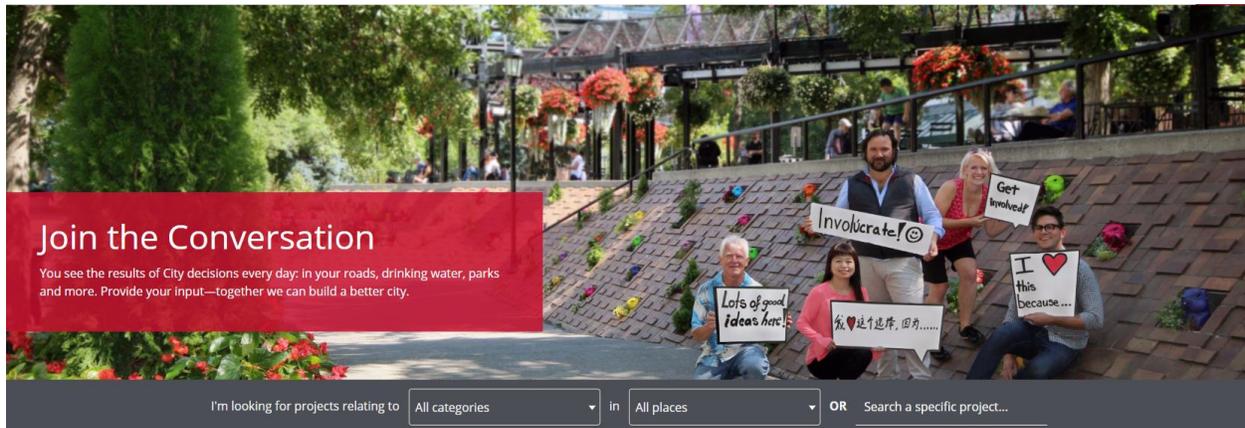


TOOLS FOR CITIZEN INVOLVEMENT IN PLANNING

There are a number of ways you can get involved in planning matters, this resource outlines the tools available for you to get involved.

CITY-LED ENGAGEMENT – VISIT ENGAGE.CALGARY.CA



This is a tool used when there is active engagement by The City at the policy development stage. This usually complements a comprehensive engagement strategy which will include a variety of in-person, online and communication tactics. Check out the website to see what is open for input today and watch out for notices throughout the community promoting opportunities for involvement.

SIGNAGE



This is a tool used by The City at land use and development permit stage. The land use bylaw outlines which applications are posted with a sign visit calgary.ca/landusebylaw to learn more.

When a new development is being proposed a sign will be posted to encourage citizens and communities to share their thoughts about a proposal in their community.

Green signs are for land use changes, black signs indicate that a land use change is going to public hearing and blue signs indicate that there is a development permit under review. Note that not all development permits will require a sign to be posted.

The signs will provide a brief overview of what is being proposed, contact information and directions to where you can find more information and provide comments online. Learn more, or view our new notices by visiting calgary.ca/noticeposting

LETTERS TO NEIGHBOURS

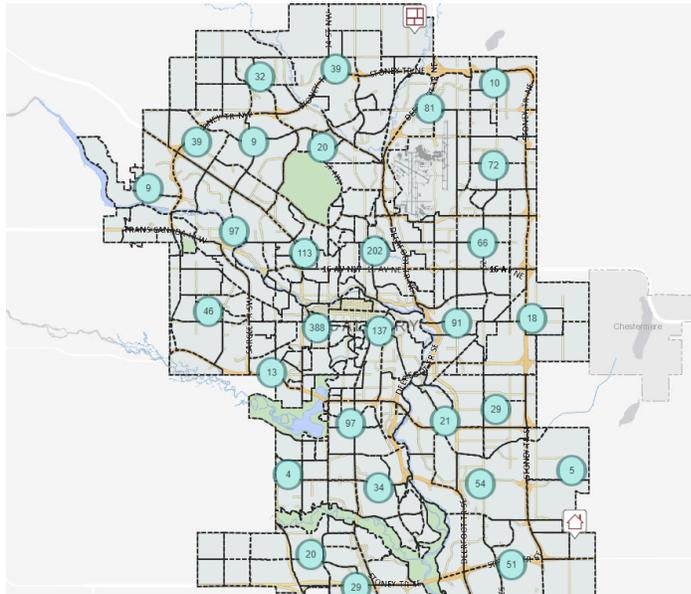


This is a tool used by the City at land use stage.

The City will send letters to homes next to proposed developments (i.e. adjacent homeowners) when there is a new land use application and/or when there is a public hearing scheduled for the land use change.

The letters will provide a brief overview of what is being proposed, contact information and directions to where you can find more information and provide comments online.

DEVELOPMENT MAP – VISIT CALGARY.CA/DEVELOPMENT



This is a tool used at land use and development permit stage.

This online portal lists all active land use and development applications across the city.

You can search an application by the reference number provided on the notification and view more details about is being proposed, look up contact information or provide your comments online.

You are also able to search by community area to see what is happening in your neighbourhood.

CONTACT THE CITY

This is a tool available for all planning related matters.

For applications, you can contact The City at (403) 268 - 5311 or at planninghelp@calgary.ca
Contact information for the specific file manager for the application in question can be found on Development Map at calgary.ca/development

For policy project, contact information for the project manager of a policy development project is generally provided on the associated engage.calgary.ca page.

You are also welcome to call the City at 311, and one of the operators can point you in the right direction.

APPLICANT-LED OUTREACH

This is a tool available at the application stage

Applicants may lead outreach before application submission or during the application review and can take shape in a variety of different ways. Watch for notices in your community when

there is an application for you to get involved in. Some applicant-led events are also posted on the Planning & Development Outreach Calendar. Visit calgary.ca/planningoutreach

COMMUNICATING WITH COUNCIL

You are welcome to connect with Council on all planning matters of concern to you. But note that only land use applications and policy are presented at a public hearing of Council.



1. Contacting your Ward Councillor

If you want to share your ideas and concerns related to policy or any development applications, you can connect with your City Councillor in a variety of ways, including by telephone, email and through the City website. Please visit calgary.ca/council to find the best way to contact your Councillor.

2. Write to Council

You can provide correspondence to Council on public hearing matters to City Clerks for inclusion in Council agenda packages email cityclerk@calgary.ca. These must be received in the City Clerk's Office prior to 10 a.m. on the second Thursday prior to the Public Hearing Meeting date.

3. Watching meetings online

Council and standing policy committee meetings are webcast live at calgary.ca/council and on Shaw Digital TV Channel 89. Council meetings and Standing Policy Committee (SPC) meetings will be video recorded and archived online. The archived videos can be found at agendaminutes.calgary.ca approximately 3 days after the meeting.

4. Attend a committee or Council meeting

Members of the public are welcome to attend Special Policy Committees, Planning Commission and Meetings of Council. Agenda for meetings are posted 3 to 4 days in advance at calgary.ca/council.



Community Outreach on Planning & Development Resource: Tools for Citizen Involvement

Council and its Committees have the right to change the order of the Agenda, therefore, the items will not necessarily be considered in the same order as published on the Agenda index page, and you can stay on top of the agenda and changes the day of, at calgary.ca/agenda.

5. Present to committee or Council

The public is permitted to speak to the various land use applications and land use policy at a Regular Public Hearing, however, do not normally address Council at Regular Meetings as the opportunity for input is provided at Council's Standing Policy Committee (for policy) or other Committee, meetings. A vote of Council is required for a member of the public to speak to an Agenda item at a Regular Council Meeting. Note that there is no opportunity to speak at Planning Commission. Speakers are given five minutes to make their presentation (exclusive of question and answer time). Please view: [Communicating with Calgary City Council and its Committees](#)