



Temporary Traffic Control Design, Setup & Authentication Permit Lists – FAQ

1. Why is this being implemented?

- i. This initiative is being implemented to ensure that all parties planning, implementing and authenticating temporary traffic controls within The City of Calgary Right-of-Way (ROW) carry appropriate insurance and liability coverage, maintain accountability for their traffic control setups, and adhere to safe and compliant practices. The initiative also establishes clear mechanisms for addressing non-compliance and unsafe conduct.

2. When will it be implemented and how much does the permit cost?

- i. This process will begin July 13, 2026, and there will be no cost to the applicant to apply for and receive the permit.

3. How long do I have to comply with the requirements?

- i. The City will provide all interested applicants with a 60-day transition period (until July 13, 2026) to meet the requirements and obtain a permit.

4. How does this differ from the other permits (i.e. Street Use, Hoarding)?

- i. This permit only provides authorization to traffic providers and authenticating engineers seeking to work within The City of Calgary ROW. Other subsequent permits will be required to meet the bylaws of the ROW.

5. What are some of the criteria that constitute a violation?

Examples:

- i. Not maintaining an active liability insurance.
- ii. Not maintaining an APEGA P.Eng. designation that is in good standing.
- iii. Repeated safety concerns that arise from non-compliant review and/or setup of temporary traffic control plans.
- iv. Repeated concerns with inability to reach 24/7 site contacts to address questions, safety concerns, or field modification requests.
- v. Repeated concerns with not notifying residents and/or businesses where setup affects them.

6. What are the penalties for removal from the permit list?

- i. If removed from the permit list, the permit holder will be prohibited from conducting work within The City of Calgary Right of Way and obtaining a new permit for up to two (2) years.

7. How can I be reinstated into the permit list if previously removed?

- i. This is at the sole discretion of The City of Calgary.



- ii. Reinstatement may be considered upon demonstration of improved practices and addressing of compliance issues, such as changes to your processes in the form of a detailed QA/QC Process Plan, and meeting all permit application requirements.

8. If an engineer is certified outside of APEGA, can they still authenticate plans?

- i. No. Only engineers registered with APEGA can authenticate plans for City ROW.

9. Will having this permit expedite permit approvals?

- i. The process and timelines for permit approvals will remain the same.

10. Can my company be prequalified to allow any engineer within the company authenticate plans or will each engineer that wants to authenticate plans need to be prequalified?

- i. The company can be issued a permit. However, the details of each authenticating engineer will need to be submitted to ensure accurate records and to confirm their status with APEGA is up-to-date and in good standing.

11. If there are multiple engineers in my company, do they each need to get a liability insurance, or will the company insurance suffice?

- i. The company insurance should suffice.

12. What is a QA/QC Process and how detailed does it need to be?

- i. This is a set of processes that is followed when developing, implementing and/or authenticating a temporary traffic control plan, traffic management plan, and/or traffic accommodation strategy. It is up to the applicant to develop the process and establish its requirements and level of detail.

13. If my WCB status is not in good standing but trending towards that, but I meet all the requirements, will I be issued a permit?

- i. Yes. The City of Calgary will require updates on your WCB status.

14. Can I apply for a permit after my previous permit expires?

- i. Yes. However, in the interim when your permit is expired, you may lose the ability to conduct any work with The City of Calgary ROW.

15. If my company is newly established, can I still apply for a permit even if the application date is outside the normal window?

- i. Yes.

16. Can I terminate my permit if I so wish?

- i. Yes. Reach out to The City of Calgary at detoursreview@calgary.ca for assistance.



17. If my company currently has fewer than 10 employees, is SECOR acceptable?

- i. SECOR Certification is acceptable for companies with fewer than 10 employees.

18. How will non-compliance/violation penalty fines be determined?

- i. The City of Calgary will take into consideration several factors (such as extent of violation, i.e. safety concerns that may arise because of the violation; traffic volumes and density of the closure corridor; effect on the road network and connectivity; number of previously documented violations etc.) when determining the penalty/fines.