2026 Circular Economy Grant - Detailed Application

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The Circular Economy Grant (CEG) provides funding for non-profit organizations to support innovative work in the upper levels of the waste hierarchy to help Calgary move to a circular economy.

Through this grant, non-profit organizations can apply for $5,000 - $25,000 grants for projects. This pilot started in 2023 and will run through 2026.

A circular economy eliminates waste and pollution, and conserves resources. It is a shift from a throw-away to a circular mindset to extend the lifecycle of goods, food, and resources through better design and continuous reuse, so nothing goes to waste.

Application Checklist:

The following items are required to be submitted with this application:

- Completed Project Timeline and Activities Template
- Completed Budget Template

Applicants are encouraged to reach out to our team at circulareconomygrants@calgary.ca, to discuss the grant application and any questions in advance of applying.

Any personal information collected is under the authority of the Protection of Privacy Act (POPA), Section 4(c), and is used solely for the purpose of determining grant eligibility. If you have questions about the collection or use of your information, please contact a City of Calgary Public Program Coordinator at (587) 224-6057 and specifically mention the “Circular Economy Grant Application” or send a letter to The City of Calgary, Mail code #27, P.O. Box 2100, Station M, Calgary, AB Canada T2P 2M5.

If you have any questions about the grant, please contact: circulareconomygrants@calgary.ca.
If you have any issues with the online form, please contact the Corporate Research Team at research@calgary.ca.

Please start the application now by clicking on the "**Start**" button below. Due to unforeseen technical challenges with the "Save and Continue" feature, we encourage all applicants to draft and save their responses offline before copying them into the online form.

1. Contact Information

Group/Organization

* Name of organization

* Street address

* City

* Province

* Postal code

* Phone

Website (if applicable)

Applicant Business Contact Information

* First Name

* Last Name

* Phone

* Email Address

* Position within organization

2. Confirm Funding Request

* Grant Request (minimum of $5,000 and maximum of $25,000)

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3. Rationale

* Describe how this project helps move Calgary towards a circular economy in a positive way. Why is this project important?

Maximum 300 words

4. Project Plan

* Project title

* Provide a summary of your project.

Maximum 100 words

* Define the goals and objectives of your project.

Maximum 300 words

* What is the anticipated start and completion date of the project?

Project Start Date: must be between June 1, 2026 and September 30, 2026

Month Day Year

* *Project End Date: must be between June 2, 2026 and September 30, 2027*

Month Day Year

* Please use the link below to download and complete the Project Timeline and Activities Template.

Download Project Timeline and Activities template

Complete the Project Timeline and Activities Template, and upload it here.

1. Enter your project timeline, project activities, and project activity descriptions.
2. Add or delete rows as required.
3. Save your document along with the name of your organization.
4. Upload your file below. You may only upload **one** file.

Please note that the file has been successfully uploaded once a green check mark appears.

Drag your file here

Or, If you prefer

Browse

5. Community Benefit and Engagement

* Tell us about the community, people or geographic area that will benefit from this project and how this project will fill a current need in that community. Please do not include personal details.

Maximum 300 words

* How will people interested in and impacted by this project be involved? How will you let them know about your project?

Maximum 300 words

6. New Ideas and Innovation

* Describe what makes your project innovative (e.g. project design, delivery or the audience). What makes your project unique in your targeted community?

Maximum 300 words

7. Collaboration and Partnerships

* Do you plan to partner or collaborate with any other organization to deliver this project?

- ◯ Yes
- ◯ No

* If '**yes**', state the name(s) of the organization(s) and provide an overview of their role in the project:

* Would you be open to collaborating with another organization that has a similar project idea?

- ◯ Yes
- ◯ No

The City reserves the right to request that applicants with similar project proposals consider making a collaborative submission.

8. Risks and Barriers

* What are the barriers and risks that you might come across when delivering this project and how will you address these? How will your organization eliminate barriers around access, equity and diversity (e.g. translation, childcare, honorariums, transportation, target specific neighbourhoods)?

Maximum 300 words

9. Evaluation and Success Measures

* How will you measure, monitor, and share the success of this project? Include both qualitative and quantitative indicators of success (e.g. number of participants, survey results, amount of waste reduced)? How will you know you've been successful?

Maximum 300 words

10. Project Sustainability

* Will the project be sustained beyond the timelines of this funding agreement?

- ◯ Yes
- ◯ No

10. Project Sustainability

* If you answered '**yes**', please describe how.

Maximum 300 words

* Identify any ongoing costs/maintenance and who will be responsible for the long-term success of the project.

Maximum 300 words

Preference will be given to projects that are sustainable over the long term.

11. Budget Plan

* Please use the link below to download and complete the Budget Template.

Download the Budget Template

Complete the Budget Template, and upload it here.

1. List all the direct costs for each project activity, including, but not limited to materials, supplies, staffing, consulting, marketing, and communications.
2. Review Circular Economy Grant Guidelines for budget exclusions and funding limits.
3. Add or delete rows as required.
4. Save your document along with the name of your organization.
5. Upload your file below.

Please note that the file has been successfully uploaded once a green check mark appears.

Drag your file here

Or, If you prefer

Browse

12. Eligible Organizations

* Please check the one that applies to your organization *(mandatory)* :

- ◯ **Not-for-profit organization.** *[Non-profit organizations should provide proof showing the organization is an active entity with their application if they are chosen to receive funding. The proof can be a corporation/non-profit search result (no more than 30 days old) or proof of registration under the Canada Revenue Agency in the case of a registered Federal not-for-profit. Organizations will only need to provide this if they are chosen to receive funding and can build this into their budget as an eligible expense].*
- ◯ **Business Improvement Area (BIA) established through a City of Calgary bylaw**

Thank you for filling out the application form.

Before ending the process and submitting this form, we would like to give you the opportunity to provide feedback related to the application process.

13. Detailed Application Feedback

In the spirit of continuous improvement, what feedback can you offer us regarding this application process? *(optional)*

14. Applicant Declaration

* In making this application, I declare that to the best of my knowledge and belief, the information provided is truthful and accurate and I am truly authorized to make this application on behalf of the organization.

Please note, if you click “Disagree”, your application will be terminated.

- ◯ Agree
- ◯ Disagree

* You are about to exit the application process. Once the application has been exited before submission, it cannot be edited or re-opened.

If you have reached this page by mistake, you can return to the previous page and change your response.

By clicking the checkbox below, you confirm that you are willing to exit the application

process and understand that it will no longer be possible to submit or edit this application unless you begin a new application.

☐ I understand that by checking this box I will be exiting the application process.

15. Next Steps and Contact Information

Detailed Applications will be evaluated by the Circular Economy Grant evaluation committee, comprised of City of Calgary staff. Organizations may be contacted if further information or clarification is required.

All applicants will be notified of final decisions. Successful applicants will receive a funding approval letter and will be required to sign an agreement with applicable terms and conditions that will govern the funds provided before funds are distributed and the project begins. Applicants that are not successful will receive feedback and recommendations.

It is important applicants retain a complete copy of their application for their own records should The City of Calgary have questions regarding the application. After the application is submitted, you will receive an email from research@services.calgary.ca with a confirmation of your responses for your records. If your application is successful this document will form part of the agreement.

For questions, comments or concerns regarding the Circular Economy Grant or the Detailed Application please contact:

Circular Economy Grant Team
City of Calgary, Waste and Recycling Services
Email: circulareconomygrants@calgary.ca

After the application is submitted you will receive an email from research@services.calgary.ca with a confirmation of your submission and a copy of your responses for your records. If you do not see an email, please check your Junk or Spam email folder.