



The City of Calgary Youth Employment Centre (YEC)

Thank you for your interest in working with the Youth Employment Center. We appreciate your partnership and willingness to offer youth (15 – 24yrs) meaningful employment opportunities.

As a partner of YEC you can utilize the following services at no charge to your organization:

- Share an unlimited number of job opportunities year round
- Have YEC prescreen candidates for your positions
- Host onsite hiring events

Please also attach a shareable company logo when submitting this form to YEC.

Organization Contact Information

This information is for office use only and will not appear on the posting.

| | |
|--------------|--|
| Name | |
| Phone Number | |
| Email | |
| Address | |

Job Posting Information

This information will appear on the posting.

| | | | |
|--|-------------------------------|------------------|--|
| Company Name | | Company Website: | |
| Posting Job Title | | | |
| Number of Available Positions | | | |
| Work Location | Transit Accessible? Yes No | | |
| Hours | | | |
| Duties | | | |
| Qualifications | | | |
| Wage | | | |
| Minimum Age | | | |
| Instructions for Applying | Cover Letter Required? Yes No | | |
| Closing date for Posting | | | |
| Requirements <i>ie; drivers license, access to a vehicle, PPE</i> | | | |

The Youth Employment Centre only accepts job postings from real employers that are registered with the Canada Revenue Agency. YEC will not advertise job postings that don't comply with employment standards and human rights laws