2026 Circular Economy Grant - Preliminary Application

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The Circular Economy Grant (CEG) provides funding for non-profit organizations to support innovative work in the upper levels of the waste hierarchy to help Calgary move to a circular economy.

Through this grant, non-profit organizations can apply for $5,000 - $25,000 grants for projects. This pilot started in 2023 and will run through 2026.

> *A circular economy eliminates waste and pollution, and conserves resources. It is a shift from a throw-away to a circular mindset to extend the lifecycle of goods, food, and resources through better design and continuous reuse, so nothing goes to waste.*

Information and Submission Requirements

CEG Guidelines

Application Checklist:

The following items are required to be submitted with this application:

- Business contact information for the organization and project lead (only

QuestionPro

to be used for the purposes of the grant application)

- Alignment to eligibility criteria
- Funding request
- Project overview
- Organizational alignment
- Benefit to Calgarians
- Project goals and Circular Economy Grant objectives being met
- Applicant declaration

Applicants are encouraged to attend one of the information sessions and reach out to our team at circulareconomygrants@calgary.ca, to discuss the grant application and any questions in advance of applying.

Any personal information collected is under the authority of the Protection of Privacy Act (POPA), Section 4(c), and is used solely for the purpose of determining grant eligibility. If you have questions about the collection or use of your information, please contact The City of Calgary Public Program Coordinator at (587)224-6057 and specifically mention the “Circular Economy Grant Application” or send a letter to The City of Calgary, Mail code #27, P.O. Box 2100, Station M, Calgary, AB, Canada, T2P 2M5.

If you have any questions about the grant, please contact: circulareconomygrants@calgary.ca.

If you have any issues with the online form, please contact: research@calgary.ca.

Please start the application now by clicking on the “**Start**” button below.

Due to unforeseen technical challenges with the “Save and Continue” feature, we encourage all applicants to draft and save their responses offline before copying them into the online form.

1. Contact Information

Group/Organization

* Name of organization

* Street address

* City

* Province

* Postal code

* Phone

Website (*if applicable*)

Applicant Business Contact (Primary)

* First Name

* Last Name

* Position within organization

* Phone

* Email Address

Applicant Business Contact (Secondary)

First Name

Last Name

Position within organization

Phone

Email Address

Partnering Groups and/or Organization (if applicable)

Please complete this section if you have a co-applicant who will be involved in applying for the funding and delivering the project.

Name of organization

Type of organization your co-applicant represents ?

Street address

City

Province	
Postal code	
Phone	
Website (*if applicable*)	

2. Eligibility Criteria Requirements

* *Please check all that apply (*all of these are mandatory – if you do not check all four, your application will not proceed):*

- [ ] Not-for-profit organization or Society registered in Alberta, or extra-provincially registered in Alberta (e.g. if a Federal not-for-profit), or a Business Improvement Area (BIA) established through a City of Calgary bylaw
- [ ] Have the intent of providing the proposed project in Calgary and to Calgary residents
- [ ] Project can be delivered within a one-year timeframe from start to end
- [ ] Organization has a mandate that benefits Calgarians

* *Please check the one that applies to your organization (*mandatory*) :

- ◯ **Not-for-profit organization** *[Not-for-profit organizations should provide proof showing the organization is an active entity with their application if they are chosen to receive funding. The proof can be a corporation/non-profit search result (no more than 30 days old) or proof of registration under the Canada Revenue Agency in the case of a registered Federal not-for-profit. Organizations will only need to provide this if they are chosen to receive funding and can build this into their budget as an eligible expense].*
- ◯ **Business Improvement Area** (BIA) established through a City of Calgary bylaw

3. Funding Request

* Grant Request (*minimum of $5,000 and maximum of $25,000*)

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4. Project Overview

* Project Title:

* Provide a summary of the proposed project including a clear waste/circular economy problem that the project will address, the community-based actions the organization will be doing to address the problem and expected benefits of the project.

Maximum 300 words

Please do not include personal details.

* Which Focus Area does the proposed project align with the best?

The proposed project must fall into one of the designated Focus Areas listed below. For the full description and project examples for each area, please refer to the CEG Guidelines.

Please choose one of the following:

- ◯ Share, Trade, and Donate

- ◯ Maintain and Prolong
- ◯ Reuse and Redistribute
- ◯ Refurbish and Upcycle
- ◯ Food and Organic Waste Reduction

5. Organizational Alignment

* How does your group/organization (e.g. mission, mandate, history, goals) align to the proposed project? What makes your organization a good fit to deliver this project?

Maximum 300 words

6. Project Goals and Circular Economy Grant Objectives

* This project **must meet all** the following Circular Economy Grant objectives.

Please check all.

- ☐ Promote understanding and knowledge of circular economy through innovative projects.
- ☐ Reduce waste generation and encourage reuse.
- ☐ Help individuals, organizations and/or communities that might otherwise be hard to reach and have limited access to resources.

* Describe how your project satisfies the objectives of the Circular Economy Grant *(see above)*.

Maximum 300 words

7. Applicant Declaration

* In making this application, I declare that to the best of my knowledge and belief, the information provided is truthful and accurate and I am truly authorized to make this application on behalf of the organization.

Please note, if you click “Disagree”, your application will be terminated.

- ◯ Agree
- ◯ Disagree

* You are about to exit the application process. Once the application has been exited before submission, it cannot be edited or re-opened.

If you have reached this page by mistake, you can return to the previous page and change your response.

By clicking the checkbox below, you confirm that you are willing to exit the application process and understand that it will no longer be possible to submit or edit this application unless you begin a new application.

- ☐ I understand that by checking this box I will be exiting the application process.

8. Next Steps and Contact Information

Preliminary applications will be reviewed by the Circular Economy Grant evaluation committee, comprised of City of Calgary staff. Organizations may be contacted if further information or clarification is required.

All organizations that submit a preliminary application will be notified of final decisions. Successful applicants will receive an email invitation to submit a detailed application. Applicants that are not successful will have the option to receive feedback and recommendations.

It is important applicants retain a complete copy of their application for their own records should The City of Calgary have questions regarding the application.

After the application is submitted, you will receive an email from research@services.calgary.ca with a confirmation of your responses for your records. Incomplete applications will be returned.

For questions, comments or concerns regarding the Circular Economy Grant or this application please contact:

Circular Economy Grant Team
City of Calgary, Waste and Recycling Services
Email: circulareconomygrants@calgary.ca

9. Preliminary Application Feedback (optional)

How did you hear about the Circular Economy Grant?

In the spirit of continuous improvement, what feedback can you offer us regarding this application process?

10. Updates on City of Calgary Circular Economy Plans and Programs

* Would you like to receive e-mail updates on The City of Calgary's Circular Economy plans and programs in the future?

By clicking "**Yes**", you will be added to our Circular Economy mailing list and will be kept up-to-date on circular economy initiatives, including funding opportunities, important deadlines, information sessions, events, education opportunities, and other related programs and initiatives.

Your response to this question will not affect your application and your consent can be withdrawn at any time.

- ◯ Yes
- ◯ No

Please provide preferred business e-mail address (if different than contact information above)

After the application is submitted you will receive an email from research@services.calgary.ca with a confirmation of your submission and a copy of your responses for your records. If you do not see an email, please check your Junk or Spam email folder.