



# Code of Practice for Erosion and Sediment Control PRE-CONSTRUCTION MEETING REQUEST

Water Quality and Regulatory Assurance – Community Compliance  
ISC: Unrestricted

This Pre-construction Meeting Request is for the purpose of submitting the information required in Schedule E of the *Code of Practice for Erosion and Sediment Control*. A request for a pre-construction meeting must be submitted to [ESC@calgary.ca](mailto:ESC@calgary.ca) with *Pre-construction Meeting Request (File number and name)* in the subject line, at least five business days prior to the commencement of construction in accordance with Section 8(2).

**Written permission must be obtained from an Environmental Compliance Specialist prior to the commencement of construction.**

## A. Project Information

1.1 Project Name

2.0 Land Use Authorization File # (DP, DA, CD, AD, DL)

1.4 Project Address

Construction Commencement Date

## B. Contact Information

	Company Name	Contact Name	Phone #	Email
3.1 Owner's Rep.				
3.2 Parcel Owner				
3.3 ESC Consultant				
3.4 Site ESC Inspector				
3.5 Site Contact				
Other				
Other				

**C. Preferred Pre-construction Meeting Dates and Times.**

**D. Authentication**

The undersigned agrees and certifies that:

- 1) They are either a:
  - a) Qualified Designer as defined in Section 100.05; or
  - b) Qualified Inspector as defined in Section 100.14 of the *Standard Specifications – ESC*.
- 2) The information provided in this Pre-Construction Meeting Request is true to the best of their knowledge.

Signature

Date

The personal information on this form is being collected under the authority of The City of Calgary Stormwater Bylaw Section 15(3) and amendments thereto. It will be used for review, approval, and inspection purposes and may be communicated to relevant City Business Units. The name of the applicant and nature of the information will be available to the public. Please send inquiries by mail to the FOIP Program Administrator, Water Services #413, PO Box 2100, Station M, Calgary, Alberta, T2P 2M5 or contact us by phone at 311.