



REAL ESTATE & DEVELOPMENT SERVICES

**APPLICATION FORM FOR ENCROACHMENT CONSENT LETTER
(SCHEDULE A)**

DATE: _____

APPLICANT FILE NO: _____
(If applicable)

MUNICIPAL PROPERTY ADDRESS (subject property):

I/we, _____ is/are the registered owner(s) of _____ (Property Address). I/we agree that if the City approves of the encroachment, I agree to the terms and conditions of the consent letter. A blank copy of the consent letter is attached for reference.

Signature(s): _____

APPLICANT NAME <i>(Law Firm/Realtor/Survey Company acting on behalf of the Property Owner or Home Owner):</i>		
MAILING ADDRESS:		
CITY:	PROVINCE:	POSTAL CODE:
PHONE (Home):	(Work):	(Cell):
EMAIL:		
DOCUMENTS: <input type="checkbox"/> EMAIL OR <input type="checkbox"/> MAIL OR <input type="checkbox"/> PICK UP		

REQUIRED DOCUMENTS:

1. Application Form (this form)
2. Original Real Property Report (RPR) **with Compliance** or Development Permit Stamp
3. Current copy of Title
4. Payment (Cheque/Money Order/Bank Draft/[Online Payment](#))