Subject: Invitation to Participate – 2027 Waste Composition Study

Dear Business Owner/Manager,

The City of Calgary's Waste & Recycling Services will be conducting a **Waste Composition Study** between **January and December 2027**. These studies help us understand what materials are being disposed of and how well our waste diversion programs are working. The results guide improvements to City policy, programs and communications to better meet the needs of Calgarians.

We are looking for approximately **50 Businesses** in Food Services (such as restaurants or fast food), Grocery Retail or a Restaurant in a hotel to participate in this two-season study.

Participation is free and will cause minimal disruption to your operations, building, and customers. In appreciation, participating businesses can choose to receive a personalized report summarizing the findings for your business, which will inform you of how well your staff or customers are using your waste bins.

If you are interested in participating, please contact us at WasteCompositionStudy@calgary.ca.

How does the study work?

- **Collection:** Garbage will be collected from selected properties on or just before their regular collection day. You may notice a different collection vehicle during this time.
- **Sorting:** Samples will be sorted and categorized by material type to determine what is being disposed of.

Who is conducting the study?

The City has hired Tetra Tech Canada Inc. to complete the sample collection and sorting on our behalf.

Privacy and Confidentiality.

- All study results will be **summarized anonymously** for City use. Only your business's individual report will identify your waste, if you choose to request one.
- **No personal information will be collected.** If any personal information is inadvertently included, it will be handled confidentially in accordance with Alberta's *Protection of Privacy Act (POPA)*.
- After sorting, all materials will be properly disposed of at a City Waste Management Facility.

Your participation will help provide a more complete picture of Calgary's business waste, supporting better environmental outcomes citywide. To participate or ask questions, please contact us at WasteCompositionStudy@calgary.ca.

Sincerely,

Monika Mojelski and Hilary Wong
Waste & Recycling Services
The City of Calgary