

Before you Apply:

- For help with your drawings visit [Calgary.ca/drawingstandards](https://calgary.ca/drawingstandards) for tips and examples
- Your permit fee can be found at [Calgary.ca/dpfees](https://calgary.ca/dpfees) under Relaxations: proposed structure
- Please do not include personal information on plans

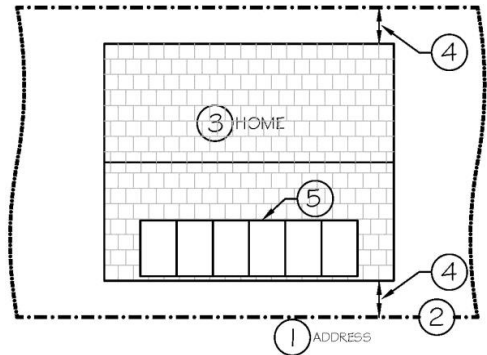
Section 1: Minimum Application Requirements

- A. Completed [Application Form](#)
- B. Completed [Site Contamination Statement](#)

C. Provide 1 copy of a site plan

Your Site Plan should include the following:

- 1 Address
- 2 Property lines
- 3 Outline of the house and other buildings on the parcel
- 4 Distance from house to side property lines
- 5 Location of solar collector

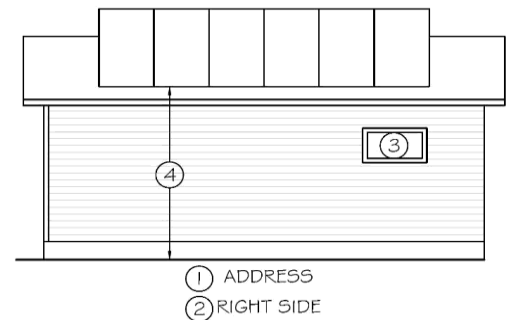
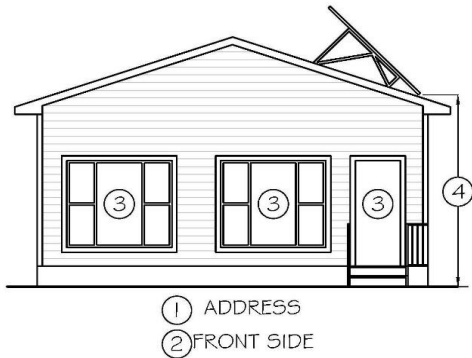


Tip: You can use a real property report as your site plan.

D. Provide 1 copy of an elevation drawing where the changes are proposed to existing elevation

Your Elevation Drawing should include the following:

- 1 Address
- 2 Side of house where changes are proposed
- 3 Windows, doors and projections located on the changed side
- 4 Distance from grade to the lowest part of the solar collector



Note: The Development Authority may require additional materials considered necessary to properly evaluate the proposed development (as stated in Part 2, Section 26(3) of Land Use Bylaw 1P2007).

Land Use Bylaw 1P2007 Part 2, Division 3, Section 23 states: A development permit is required for every development unless it is otherwise exempted. Your building permit plans must match the approved plans by the development authority. If insufficient information has been provided, a request for information will be sent out. A permit application may be refused if that information is not provided within 90 days of the request. Refunds will be processed as per our current [fee schedule](#).