

APPLICANT QUESTIONS

DESCRIPTION: Application for Electric Scooter Permit Under the Shared Micro Mobility Program of The City of Calgary	AQ NUMBER:	Two (02)
	FILE NUMBER:	None
	DATE OF ISSUE:	2021 APRIL 06
	ISSUED BY:	PRABAL LAHON
	PAGE(S):	FIVE (05)

INSTRUCTIONS:

1. Clarifications provided in response to questions received from Applicant (s)

DETAILS OF APPLICANT (S) QUESTIONS:

	Question	City Response
1	Would the City be open to us proposing or talking about a combined e-scooter and e-bike shared operations in this application?	<p>This application is for e-scooter ONLY. However, please refer to <i>Electric Scooter Permit Application page 37-38</i>. Under <i>B. Qualification Criteria (3) "Value Add"</i> section Applicants have opportunity to offer additional micro mobility options.</p> <p>Please also note that independent to this application process, The City is open to companies interested in establishing bike share in Calgary as stated in our website.</p>
2	What does the automobile third party liability insurance policy have to cover? Does that also cover e-scooters?	As indicated in Appendix C of the <i>Electric Scooter Program Framework</i> , automobile liability insurance is required for "each and every automobile used in the performance of this Program." E-Scooters, while motorized, would not be considered automobiles.
3	Will cross section referencing be allowed in the applicant submission or will all sections be evaluated by separate evaluators on a standalone basis?	Yes. You may use cross section referencing.
4	Does "total rides" in this section refer to total riders by e-scooter sharing operators in a city only?	<p>Please refer to <i>Electric Scooter Permit Application (page 34-35). Technical Criteria: Operations and Maintenance Plan; Submission Content B</i></p> <p>Total rides in Calgary means: Total rides (trips) achieved by all Permit Holders operating in Calgary</p>



		<p>Target total ridership (trips) of a Permit holder means: Ridership (trip) achieved by each Permit Holder as a percentage of the Total rides (trips) achieved by all Permit Holders operating in Calgary</p> <p>For example: If the total rides in Calgary in a year is 1.00MM, Permit Holder is expected to provide at least 30% of 1.00MM i.e. 300,000 rides (trips)</p>
5	Where do you expect to see our responses to data sharing requirements?	<p>Data requirements are mandatory as outlined in Appendix E. There are no submission requirements related to the data sharing at the competition stage.</p> <p>If you would like to offer any “value add” with respect to Data Sharing, that go above and beyond the mandatory requirements, you may include that in your submission under</p> <p>B. Qualification Criteria (3) “Value Add” of the Electric Scooter Permit Application</p> <p>(Refer to page 37-38 of Electric Scooter Permit Application)</p>
6	With the new clarification published 1 April, can you confirm that no action is needed for now from the applicants with regards to the Alberta Government permit exemption?	No action is required now from the Applicants with regards to the Alberta Government permit exemption
7	Does the Council have a preferred launch date at this time?	<p>Our target Permit Issuance Date is in the week of May 10, 2021. The City will work with the two successful applicants to have electric scooters deployed as soon as possible with weather permitting.</p> <p>Also, please refer to section 5.1 (page 7-8) of the Electric Scooter Program Framework, Permit Holders must deploy the minimum fleet size of 250 Electric Scooters on the selected launch date or at a date and time approved by The City</p>
8	Are we allowed to have 24/7 operations during the Operating Season?	Yes



9	When referencing "This data should comply with the Mobility Data Specification (MDS)" in points 4 and 5 regarding improper parking and incidents, does this refer to an endpoint in particular or is it a reference to a special report to be exposed via the /reports endpoint?	Refer: Section 6.7 Data Sharing and Reporting) of the <i>Electric Scooter Program Framework</i> (page 19-20) The intent of this requirement is to track, manage and understand improperly parked devices in Calgary. This item can be discussed in detail post award of Permit to successful Applicants.
10	Under number 6, is the MDS feed also to be publicized and left unauthenticated? Exposing GBFS publicly and unauthenticated is common but not so for MDS	Refer: Section 6.7 Data Sharing and Reporting) of the <i>Electric Scooter Program Framework</i> (page 19-20) Correct, as per 6.9 Data Privacy of the <i>Electric Scooter Program Framework</i> , "Permit Holders must provide and at all times comply with a privacy policy that safeguards Customers' personal, financial, and travel information and usage including..." The City desires to post a publicly available GBFS data file and a publicly available aggregate (complying with privacy policy and privacy legislation) MDS data file.
11	Will future fee payments be done via cheque or bank transfer?	Future payment options will be communicated to concerned parties when necessary
12	On the required information of the Electric Scooter, what information is this? Does the City expect this information to be provided on the Electric Scooter itself?	Refer to Appendix G – Certification of Technical Specifications and Performance Requirements (page 40) of the <i>Electric Scooter Program Framework</i> . The following information must be provided on each device. Appendix G: Item 5: Visible identification of Permit Holder, Permit number, device number/unique identifier, contact phone number and email address Appendix G: Item 8: Identification of Permit Holder, Permit number, device number/unique identifier, contact phone number and email address in braille



13	Are there any limits to the number of words, pages, or font type/size restrictions for submitted proposals (i.e. responses to the rated criteria in Appendix F - Evaluation)?	<p>City preference: Font 12, Times New Roman</p> <p>There are no limits to word/page count for submissions. However, responses should be relevant to the questions being asked and addressing specific requirements of the evaluation criteria.</p>
14	Are vendors permitted to apply and obtain a valid business license issued by the City after being selected as one of the two highest scoring Applicants?	<p>Yes; Applicants may apply for Business License after being selected as one of the two highest scoring Applicants.</p> <p>Refer to Section 4.6.4 and page 4 “Information Table” of the <i>Electric Scooter Permit Application</i></p>
15	As it relates to the City of Calgary’s 2020 Shared E-Bike and E-Scooter Final Pilot Report, we’d like to better understand how the City envisions incorporating bikes into the 2021 Application?	<p>This application is for e-scooter ONLY.</p> <p>However, please refer to <i>Electric Scooter Permit Application page 37-38</i>. Under <i>B. Qualification Criteria (3) “Value Add”</i> section Applicants have opportunity to offer additional micro mobility options.</p> <p>Please also note that independent to this application process, The City is open to companies interested in establishing bike share in Calgary as stated in our website.</p>
16	In the event that a Multi-Party Team is utilized, are there any additional documents required for submission by the non-lead Team Member(s) other than Appendix E?	<p>We confirm that there are no additional documents required for submission by the non-lead team member (s) other than Appendix E of <i>Electric Scooter Permit Application</i></p>
17	With regard to Appendix C, 6.4 (c) Sidewalk Parking, does the City have a preference that electric scooters have a lock-to mechanism?	<p>At this time The City has no preference</p>
18	With regard to Appendix C, 6.4 (f) Designated Parking Areas, “The City may cap the number of Electric Scooters allowed to be staged within each designated parking area,” will the City set capacity limits per vendor in these areas?	<p>The City may cap the number of Electric Scooters allowed to be staged within each designated parking area. The City reserves the right to limit the capacity by Permit Holder dependent upon Service Area.</p>



19	Can the City provide a list or shapefile of anticipated, geofenced zones (e.g. No Parking, No Riding, Slow Riding, etc.)?	Refer to Section 6.4 a (p14): No-Riding and No-Parking Zones of the Electric Scooter Framework Additional information will be provided to the two successful applicants.
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