading a PHS Update form to my online applicant file.
- I understand that if I am currently employed by The City of Calgary (including the CFD), deceit, dishonesty or non-disclosure concerning questions in this PHS, or disclosure of serious, recent, or ongoing criminal activity, may result in discipline up to and including dismissal from my current employment with CFD or The City of Calgary.
- I understand that the information provided in this PHS may affect my possibilities for any other employment with, or at, the Calgary Fire Department at any time in the future, and/or where applicable, may affect my current employment with, or work at, the Calgary Fire Department or the City of Calgary.
- I understand that any information provided in this PHS regarding unlawful activity may be disclosed by the Calgary Fire Department as required by law.
- I understand that if I admit in this PHS or at the PEP to having committed one or a number of serious, recent, or ongoing criminal offences, actions may be taken which could result in arrest, criminal charges, and ultimately, to the imposition of a sentence.
- I understand that if in light of the answers provided in this PHS, I am deemed to pose a serious risk to the safety of others, actions may be taken which could ultimately lead to the imposition of a sentence.
- I consent to my personal information being collected, used and disclosed for the purposes identified on the foregoing pages 1, 2, 3 and 4 of this PHS.
- I understand that a false statement may disqualify me from further consideration by the Calgary Fire Department or result in my dismissal should I be appointed to a firefighter position.
- I understand and accept that I am involved in a competitive pre-screening process and that my file may be closed or deferred as a result of disclosures made in the PHS.
- I understand that deceit, dishonesty or non-disclosure concerning questions in this PHS will result in my disqualification from this Firefighter Pre-Screening Process and any future employment competitions from the Calgary Fire Department.

Declaration

Name: _____ Date: _____

I hereby declare that the information I have provided in this Personal History Statement is complete, honest, and accurate. I have read and fully understood this Notice to Applicant, and provide the consents and authorizations as described.

*Important Note: Signing with a digital signature will lock ALL of the fields on all of the preceding pages and you will no longer be able to make changes. Digitally signing should be your final step before submitting your questionnaire.

Digital Signature: _____

This personal information of this form is authorized under Section 4(a) of the Protection of Privacy Act (POPA) and may also be collected under other applicable legislation such as the Municipal Government Act (MGA). It is collected and will be used only by The City of Calgary Fire Department for the purpose for which it was collected and to complete reference checks for Firefighter applicants. The information may be entered into automated systems that generate content, make decisions, or offer recommendations. For further information or questions about the collection, use or disclosure of this information contact the Recruitment Office at 403-268-8337, email fire.recruitment@calgary.ca or Mail Code #49.

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