

Preparing your Business Checklist

<input type="checkbox"/>	Is your business at risk of flooding?
<input type="checkbox"/>	Do you have an emergency plan for your business?
<input type="checkbox"/>	Will you be able to communicate with employees, suppliers and customers in case of an emergency?
<input type="checkbox"/>	Are you prepared to postpone any receipt of goods- deliveries, couriers, etc.?
<input type="checkbox"/>	Have you contacted your insurance provider to discuss your policy regarding flooding?
<input type="checkbox"/>	Do maintain an accurate inventory of what product on-site?
<input type="checkbox"/>	Do you have plugs or one-way valves installed in your sewer drains to prevent backup?
<input type="checkbox"/>	Do have copies of all important documents (electronic and paper) at an alternate site?
<input type="checkbox"/>	Have you stored electronic equipment, valuable equipment and important records/documents in an area safe from flood waters?
<input type="checkbox"/>	Have you taken all necessary steps to prevent the release of dangerous chemicals that might be stored on your property - locate main gas and electrical shut-offs and anchor all fuel tanks?
<input type="checkbox"/>	Have you secured or removed all unsecured material that may be swept away or moved by flood waters?